**TOWN OF FRANKFORD**

**BUILDING PERMIT APPLICATION**

**PERMIT #:** _____

**Property Owner Information**

NAME _____

MAILING ADDRESS _____

PHYSICAL ADDRESS _____

PHONE # _____

BUILDING SITE ADDRESS _____

SUBDIVISION / LOT # _____

TAX MAP PARCEL _____

ZONING DISTRICT _____

**Builder / Contractor Information**

NAME _____

MAILING ADDRESS _____

PHONE # _____

TOWN BUSINESS LICENSE # _____

STATE BUSINESS LICENSE # _____

**Description (Be Specific)**

**Type of Improvement**

New Building _____

Addition _____

Alteration _____

Repair _____

Replacement _____

Demolition _____

Moving (Relocation) _____

Garage / Carport _____

Shed _____

Deck _____

Pool _____

Fence _____

Tenant Fit-Out _____

Other _____

**Circle All That Apply**

| **Electrical** | **Gas** | **Mechanical** | **Plumbing System** |
|---|---|---|---|
| Install | Install | Install | Install |
| Alter | Alter | Alter | Alter |
| Repair | Repair | Repair | Repair |
| Remove | Remove | Remove | Remove |
| Convert | Convert | Convert | Convert |
| Replace | Replace | Replace | Replace |

**Description** _____

_____

**Lot Dimensions** Width: _____ Depth: _____ SQFT: _____

**New Building Setbacks**
***(For New Construction and Additions)***

Front: _____
Back: _____
Right Side: _____
Left Side: _____

**Principal Type Frame**

[ ] Masonry [ ] Wood [ ] Structural Steel [ ] Reinforced Concrete [ ] Other: _____

**Dimensions**

_____ # of Stories _____ # of Bedrooms _____ # of Bathrooms

**FEE SCHEDULE**

**A. New Construction**
**Total Square Footage:** _____
**Total Project Cost:** _____

| | | |
|---|---|---|
| Building Permit Application Fee | $50.00 | $ |
| Permit Fee | SQFT Construction Cost per Current ICC Building Valuation Data X 1% | $ |
| Building Impact Fee | $500.00 per EDU | # of EDUs _____ $ |
| Fire & Ambulance Impact Fee | Total Project Cost X 0.50% | $ |
| **TOTAL DUE** | | **$** |

**B. Renovations, Repairs, Tenant Fit-Out, Demolition or Other**

| | | |
|---|---|---|
| Building Permit Application Fee | $50.00 | $ |
| Permit Fee | 1% of Renovation / Repair | $ |
| **TOTAL DUE** | | **$** |

Where permanent street grades have been established by the Town, sidewalks and curbing shall be installed at the expense of the Owner or Builder under the building contract. The contractor and/or owner shall comply in design, construction and use of the proposed work, with all codes and ordinances of the Town of Frankford, as well as the State Fire Code and other applicable State and/or Sussex County Regulations.

**The following documents must be attached prior to receiving a Town Permit:**

**2 Copies of Plans and Specifications (electronic copy may be requested)**
**Sussex County Building Code Review Letter/Permit**
**Survey of Property**
**Contractor/Sub-Contractor's Frankford Business License**
**Water Service Application (For New Homes or Commercial Structure)**

**Signature of Applicant** _____ **Date** _____

**Requirements:**

All contractors must be licensed by the State of Delaware and the Town of Frankford
All sub-contractors must be licensed by the State of Delaware and the Town of Frankford
If one is acting as their own general contractor and they are not normally engaged in that line of business, they must ensure all sub-contractors are properly licensed
Building permit fees, impact fees, and meter fees must be paid at the time of the submission of the application
For new construction, a stake out inspection or placement and setbacks will be required by the Town
After completion of new construction, a final Certificate of Occupancy inspection will be required by the Town

| | |
|---|---|
| Sussex County Planning and Zoning | (302) 855-7878 |
| Sussex County Building Code Dept. | (302) 855-7860 |
| Sussex County Building Permit Dept. | (302) 855-7720 |
| Sussex County Water & Sewer Dept. | (302) 855-7719 |
| Sussex Conservation District | (302) 856-7219 |
| State of DE – Business License | (302) 856-5358 |

Building Inspector: _____

[ ] Approved

[ ] Denied Reason: _____

Date Issued: _____ Permit #: _____

Certificate of Occupancy Issue Date: _____

**Important Points**

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.

- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).

- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

**Square Foot Construction Costs** [a, b, c]

| Group (2024 International Building Code) | IA | IB | IIA | IIB | IIIA | IIIB | IV | VA | VB |
|---|---|---|---|---|---|---|---|---|---|
| A-1 Assembly, theaters, with stage | 357.33 | 344.89 | 333.96 | 321.01 | 300.49 | 291.98 | 310.03 | 280.47 | 269.61 |
| A-1 Assembly, theaters, without stage | 328.57 | 316.12 | 305.20 | 292.25 | 271.49 | 262.97 | 281.27 | 251.46 | 240.61 |
| A-2 Assembly, nightclubs | 277.44 | 269.30 | 260.84 | 250.89 | 234.99 | 228.61 | 242.28 | 213.69 | 205.58 |
| A-2 Assembly, restaurants, bars, banquet halls | 276.44 | 268.30 | 258.84 | 249.89 | 232.99 | 227.61 | 241.28 | 211.69 | 204.58 |
| A-3 Assembly, churches | 331.74 | 319.29 | 308.36 | 295.42 | 275.14 | 266.62 | 284.43 | 255.12 | 244.26 |
| A-3 Assembly, general, community halls, libraries, museums | 276.12 | 263.67 | 251.75 | 239.80 | 218.28 | 210.76 | 228.82 | 198.26 | 188.40 |
| A-4 Assembly, arenas | 327.57 | 315.12 | 303.20 | 291.25 | 269.49 | 261.97 | 280.27 | 249.46 | 239.61 |
| B Business | 309.01 | 297.89 | 287.04 | 274.77 | 250.17 | 241.34 | 264.17 | 223.59 | 213.27 |
| E Educational | 296.02 | 285.47 | 275.84 | 264.24 | 245.34 | 232.84 | 255.15 | 214.74 | 207.79 |
| F-1 Factory and industrial, moderate hazard | 169.11 | 160.95 | 150.84 | 145.13 | 129.25 | 122.95 | 138.37 | 107.18 | 99.77 |
| F-2 Factory and industrial, low hazard | 168.11 | 159.95 | 150.84 | 144.13 | 129.25 | 121.95 | 137.37 | 107.18 | 98.77 |
| H-1 High Hazard, explosives | 157.75 | 149.59 | 140.48 | 133.77 | 119.20 | 111.90 | 127.00 | 97.13 | N.P. |
| H234 High Hazard | 157.75 | 149.59 | 140.48 | 133.77 | 119.20 | 111.90 | 127.00 | 97.13 | 88.73 |
| H-5 HPM | 309.01 | 297.89 | 287.04 | 274.77 | 250.17 | 241.34 | 264.17 | 223.59 | 213.27 |
| I-1 Institutional, supervised environment | 283.25 | 273.10 | 263.35 | 253.39 | 231.93 | 225.70 | 252.86 | 208.88 | 201.43 |
| I-2 Institutional, hospitals | 485.04 | 473.91 | 463.07 | 450.80 | 425.24 | N.P. | 440.20 | 398.66 | N.P. |
| I-2 Institutional, nursing homes | 334.61 | 323.48 | 312.64 | 300.37 | 277.75 | N.P. | 289.77 | 251.17 | N.P. |
| I-3 Institutional, restrained | 325.77 | 314.64 | 303.80 | 291.53 | 269.89 | 260.06 | 280.93 | 263.64 | 230.99 |
| I-4 Institutional, day care facilities | 283.25 | 273.10 | 263.35 | 253.39 | 231.93 | 225.70 | 252.86 | 208.88 | 201.43 |
| M Mercantile | 207.08 | 198.94 | 189.48 | 180.53 | 164.30 | 158.91 | 171.92 | 143.00 | 135.89 |
| R-1 Residential, hotels | 286.53 | 276.38 | 266.63 | 256.68 | 234.71 | 228.48 | 256.15 | 211.66 | 204.20 |
| R-2 Residential, multiple family | 239.24 | 229.09 | 219.34 | 209.38 | 188.69 | 182.45 | 208.85 | 165.63 | 158.18 |
| R-3 Residential, one- and two-family [d] | 224.62 | 218.65 | 213.40 | 208.84 | 201.86 | 194.67 | 213.06 | 187.70 | 175.92 |
| R-4 Residential, care/assisted living facilities | 283.25 | 273.10 | 263.35 | 253.39 | 231.93 | 225.70 | 252.86 | 208.88 | 201.43 |
| S-1 Storage, moderate hazard | 156.75 | 148.59 | 138.48 | 132.77 | 117.20 | 110.90 | 126.00 | 95.13 | 87.73 |
| S-2 Storage, low hazard | 155.75 | 147.59 | 138.48 | 131.77 | 117.20 | 109.90 | 125.00 | 95.13 | 86.73 |
| U Utility, miscellaneous | 125.18 | 118.05 | 109.33 | 104.91 | 93.46 | 87.55 | 99.89 | 74.38 | 71.07 |

a. Private Garages use Utility, miscellaneous
b. For shell only buildings deduct 20 percent
c. N.P. = not permitted
d. Unfinished basements (Group R-3) = $31.50 per sq. ft.