



TOWN OF
FRANKFORD
WHERE BEACH AND COUNTRY MEET

Greg Welch, Council President
Kyle Quillen, Council Vice President
John Wright, Council Secretary-Treasurer

Brittney Outten, Councilwoman
Ed Ferencie, Councilman

Sheldon P. Hudson, ICMA-CM, Town Manager
Kevin Smith, Chief of Police
Heather Bernat, Town Clerk

AGENDA

Regular Council Meeting
September 1, 2026
6:00 p.m.
Council Chamber
Town Hall

Call to order

Pledge of allegiance (in honor of veterans & other public servants)

Approval of agenda with or without amendments

Minutes

Regular Council meeting—August 4, 2026—open session
Regular Council meeting—August 4, 2026—executive session

Council member/staff reports

Council secretary-treasurer
Account balances
Police chief
Maintenance worker (T. Rozell)
Town clerk
Town manager

Old business

- Website and content management system vendor selection
- Financial policy
 - Write-offs
 - Justice of the Peace Court complaints, liens, and monition sales
- Credit card processing
- Old town hall
 - Improvements/lease renewal
 - Tenant relocation
- Weed control contractor for park areas with rubber mulch

New business

- Conditional use application—Sussex County tax map and parcel no. 433-6.14-22.02
- Amending of Chapter 105 (“Land Development”) of Town Code
 - Scheduling of public hearing
- Town insurance policy selection for 2026-27 coverage year
- Enterprise resource planning

Commission/committee/external reports

- Town Planning and Zoning Commission
- Town committees
 - Charter and Code
 - Fire hazard
 - Park
- External organizations
 - Envision Frankford

Public comment

Recess to executive session

Executive session

- Pending/potential litigation
- Personnel

Reconvene for regular session

Possible action on matters discussed during executive session

Adjournment

NOTE:

Council action may be taken on any of the items listed above.

*This agenda is subject to change based on developments that occur during the meeting.
Items may be added or deleted, and items may not be considered in sequence.*