

Town Of Frankford
Monthly Council Meeting Minutes

Date: June 3, 2025

Time: Commenced at 7:00 PM, Adjourned at 8:08 PM

TOWN COUNCIL:

Greg Welch	President
Pam Davis	Vice President
John Wright	Secretary- Treasurer
James Sample	Councilman
Kyle Quillen	Councilman

TOWN EMPLOYEES:

Sheldon Hudson	Town Manager
Kevin Smith	Chief of Police
Cheryl Lynch	Town Clerk
Heather Bernat	Town Clerk Trainee
Tom Rozell	Maintenance

OTHER:

See Attendance Sheet

Call to Order

MEETING WAS CALLED TO ORDER:

Greg called the council meeting to order at 7 pm

Pledge of allegiance

A council member led the Pledge of Allegiance.

APPROVAL OF AGENDA AND MINUTES WITH OR WITHOUT AMENDMENTS:

MINUTES:

Public Hearings-May 6,2025

Regular Council Meeting-May 6, 2025- regular session

Regular Council Meeting -May 6,2025-executive session

Budget Work Session-May 14,2025- regular session

Pam made a motion to approve the agenda with no amendments

Seconded by Kyle

The vote was unanimous

COUNCIL AND STAFF REPORTS:

Council Secretary/Treasurer

John read the Account Balances

Treasurer reported account balances as of June 30, 2025:

- General Fund: \$50,000
- ICS Sweep Accounts: \$441,091.41
- Transfer Tax Account: \$261,647.23
- Municipal Street Aid: \$ 2,923.21
- WSFS Investment Accounts: \$ 3,157,983.35
- WSFS Money Market: \$ 204,608.01

Department Reports

Police Chief: SEE REPORT

Maintenance: SEE REPORT

Town Clerk: SEE REPORT

Town Manager:

1. Meeting with groups of students from J.M. Clayton
 - field trip to talk about the Town Hall
 - showed off the new maintenance truck
 - Talked with Police Officers

2. Transitioning to ADP
 - went to pay biweekly
 - reminded staff that we will go two weeks without a paycheck

3. Scheduled to be interviewed by Jake Smith of WGMD
 - a chance to promote the Town and its growth

4. Town Email Addresses
 - continuing to work on new emails

Old Business:

- Grant Request for new signs

- Request for proposal (RFP) for playground equipment for the town park

Kyle made a motion to approve the agenda with no amendments

Seconded by John

The vote was unanimous

- Document destruction on June 6, 2025, at 10:30 am

-Park bathroom lock upgrades

-Sale of town properties

Get a realtor or use a Request for Proposal (RFP)

- Discussed new maintenance building completion

-New Maintenance Building

Still waiting on the electric hook-up, and waiting on taking down the silt fence

- Addressed train noise complaints

Talked about meeting with William West in May, WBOC reported that other towns were having problems

NEW BUSINESS:

- Approved FY 2026 budget

Kyle made a motion to approve the agenda with no amendments

Seconded by Pam

The vote was unanimous

- Discussed weed control strategies

Talked about spraying, having prison work release help, and helping by sending out a flyer with the trash bill. Ed Ference mentioned using Spruce

- Approved repairs for the police vehicle

Kyle made a motion to approve the quote

Seconded by John

The vote was unanimous

COMMITTEE REPORTS:

CHARTER AND ORDINANCE COMMITTEE:

No new news

TOWN PARK COMMITTEE:

Request for proposal (RFP) for playground equipment for the town park

ENVISION FRANKFORD

The next meeting is in July

The first movie in the park will be on June 13

PUBLIC COMMENT:

Ed Ference asked about a cleanup day and explored the potential for a town cleanup day with community dumpster service

RECESS TO THE EXECUTIVE SESSION:

Kyle made a motion to move into an executive session at 8:38 pm

Jimmy seconded

The vote was unanimous

RECONVENED FROM EXECUTIVE SESSION:

Kyle made a motion to move out of the executive session and back into regular session at 9:01

John seconded

The vote was unanimous

ADJOURN:

The meeting was adjourned at 9:02 pm

RESPECTFULLY

HEATHER BERNAT

TOWN CLERK TRAINEE