

**MONTHLY COUNCIL MEETING**

**AUGUST 7, 2023**

<b>TOWN COUNCIL:</b>	Greg Welch	President
	Edward (Skip) Ash	Vice President
	Pamela Davis	Councilman
	James Sample	Councilman
	John Wright	Secretary/Treasurer

<b>TOWN EMPLOYEES:</b>	Cheryl Lynch	Town Clerk
	Kevin Smith	Chief of Police

<b>OTHERS:</b>	Bill Manzke	Priscilla Schoolfield
	Amy Sheridan	Gerald Sheridan
	Kerin Magill	Henry Mumford
	Ronald Hall	Bonnie Elliott
	Leroy Williams	Lucinda Spence
	Kyle Quillen	Wes Hayes Jr

**MEETING CALLED TO ORDER:**

The meeting was called to order by Greg at 7:00pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Skip made the motion to approve the agenda and was seconded by John  
Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

July 3, 2023- Town Council Meeting

July 3, 2023- Executive Session

Pam made the motion to approve the Town Council Meeting Minutes and the Executive Session  
Minutes and was seconded by Skip

Motion was unanimous

**REPORT OF TOWN DEPARTMENTS:**

**TREASURER:**

John noted the Account Balances as of July 31, 2023

General Fund:	\$50,000.00
ICS Sweep Account:	\$1,034,845.68
Transfer Tax Account:	\$59,132.48
Municipal Street Aid:	\$3,746.28
WSFS Investment Account:	\$2,772,914.72

John noted he and Greg will meet with WSFS on August 9, 2023 at 6:00pm.

**DISCUSS SIDEWALKS:**

John noted he talked with Rich Collins. We would need to come up with a scope of work.

John noted the town of Dagsboro uses their Transfer Tax Account for their sidewalks.

Greg noted need to review the sidewalks and what needs to be repaired.

Wesley Hayes noted focus on Main Street.

John noted to measure each street of sidewalks and figure which streets are the worst.

John and Skip will meet with a company who can assist with sidewalks.

**NEW BUSINESS:**

Greg noted would like to discuss the Board of Adjustments meeting August 1, 2023.

Greg noted the meeting was for a variance for the Dollar General sign on the building and the standing sign.

Kyle noted the signs they want to install are more square footage that is allowed in the Ordinance.

Kyle noted the Board of Adjustments approved the signage for Dollar General.

Kyle noted the Town needs to review the signage ordinance between Commercial on the Highway to a Commercial in town.

**REVIEW REPORT FROM FIRE HAZARD COMMITTEE: SEE REPORT:**

9 Mill Street and 190 Clayton Avenue

Skip noted 190 Clayton Avenue had the asbestos removed from the home.

Pam noted waiting on the county for the fee to demolish the home.

Skip noted at 9 Mill Street has a home and a mobile home which needs to be demolished.

Greg gave an update on 83 Clayton Avenue. The owner had two vehicles removed and is in the process of having the water meter removed, electric and the sewer disconnected.

**DISCUSS AND POSSIBLE VOTE ON RESOLUTION TO ALLOCATE POLICE FUNDING FOR AMERICAN RESCUE PLAN:**

Greg noted the Town wants to allocate from the American Rescue Plan \$240,000.00 for the police department.

Greg read Resolution 2023-0005.

John made the motion to adopt Resolution 2023-0005 and was seconded by Skip.

Motion was unanimous

**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER AND ORDINANCE COMMITTEE: NO REPORT**

**TOWN CLERK**

**DAILY REPORT**

**JULY 2023**

**Reviewed Emails and Voice Mails**

**Post Office**

**Bank Deposits**

**Worked on Delinquencies**

**Weekly Payroll**

**Prepared August Agenda and posted to website and board**

**Prepared Council and Executive Session minutes for approval**

**Schedule and held the Board of Adjustments meeting August 1, 2023**

**2 Building Permits**

**Prepared Fire Hazard Committee Report**

**Cleaned Town Hall**

**Cleaned Park bathrooms and took out trash bins**

**Three Park Rentals for July. Three people cancelled**

# Report to Town Council

- No reported theft / burglary / robberies/ 1 sexual related offenses reported.
- Traffic Enforcement (Arrest) increased this month
- General calls for service were lower this month
- Received the Sussex County Grant application which was submitted. Increased to \$35000 this year.
- Maintenance on one of the Chargers doors was completed.
- Data from the signs was reviewed. Average speeds were in the mid 30's. Some high speeds recorded on Main and Frankford. The Frankford Ave sign is picking up reading from the highway. Speeds at Thatcher St sign were expected to be high since it was clocking vehicles at the transition. Current locations are Thatcher/ Honolulu, Main/Green, Frankford/Dover.