**TOWN OF FRANKFORD**

**RENTAL LICENSE APPLICATION**

**Residential\_\_\_\_\_ Business\_\_\_\_\_\_ (Check One**

 **ONE RENTAL UNIT PER APPLICATION/PLEASE PRINT ALL INFORMATION COMPLETE & RETURN EVEN IF YOU DO NOT PLAN TO OFFER YOUR PROPERTY FOR RENTAL THIS YEAR**

**Property Owner Information**

**PROPERTY OWNER’S NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MAILING ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE: RESIDENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMERGENCY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **CELL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Property Location**

**HOUSE/UNIT#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STREET\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I/WE (select one) WILL ( ) WILL NOT ( ) BE OFFERING THIS PROPERTY FOR RENT THIS YEAR**

**Have you, as current owners, previously offered the above property for rent? \_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_NO**

**Have you filed the required gross receipts tax forms for the prior year? \_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_\_\_No**

**Owners with unpaid property taxes or gross receipts tax WILL NOT be issued a license until your**

**account is current**

**RENTING WITHOUT THE REQUIRED RENTAL LICENSE IS A VIOLATION OF THE TOWN CODE AND SUBJECT TO PENALTY:**

**Instructions:**

1. **Complete Application**
2. **Owner, Partner, or Officer Must Sign the Application**
3. **All Annual Licenses are Effective January 1 thru December 31**
4. **Fee: Rental License per Year is $50.00**
5. **Make Checks Payable to TOWN OF FRANKFORD**
6. **Submit Completed License Application**
7. **Renewals are Sent Each year to the Mailing Address Provided by the Applicant.**

**I/WE SWEAR OR AFFIRM UNDER PENALTY TO PERJURY THAT ALL OF THE INFORMATION PROVIDED ON THIS RENTAL LICENSE APPLICATION IS TRUE AND CORRECT.**

**Owner Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

 **License will be sent to the mailing address above within 15 days upon receipt of application and**

 **Payment. Late renewals will result in a penalty of $10.00 per month until the renewal is paid**

 **(This Section to be Completed by Town Official)**

**Received By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Remittance check Amount\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**County Property Map and Parcel No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Approve By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**