**TOWN OF FRANKFORD**

**MONTHLY TOWN COUNCIL**

**MINUTES**

**APRIL 4, 2022**

**TOWN COUNCIL**: Greg Welch President

 Edward (Skip) Ash Vice President

 Pamela Davis Councilman

 James Sample Councilman

 John Wright Secretary/Treasurer

**TOWN EMPLOYEES**: Cheryl Lynch Town Clerk

 Nick Rose Maintenance

 Chief Laurence Corrigan Police Department

**OTHERS:** Robbie Murray Priscilla Schoolfield

 Bonnie Elliott Kerin Magill

 Jonathan Richard Robert Murray

 Kyle Quillen

**MEETING CALLED TO ORDER:**

Greg called the meeting to order at 7:00pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Skip made the motion to approve the agenda and was seconded by John

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

March 7,2022- ARPA Minutes- John made the motion to approve the minutes and was seconded by

Skip

Motion was unanimous

March 7, 2022- Monthly Council Minutes- Jimmy made the motion to approve the minutes and was seconded by Skip

Motion was unanimous

March 7, 2022- Executive Session Minutes- Skip made the motion to approve the minutes and was seconded by John

Motion was unanimous

March 16, 2022- First Budget Workshop- Pam made the motion to approve the minutes and was seconded by John

Motion was unanimous

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**TREASURER:**

John noted the account balances as of March 31, 2022

General Fund: $100,000.00

Transfer Tax Account: $110,040.52

Municipal Street Aid: $11,248.76

WSFS: $2,844,869.45

John noted is working on the Financial plan.

**TOWN CLERK:**

**SEE REPORT**

Cheryl noted on March 20, 2022, she had rented the park. The renter came to Cheryl on Monday

and explained their key wouldn’t open the door. When they went to the public bathroom she said

The toilet was overflowing and was dirty. The renters left and went to get chemicals to clean the

bathroom.

Cheryl noted instead of refunding the renter $25.00 Cheryl recommended $50.00.

John made the motion to refund Colleen Howell $50.00 and was seconded by Skip

Motion was unanimous

MAINTENANCE:

**SEE REPORT:**

Skip noted received quote from Soil Conservation on the repairs at Reed and Honolulu Road is $18,776.00 and at Kyle Quillen is $13,700.00.

Skip noted he has contacted Rich Collins for assistance on these repairs.

Skip noted for Cheryl to look up the contractor who paved Reed Street.

**POLICE REPORT:**

SEE REPORT

**OLD BUSINESS:**

**DISCUSS ARTESIAN WATER ISSUES:**

Greg noted he talked with Ken Branner from Artesian Water about the water issues in town.

Greg noted he told Mr. Branner about the yellow water at Mr. Dugdale at 1 McNeal Drive,

Low water pressure at 37 Reed Street, Priscilla Schoolfield, water leak on Frankford Avenue,

Repair on Daisey Street, water rate and a sidewalk repair at 11 Knox Street.

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**DISCUSS AMERICAN RESCUE PLAN ACT WORKSHOP:**

Greg noted received $222,000.00,

Greg noted there is a webinar scheduled on April 7,2022 from 3:30pm to 4:30pm

Greg noted the Fire Company submitted a request from the town for a purchase of equipment for their new fire apparatus in the amount of $50,000.00.

Jimmy made the motion to give $50,000.00 of the American Rescue Plan funds to the Frankford Volunteer Fire Company to purchase equipment for their new fire apparatus and was seconded by Pam.

Skip and John reclused themselves from the vote because they are fire company members.

Motion was unanimous

Skip noted Miss Utility has been on Mill and Green Street.

Skip noted he thinks DNREC will be replacing the storm drain at Mr. Oliver’s residence on Mill Street

to Green Street.

Greg noted the Mill and Green Street project could be funded by the American Rescue Plan funds.

Robbie noted there will be a meeting with DNREC on April 6, 2022, concerning the drainage from

Green Street to Delaware Avenue.

**DISCUSS AND POSSIBLY VOTE ON PREMIUM PAY FOR EMPLOYEES:**

Greg noted the Council will be holding an Executive Session after the regular session to discuss

the Premium Pay for employees.

Pam noted to Bonnie from the Library if they had any project the town could assist

with the ARPA funds.

John noted to Bonnie to discuss with the Library Board and let Cheryl know so we can

add to the next agenda.

NEW BUSINESS:

DISCUSS MARCH 29, 2022, PLANNING AND ZONING MEETING:

John noted Dollar General has submitted their plans for a minor subdivision on the property

of Louis Travalini, and to vacate a road within the parcel.

Jonathan Richards noted proposing a 9100 square foot building with 31 parking spaces.

Jonathan noted will be seeking agencies approvals, Soil Conservation, Town Engineers, Deldot and public works.

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Jonathan noted there is a tax ditch along the front of the property and there is a 80 foot tax ditch right of way and will be seeking a tax ditch right of way reduction down to 25 feet.

Greg noted there is only one access to Dollar General and not any pedestrian walk- way.

John noted the Planning and Zoning Committee on March 29, 2022, voted and approved the minor sub- division based on the contingencies.

John noted the Planning and Zoning committee shouldn’t see this project again until the Final Site

Plan.

Greg noted the balance of the property only has access through Dollar General parking lot.

Robbie noted concerned with pedestrians walking on the highway to get to Dollar General.

Robbie noted could create a path from Walnut Street for pedestrians to walk and stay off the highway.

Louis Travalini noted could develop a plan and will discuss with Pentex for pedestrians to access Dollar General.

Louis Travalini noted could open the end of Walnut Street to access his property and Dollar General.

Jonathan noted should be back with the final plan within six months.

Cheryl noted could the delivery trucks go around the building to be able to head out on the highway.

Skip noted could they blacktop the back of Dollar General so truck could go around the building.

**DISCUSS STATE ELECTION REGISTRATION BILLS SB233, HB 14 IN HOUSE AND SENATE:**

Greg noted the Council supports the state on this bill

**DISCUSS SENATE BILL 149 POLICE OFFICERS “BILL OF RIGHTS”:**

Larry noted this bill would include a committee without a law enforcement.

**DISCUSS FINANCIAL POLICY:**

John noted the next budget workshop meeting April 27, 2022, at 6:00pm

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**DISCUSS AND POSSIBLY VOTE THE STATE VISION PLAN FOR EMPLOYEES:**

Greg noted the State of Delaware is offering a vision plan. There are two plans the Eye med High Vision Plan $157.00 per year and the EyeMed Low Vision Plan is $78.00 per year.

John made the motion to amend the Employee Handbook and add the Eye Med High Vision care and was seconded by Skip

Motion was unanimous

**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER AND ORDINANCE COMMITTEE:** NONE

**FIRE HAZARD COMMITTEE**: NONE

**MAINTENANCE BUILDING COMMITTEE**:

Greg noted submitted the site plans to the fire Marshall’s office

**HISTORICAL COMMITTEE**: NONE

**ENVISION OF FRANKFORD:**

Robbie noted Egg Scramble will be April 16, 2022, from 12:00pm to 2:00pm

**CITIZENS PRIVILEGE:**

Bonnie noted will be programs during spring break

Robert noted streetlight doesn’t work at the church parking lot

Robert noted the balance in the WSFS account is less than three million.

John noted the difference do to the investment the town has lost 5.8% since January 2022

**EXECUTIVE SESSION:**

Greg noted will hold an Executive Session after the regular Council meeting

**ADJOURN TO EXECUTIVE SESSION:**

Skip made the motion to adjourn the regular session and move into Executive Session at

8:15pm and seconded by John

Motion was unanimous

**RECONVENE FROM EXECUTIVE SESSION:**

Pam made the motion to resume the regular and was seconded by James Sample at 9:24pm.

Greg Welch called for a motion to approve the premium pay. Pam Davis made a motion to approve the

Premium pay as follows: Chief Corrigan $5,000.00, Cheryl Lynch $3,000.00 and Nick Rose $2,000.00

And James Sample seconded the motion. Greg and Skip voted in favor of the motion and John Wright

voted not in favor of the motion.

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Motion to approve this allocation was carried.

Council moved forward with a discussion on the allocation of ARPA funding being allocated to reimburse the town for the employees hours that were out with COVID or due to COVID protocol.

Skip made the motion to reimburse the town the paid hours the employees were paid due to Covid protocol and was seconded by James Sample.

Motion was unanimous

**ADJOURN:**

John Wright made the motion to adjourn the regular session and was seconded by Skip Ash at 9:30pm

Motion was unanimous

**RESPECTFULLY,**

**CHERYL A LYNCH**

**TOWN CLERK**