**TOWN OF FRANKFORD**

**MONTHLY COUNCIL MEETING**

**JANUARY 12, 2022**

**TOWN COUNCIL:** Greg Welch President

Edward (Skip) Ash Vice President

Pamela Davis Councilman

James Sample Councilman

John Wright Secretary/Treasurer

**TOWN EMPLOYEES:** Cheryl Lynch Town Clerk (Phone)

Larry Corrigan Chief of Police

Megan LouLou Police Officer

Nick Rose Absent

**OTHERS:** Michael Dugdale Priscilla Schoolfield

Kerin Magill Kyle Quillen

Chris Nacchia Michelle Benton

Steve Benton

**MEETING CALLED TO ORDER:**

Greg Called the meeting to order at 7:00pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

John made the motion to approve the agenda and was seconded by Skip

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

Skip made the motion to approve the minutes and was seconded by John

Motion was unanimous

**REPORT OF TOWNS DEPARTMENTS:**

**TREASURER:**

John noted no balances to report

John noted the town moved to WSFS the investment account in the amount of

three million dollars

**TOWN CLERK:**

Absent due to Covid no report

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**MAINTENANCE DEPARTMENT:**

SEE REPORT

Skip noted will be holding a meeting on January 26, 2022 with DNREC, Soil Conservation and owners to discuss the drainage from Green Street to Delaware Avenue.

Skip noted need to get prices on a salt spreader for the back of the truck.

Skip noted the park bathroom lock needs to be changed.

**POLICE DEPARTMENT:**

Larry noted the traffic violations increased by seventeen percent and the criminal complaints

up by fourteen percent.

Larry noted the police department assisted neighboring towns during their Christmas parades.

Larry noted they had police presence on Wednesday nights for Christmas in the Park.

Larry noted the Body Camera program should be out within two months and is funded by

the state.

Larry introduced Megan LouLou a part time police officer for the Town of Frankford.

Larry noted he is mentoring a University of Delaware college student who is majoring in

Criminal Justice and his name is Anthony Riley.

**OLD BUSINESS:**

**DISCUSS FINANCIAL PLANNING:**

Greg noted the town has invested with WSFS three million dollars and will be holding

quarterly meetings with the institution.

**DISCUSS AMERICAN RESCUE PLAN:**

Greg noted he attended the zoom meeting with Barnes and Thornburg.

Greg noted they changed the final rule. Up to ten million can be categorized as revenue loss foregoing the revenue loss formula

Greg noted he emailed the attorneys and ask about five different projects.

1. Storm water drainage
2. Premium Pay for essential employees and worked during COVID which would be

up to $13.00 per hour no more than $25,000.00 per employee and is discretionary

the Council would need to discuss the compensation for employees.

1. Hot water for the park bathrooms and would be approved under the ARPA
2. Upgrade the Town halls computer system, the attorneys needed to know what

the town was wanting to upgrade

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1. Upgrade the audio for the meeting room and the attorneys noted could use

ARPA funds

Greg noted the town was given Two hundred and twenty-four thousand and the balance would be given

later this year.

Kyle Quillen noted with the upgrading of the computer system you could add cameras.

Greg noted the funds could be used for upgrades at Town Hall such as roofing, doors and windows.

John noted need to hold a public workshop to get the residents feed back on how to spend the

funds.

Greg noted would add to the agenda for February’s meeting

**DISCUSS ELECTIONS:**

Greg noted the next election is February 5, 2022.

Greg noted would extend the cutoff for candidates filing to submit their form and voter registration

from January 17, 2022, to January 24, 2022, by 4:30pm.

John made a motion to extend the candidate filing and voter registration from January 17, 2022

to January 24, 2022, and seconded by Skip.

Motion was unanimous

**NEW BUSINESS:**

**COLLECTION POLICY:**

Greg noted he contacted the town attorney to discuss the amount to place a lien. The attorney

noted should be five hundred dollars or more.

Greg noted the fee to place a lien is $150.00 and $150.00 to remove the lien.

John noted need to discuss with the attorney about old water debt and what we are intitled

to collect.

Greg noted monition sale is only for property taxes and we would need dollar amount

in the policy.

**DISCUSS TOWN MANAGER:**

Pam noted discuss at next meeting.

John noted will be discussed at the budget workshop meeting

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**DISCUSS PLANNING AND ZONING MEETING DECEMBER 4, 2021**

John noted met with the Mr and Mrs Nacchia to discuss the cottages they would like to build.

The Nacchia’s live next door to the Benton’s who own the wedding venue and the cottages

would be a part of the wedding venue.

John noted Kyle from AECom was present at the meeting and he noted would be to update the

language and definition section in Ordinance 29 for the accessory living, agricultural, special events

section, farmers market. Update Article 7 under permitted usage for conditional use in the Neighborhood Business section.

Skip made the motion to move forward with changing the language and definition in Ordinance 29

For accessory living, agricultural, special events, farmers market and update Article 7 for permitted usage in conditional usage in Neighborhood Business and seconded by John.

Motion was unanimous

John noted need to hold a public hearing prior to the next council meeting with the changes in

Ordinance 29 and then have the Council vote on the recommendation from the Planning

and Zoning Committee.

**DISCUSS ORDINANCE #32 UPDATED FEES:**

No report

Greg noted the business license fees were different with each type of business, the Council

changed to one standard fee of $75.00 per year.

Greg noted need to amend Ordinance 32 to show the updated change.

Greg noted will be read at the next meeting.

**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER AND ORDINANCE COMMITTEE:**

No report

Greg noted need to draft a Trash Ordinance stand alone, garbage ordinance and repeal all the water ordinances and amend ordinance 32.

**FIRE HAZZARD COMMITTEE:**

No Report

**MAINTENANCE BUILDING COMMITTEE:**

Greg noted the engineer is proposing the Request For Proposal for the maintenance building.

Greg noted the last day to submit a bid for the requested proposal is January 18, 2022.

**HISTORICAL COMMITTEE:**

No Report

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**ENVISION FRANKFORD:**

Prisicilla Schoolfield noted Christmas in the Park was a huge attendance and the decorations

were beautiful.

Skip noted we should get a tractor trailer to store the towns Christmas decorations.

Skip will get a price for the storage trailer.

Greg noted need a dumpster for the scrap metal

**CITIZENS PRIVILEGE:**

Mr Dugdale noted to contact Mr Dukes and tell him to cut back the tress and clean up the front of the property.

Mr Dugdale also noted Cheryl has emailed and called Mr Dukes and advised him to get someone to cut back the trees and rubbish and received no response.

Skip noted if he doesn’t the town could hire someone and charge Mr Dukes.

**ADJOURN:**

Skip made the motion to adjourn the Council meeting at 7:49pm and was seconded by John

Motion was unanimous

**RESPECTFULLY**

**Cheryl A Lynch**

**Town Clerk**