**TOWN OF FRANKFORD**

**MONTHLY COUNCIL MEETING**

**OCTOBER 4, 2021**

**MINUTES**

**TOWN COUNCIL:** Greg Welch President

Edward (Skip) Ash Vice President

Pamela Davis Councilman

James Sample Councilman

John Wright Secretary/Treasurer

**TOWN EMPLOYEES:** Cheryl Lynch Town Clerk

Nick Rose Maintenance

Laurence Corrigan Chief of Police

**OTHERS:** Killian Klopp Priscilla Schoolfield

Michelle Valentine Ian McClure

Ronald Hall Kerin Magill

Kyle Quillen Bonnie Elliott

**MEETING CALLED TO ORDER:**

Greg called the meeting to order at 7:00pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Greg noted need to add to the agenda Trick or Treating

John made the motion to approve the agenda with the addition of Trick or Treating

and seconded by Skip

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

September 9, 2021, Planning and Zoning Hearing:

John made the motion to approve the minutes and seconded by Skip

Motion was unanimous

September 9, 2021, Monthly Council Meeting:

John made the motion to approve the minutes and seconded by Skip

Motion was unanimous

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Greg noted need to discuss when or if we want to have Trick or Treating in town.

Council discussed and decided to have Trick or Treating October 30,2021 from

5:00pm to 7:00pm

John made the motion to have Trick or Treating October 30,2021 from 5:00pm to 7:00pm

seconded by Jimmy

Motion was unanimous

**REPORT OF TOWNS DEPARTMENTS:**

**TREASURER:**

John noted the account balances from September 30, 2021

General Fund: $100,000.00

ICS Sweep Account: $4,045491.00

Transfer Tax Account: $75,164.15

Municipal Street Aid: $20,740.26

**TOWN CLERK:**

**See Report**

**MAINTENANCE DEPARTMENT:**

**See Report**

Greg noted need to rent a dumpster to unload all the trash from the warehouse

Greg noted for Cheryl to get quotes for dumpster rental

Skip noted an update on the pole light at the park. Delmarva Power will be in touch with the town

to let us know which pole we can feed the electric

Nick noted on Reed Street where people keep dumping their trash is in a non- lighted area and if we

could install streetlights on those two poles.

Greg noted for Cheryl to contact Delmarva Power or Delaware Electric co-op for a quote

**POLICE REPORT:**

**See Report**

Larry noted the new part time officers should be starting by the end October

we are waiting on their vest.

Michelle Valentine noted at 5:00am there are speeders on Frankford Avenue.

Larry noted he would like to form a Police Advisory Board Committee which would meet monthly to discuss the needs for the police department.

The committee members are Michelle Valentine, Kyle Quillen and Bonnie Elliott

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**OLD BUSINESS:**

**DISCUSS FINANCIAL POLICY:**

John read the Investment Policy Statement and noted waiting on a response from the

Town Solicitor

John noted the Council could make a motion to accept the policy and make any

amendments if necessary

john made the motion to accept the Investment Policy Statement and seconded by Skip

Motion was unanimous

Greg noted he and John met with Steve Dunn from WFSF to discuss investment options.

Greg noted John had met with Mitch rogers from Edward Jones

Greg noted need to discuss the fees on each investment

Michelle Valentine noted council should contact Marty Presley to see if he could assist the town

with their investment.

Greg noted he would call Marty.

**DISCUSS AMERICAN RESCUE PLAN ACT FUNDS:**

Greg noted the State has hired a firm Tom McGonigle’s Barnes & Thornburg

which will cost .04 percent of the towns total funds received.

Greg noted this firm has the knowledge to assist the municipalities on their requested

project spending and reporting. This firm would be able to let us know if a requested

project would be approved for the American Rescue Plan funds.

John made the motion to go with the State of Delaware firm Barnes & Thornburg

for the American Rescue Plan projects and seconded by Skip.

Motion was unanimous

Greg noted maybe we could use the funds to get hot water for the bathrooms so people

could wash their hands with warm water instead of cold water.

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Greg noted maybe funds could be used to upgrade the IT Equipment in Town Hall

Broadband, Add Security Cameras.

Skip noted to get new playground equipment for the park.

**NEW BUSINESS:**

**DISCUSS ELECTIONS:**

Greg Noted the elections are on Saturday February 5, 2022

Cheryl noted the Notice of Solicitation will be advertised in November and last day to

Submit candidacy and voter registration is January 17, 2022.

Michelle Valentine asked Council has anyone decided if they are going to run for Council

or not.

Council noted they had not decided

**DISCUSS TOWN MANAGER:**

Pam noted she had received information from Selbyville, Dagsboro Berlin and Millville.

Will be in contact with Sheldon Hudson from Millsboro.

Pam noted don’t need a committee for Town Manager. The Council could decide on the

Town Manager job description.

Pam noted maybe the town should hire for part time.

Greg noted usually they are hired as full time.

Greg noted how will the town fund this position.

**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER AND ORDINANCE COMMITTEE**: No Report

**FIRE HAZZARD COMMITTEE: No Report**

**MAINTENANCE BUILDING COMMITTEE:**

Greg noted had a meeting on September 22, 2021, to discuss the scope of work

Greg noted he is putting together the scope of work

The next meeting will be Wednesday October 6, 2021, at 6:30pm

Greg noted to have the building behind Town Hall will be tight and we would lose

parking spaces.

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**HISTORICAL COMMITTEE:** no report

**ENVISION OF FRANKFORD:**

Noted the pre -registration for costumes is at 10:30am and the parade at 11:00am.

The Fall Festival is from 12:00pm to 3:00pm.

Cheryl noted the town will fund the costume prize money

Skip made the motion for the town to fund $200.00 for the costume prize money

and was seconded by John

Motion was unanimous

**CITIZENS PRIVILEGE:** No comments

**ADJOURN:**

John made the motion to adjourn and was seconded by Skip

Motion was unanimous

**RESPECTFULLY**

**Cheryl Lynch**

**Town Clerk**