**MONTHLY COUNCIL MEETING**

**MINUTES**

**MAY 3, 2021**

**TOWN COUNCIL:** Greg Welch President

 Edward (Skip) Ash Vice President

 Pamela Davis Councilman

 James Sample Councilman

 John Wright Secretary/Treasurer

**TOWN EMPLOYEES:** Cheryl Lynch Town Clerk

 Laurence Corrigan Chief of Police

**OTHERS:** Bonnie Elliott Kerin Magill

 Bill Manzke Priscilla Schoolfield

 Kyle Quillen Ronald Hall

 Michelle Valentine Ian McClure

**MEETING CALLED TO ORDER:**

Greg called the meeting to order at 7:00pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

John made the motion to approve the agenda and was seconded by Skip

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

April 5, 2021 Monthly Council Minutes:

Skip made the motion to approve the minutes and was seconded by John

Motion was unanimous

**TREASURER’S REPORT:**

John noted the account balances as of March 31, 2021

General Fund: $100,000.00

ICS Account $3,552,673.12

Municipal Street Aid: $ 8,519.17

Transfer Tax Account: $137,699.62

John noted the next budget meeting will be May 6, 2021 at 5:00pm

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**REPORT OF TOWNS DEPARTMENTS:**

**TOWN CLERK**: Cheryl noted she paid bills, prepared minutes for approval and schedule

the Planning and Zoning meeting for May 11, 2021 at 6:30pm. Also Cheryl and Elisha

made sure the bathrooms and trash cans were set for the opening of the park as of

May 1, 2021

**MAINTENANCE:**

Skip noted Elisha the full-time maintenance employee had given her two week notice.

Skip noted Elisha had cleaned up and mulched the Town Hall, park, and the median.

Skip noted Elisha takes pride in her work for the town.

Skip noted need to have drainage work on Frankford Avenue and Deldot will need to assist

in this project.

Skip noted Tony’s Electric and Delmarva Power had completed their electrical project

at the park.

**POLICE DEPARTMENT:**

Larry noted he had submitted the Part Time officer Anthony Valenti for the Joshua Freeman

Valor award.

Larry noted Criminal and Traffic are still on the rise.

Larry noted is great to have the assistance of the Library for their Spanish abilities.

Larry noted he and another person put together a video to remind the residents to keep

their wallets, money, and tools out of the car and keep your vehicle locked.

Larry noted the 2014 Ford Expedition has been detailed with new lettering.

Larry noted council members, Anthony and himself took lunch to the Delmar Police Department

Larry noted participated in the procession of Cpl Keith Heacock

Bonnie noted the video had been received by 2000 viewers and can be viewed on Facebook

**OLD BUSINESS:**

Discuss Real Estate contract for the Warehouse:

Greg noted there is a contract on the warehouse.

John noted should be going to settlement by July 2021

Greg noted he was advised the new owner is giving us six months to keep the storage items

in the warehouse which will give time to get the new maintenance building completed.

**NEW BUSINESS:**

Discuss opening the park:

Greg noted the park is opened as of May 1, 2021

John noted need to check the CDC guidelines he thought the Governor noted did not need to spray

hard surfaces.

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Council noted the town has the disinfectant we should spray the bathrooms, picnic tables, trash cans

and equipment.

Greg noted maybe the town should get a porta potty since the town will not have a maintenance

employee.

**DISCUSS ANNEXATION FEES:**

Greg noted he discussed amending Ordinance number 32 Fees and Licensing with Ordinance 2021

Greg noted he talked with the Town Attorney that the Council wanted to amend the Ordinance

to waive for one year five hundred dollar fee for residential and one thousand dollar per acre for Commercial.

Greg read Ordinance 2021-0002.

John made a motion to accept Ordinance 2021-0002 and was seconded by Jimmy.

Motion was unanimous

**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER AND ORDINANCE COMMITTEE:**

Greg noted did not hold any meetings last month. The next meeting will be Wednesday May 19, 2021

at 6:30pm

**FIRE HAZZARD COMMITTEE:**

Pam noted she had been in touch with the county to discuss dilapidated homes.

Greg noted the steps the committee will need to take which is stated in Ordinance #5

Pam noted the committee members are Priscilla Schoolfield, Duane Beck, Kyle Quillen

and Pam Davis.

Greg noted will need a public hearing for dilapidated homes.

Kyle noted the committee should take one home at a time to understand the process.

**MAINTENANCE BUILDING COMMITTEE:**

Greg noted the committee met at the park on April 7, 2021.

The committee discussed a 40 by 100 by 16 for the size of the building which would

suit the needs of the building and future growth.

Greg noted Ed Ferencie created a maintenance building with a bathroom, maintenance office

and workroom.

Greg noted the funds could come from the sale of the water plant or the town

is waiting to hear how you can spend the funds from the American Rescue Plan.

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Skip noted the building size should be reduced to 40 by 50 with a lean-to on each

side of the building.

Jimmy noted the police department needs a small building for their vehicles at Town Hall.

Bonnie noted need to have different drawings for building options.

Michelle Valentine noted need a Citizens on Patrol Committee. A Committee

Member would take a turn to ride around town for two hours and if they see anything

they would contact Larry.

Greg noted to Michelle would she be willing to put together a committee and she agreed.

Greg noted Artesian has given the town three to six months before they tear down the old

water plant.

**HISTORICAL COMMITTEE:**

No Report

**ENVISION OF FRANKFORD:**

The next meeting will be May 6, 2021

**CITIZENS PRIVILEGE:**

Ron Hall noted the Maintenance department needs two people a full time and part time.

Ron Hall noted need to increase the maintenance budget.

**ADJOURN:**

John made the motion to adjourn the meeting at 8:14pm and was seconded by

Skip.

Motion was unanimous

**RESPECTFULLY,**

**Cheryl A Lynch**

**Town Clerk**