**MONTHLY TOWN COUNCIL MEETING**

**MARCH 1, 2021**

**MINUTES**

**TOWN COUNCIL:** Greg Welch President

Edward (Skip) Ash Vice President

Pamela Davis Councilman

James Sample Councilman

John Wright Secretary/Treasurer

**TOWN EMPLOYEES:** Cheryl Lynch Town Clerk

Laurance Corrigan Chief of Police

**OTHERS:** Bonnie Elliott Peggy Schaffer

Robbie Murray Priscilla Schoolfield

Ray Rojas Kyle Quillen

Kerin Magill

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Cheryl noted would like to add the Special Meeting/Executive session for February 8, 2021

John noted need to add the discussion to purchase a Police Vehicle

John made the motion to approve the agenda with the additions and was seconded by Pam

Motion was unanimous

**SWEARING IN OF COUNCIL:**

Larry Corrigan Chief of Police swore in Greg Welch and John Wright to Council

**REORGANIZATION OF COUNCIL**:

PRESIDENT: Skip nominated Greg for President and was seconded by Jimmy

Motion was unanimous

**VICE PRESIDENT**: Pam nominated Skip for Vice President and was seconded by John

Motion was unanimous

**SECRETARY/TREASURER**: Greg nominated John Wright for Secretary/Treasurer and was seconded

by Skip

Motion was unanimous

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**TREASURER’S REPORT:**

John noted the account balances as of February 28, 2021

General Fund: $100,000.00

ICS Account: $3,581,585.19

Transfer Tax Account: $129,791.99

Municipal Street Aid: $11,932.30

John noted need to set a date for the First Budget Workshop on Thursday March 25, 2021 at 7:00pm

**REPORT OF TOWNS DEPARTMENTS:**

**TOWN CLERK**: Cheryl noted paid bills prepared minutes for approval, worked on Annexation,

Planning and zoning meeting and Delinquencies.

Cheryl noted need to set a date for the Annexation Public Hearing for Steve and Michelle Benton

Property.

Cheryl noted the zoning change for Steve and Sharon Benton property. The Planning and Zoning

Meeting on August 17, 2020 noted a recommendation to change the zoning on the Benton Property

From Residential to neighborhood business.

Cheryl noted if approved the change we would need to amend the updated 2020 Comprehensive Plan and get approval from the State to make the change or the Town could just change the property to Conditional Use for the Bed and Breakfast and Wedding Venue.

Cheryl noted make the change from Neighborhood Business to Conditional

Use the Planning and Zoning Committee will need to meet to amend their motion and a new

Motion to change to Conditional Use.

Cheryl noted hold the meeting on March 22, 2021 at 6:30 for the Public Hearing for thirty minutes,

Planning and Zoning could hold their meeting from 6:30pm to 6:45pm to amend their motion and

make a new motion on the Benton use of property. The Council could hold their Special Meeting

to approve the Annexation and discuss the recommendation from Planning and Zoning and

possibly vote.

Greg noted Cheryl would need to talk with the Benton’s to see if they still want the property

zoned neighborhood business or just Conditional Use.

Greg noted schedule the Public Hearing on March 25, 2021 from 6:00pm to 6:30pm, Planning

and Planning and Zoning meeting at 6:30pm, Special Council meeting at 6:45pm.

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Cheryl noted would email everyone on the date and time of the meetings.

**MAINTENANCE DEPARTMENT:**

Cheryl noted Tony’s Electric would be at the park on March 4, 2021 to evaluate the project to add

Electric.

Skip noted Tony’s Electric repaired the Security Lights at Town Hall.

**POLICE DEPARTMENT:**

Larry noted Anthony is doing a great service for the town.

Larry noted he was approached by a mother and her one year old child that they didn’t have any food.

Larry met the family at the library.

Larry noted he wanted to recognize Bonnie, Peggy and Rae from the library for assisting him

with a family in need of food for her one year old child, mother and father. Ray assisted with

the translation, Bonnie and Peggy were able to get food for the family and a gentleman that was

in the library left and came back with groceries from Food Lion.

Larry Noted met with Sheldon Hudson to discuss Economic Development.

Larry noted he did a seminar at the Library on Active Shooter.

Larry noted he had been looking for a four wheel drive vehicle and found a 2013 Ford Explorer

AWD with 74,000 miles and a 2014 Ford Expedition 4WD with 66,000 miles for $10,000.00 each.

Larry noted that Skip, Jimmy and himself went and test drove the vehicles and the Expedition was

the better fit because it has all the equipment we would need to add the computer, radio and the

computer bracket which the town owns and to add lettering on the vehicle.

Larry noted a new vehicle would cost between $57,000 to $64,000 with equipment.

Pam made the motion to approve the purchase of the 2014 Ford Expedition for the police

Department and was seconded by Skip

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

February 1, 2021- Monthly Council Meeting

John made the motion to approve the minutes and was seconded by Skip

Motion was unanimous

February 8, 2021- Special Meeting/Executive Session

Skip made the motion to approve the minutes and was seconded by John

Motion was unanimous

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**OLD BUSINESS:**

**UPDATE ON NATIONAL REGISTRATION OF OLD TOWN HALL:**

Greg noted he located the deed to the Old Town Hall dated 1907. The property was purchased

for $300.00 and sold to the Town of Frankford for $1.00.

Bonnie Elliott noted the town could email to Hometown Pictures for information on Old Town Hall.

**DISCUSS REAL ESTATE CONTRACT FOR THE WAREHOUSE:**

John noted he talked with the Realtor and someone wants to lease the building. The customer

will be signing the lease on March 3, 2021.

Greg noted when the Town subdivided the warehouse and the water plant Planning and Zoning

noted they would like the fencing in the back of the warehouse moved back six feet.

Greg noted need to locate the survey with the six feet change.

**NEW BUSINESS:**

**DISCUSS THE MAINTENANCE BUILDING:**

Greg noted need to discuss what size maintenance building and what needs to be in the building.

Greg noted need a Maintenance Building Committee.

The Maintenance Building Committee will be Skip Ash, Jimmy Sample, Greg Welch, Robbie Murray and Ed Ferencie.

**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER AND ORDINANCE COMMITTEE:**

Greg noted the committee met on February 11, 2021 and February 24, 2021 and the next meeting

is on March 10, 2021 at 6:30pm.

Greg noted reviewed Dagsboro’s 360 on their ordinances and how it looks.

Cheryl noted to Greg what ordinance would the committee work on first.

Cheryl noted if the committee could work on the noise ordinance because last summer

the town had complaints about parties, loud music.

Kyle noted he will review other towns noise ordinance.

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**DILAPIDATED HOME COMMITTEE:**

Pam noted will be scheduling a meeting before the end of March.

Greg noted Ordinance 5 has the process for dilapidated buildings.

Greg noted need to change the name of the committee to Fire Hazard Committee

Pam noted the committee members are Kyle Quillen, Priscilla Schoolfield, Duane Beck

and Pam

**HISTORICAL COMMITTEE:**

NO REPORT

**ENVISION OF FRANKFORD:**

Robbie Murray noted will be holding Egg Scramble on Saturday April 3, 2021 at the park starting at 12:00pm to 4:00pm.

There will be a different group every hour.

Robbie noted will need about 500 pieces of candy per organization.

Cheryl noted she would get the candy from the Town of Frankford

Robbie noted would the Town consider getting a light on the pole to face the parking lot for more lighting during a function.

Council noted they would call Delmarva Power

Robbie noted Envision of Frankford is doing a first responders display for this Christmas

and asked if the Town would purchase the Police Car.

Greg noted they would need a motion to purchase the Police Car decoration.

John made the motion to purchase the Police Car Decoration and was seconding by Skip

Motion was Unanimous.

Robbie noted he would purchase through Christmas Done Bright and keep checking the website

for a percentage off the price.

Robbie noted the Police car currently is $600.00.

Robbie noted the next Envision of Frankford meeting will be March 11, 2021 at 7:00pm Fire Company

dining hall.

**CITIZENS PRIVILEGE:**

Bonnie Elliott from the Library wanted to know when the park will be opened because

she would like to have the Summer Reading Program at the park and would start in June

for nine weeks. Each event would be two hours.

Greg noted for Bonnie to give the town a schedule of the program.

Karin noted Town of Millville would be disinfecting twice a week.

Robbie noted to disinfect at the park the town could get the disinfectant called DZ-7.

**ADJOURN:**

John made the motion to adjourn the meeting at 8:39pm and was seconded by Jimmy.

Motion was unanimous

**RESPECTFULLY**

**Cheryl Lynch**

**Town Clerk**