**MONTHLY TOWN COUNCIL MEETING**

**MINUTES**

**FEBRUARY 1, 2021**

**TOWN COUNCIL:**

Greg Welch President

Edward (Skip) Ash Vice President

Pamela Davis Councilman

James Sample Councilman

John Wright Councilman

**TOWN EMPLOYEES**: Cheryl Lynch Town Clerk

Larry Corrigan Chief of Police

**OTHERS:**  Priscilla Schoolfield Robert Murray

Kathy Murray Ronald Hall

Kyle Quillen Karin Magill

**MEETING CALLED TO ORDER:**

Greg called the meeting to order at 7:03pm

**SWEARING IN OF COUNCIL:**

Greg noted will move the swearing in of council at the March meeting

**REORGANIZATION OF COUNCIL:**

Greg noted will move the reorganization of council at the March meeting

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Greg noted need to add to the agenda the HVAC contract, Planning and Zoning meeting

and Route 113 and Daisey Street intersection.

Skip made the motion to approve the agenda with the additions and was seconded by Jimmy

Motion was Unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

Skip made the motion to approve the minutes from January 4, 2021 and was seconded by John

Motion was unanimous

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**TREASURER’S REPORT:**

John noted the account balances as of January 31, 2021

GENERAL FUND: $100,000.00

ICS ACCOUNT: $3,578,987.35

TRANSFER TAX ACCOUNT: $128,296.12

MUNICIPAL STREET AID: $15,358.42

**REPORT OF TOWNS DEPARTMENTS:**

**TOWN CLERK:**

Cheryl noted paid bills, prepared minutes, posted the no election and the planning and zoning meeting ads, worked on delinquencies, sent out reminder letters for business license and gross rental receipt

and trash.

Cheryl noted there is a Planning and Zoning meeting February 4, 2021 at 6:30pm

Cheryl noted called A & A Services no heat in town hall this morning

Greg noted A & A Services has a contract for the HVAC unit in the amount of $386.90

Skip made the motion to approve the annual contract and was seconded by Pam

Motion was unanimous

Kyle Quillen noted the town needs to inquire about warranties for the HVAC Units.

**MAINTENANCE:**

Skip noted put the snowplow on the truck and contacted Nathan Mitchell about

spreading salt.

Skip noted need to complete the electrical work in the park and for Cheryl to contact

Tony’s Electric and Delmarva Power to complete the project.

Skip noted will contact Rich Collins on the funding to repair the sidewalks in town.

Skip noted need to contact Clean Delaware to pickup the porta potty since the park isn’t

open.

John made the motion to contact Clean Delaware to remove the porta potty and was seconded

by Jimmy.

Motion was unanimous

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Skip noted for Cheryl to call Clean Delaware to remove the porta potty.

Skip noted the town had received bids to repair the Security lights at Town Hall

and Tony’s Electric had the lowest bid in the amount of $1,185.00.

Jimmy made the motion to hire Tony’s Electric to repair the security lights at Town Hall

and was seconded by Skip

Motion was unanimous

**POLICE DEPARTMENT:**

Larry noted the traffic and criminal complaints were up

Larry noted he had received a letter from the Delaware Police Accreditation Commission stating

They have certified the Frankford Police Department to be able to apply for federal grants for the

next three years.

Larry noted he had been looking for a four wheel drive vehicle for the police department

Larry noted he met with Sheldon Hudson the Millsboro Town Manager on January 28, 2021

to discuss Economic growth and how they bring businesses to town.

**OLD BUSINESS:**

**UPDATE ON NATIONAL REGISTRATION OF OLD TOWNHALL:**

Greg noted looking for history on the old town hall.

**DISCUSS WAREHOUSE RENTAL:**

John noted he had talked with the realtor and they advised they had one potential buyer and the

person interested in leasing the building changed their mind.

John noted the real estate contract expires mid March and the council will need to discuss to stay

with this realtor or look for someone else.

**DISCUSS ELECTION FEBRUARY 6, 2021**

Greg noted two open positions for the 2021 election.

Greg noted John Wright and himself filed for the open positions since no one else applied the

town did not need to hold an election.

**NEW BUSINESS:**

NONE

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**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER AND ORDINANCE COMMITTEE:**

Greg noted the committee met and they have water ordinances and zoning ordinances they would like to repeal.

Greg noted the next meeting will be February 11, 2021 at 6:30pm.

**DILAPIDATED HOME COMMITTEE:**

Pam noted will contact Duane Beck and set a date in February to meet.

**HISTORICAL COMMITTEE:**

None

**ENVISION OF FRANKFORD:**

Kathy Murray noted nothing to report

Greg noted the Town Council needs to set a date for a Special Meeting with Executive Session

to discuss personnel issues.

Greg noted the meeting will be February 8, 2021 at 5:00pm

**CITIZENS PRIVILEGE:**

NONE

**ADJOURN:**

Skip made the motion to adjourn the meetings seconded by Jimmy at 7:49pm

**RESPECTFULLY,**

**CHERYL A LYNCH**

**TOWN CLERK**