**MONTLHY COUNCIL MEETING**

**MINUTES**

**DECEMBER 7, 2020**

**TOWN COUNCIL:** Greg Welch President

Edward (Skip) Ash Vice President

Pamela Davis Councilman

James Sample Councilman

John Wright Secretary/Treasurer

**TOWN EMPLOYEES**: Cheryl Lynch Town Clerk

Larry Corrigan Chief of Police

**OTHERS;** Brad Whaley Brandon Hamilton

Priscilla Schoolfield Kerin Magill

Ronald Hall Kyle Quillen

Duane Beck

**MEETING CALLED TO ORDER:**

Greg called the meeting to order at 7:00pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Greg noted need to add to the agenda the upcoming election.

John noted would like to add to the agenda a change in the January meeting due to the Governors advisory.

John made the motion to approve the agenda with addition to add the election and discuss January meeting and was seconded by Jimmy.

Motion was unanimous

**PUBLIC HEARING FOR DELAWARE STATE HOUSING AUTHORITY:**

See separate minutes for the Public Hearing

**PUBLIC HEARING FOR 2020 COMPREHENSIVE LAND USE PLAN AND**

**POSSIBLY APPROVE AND ADOPT AN ORDINANCE FOR THE COMPREHENSIVE**

**PLAN:**

See separate minutes for the Public Hearing

**PRESENTATION AND APPROVAL OF MINUTES:**

**NOVEMBER 2, 2020- MONTLHY MINUTES**

Jimmy made the motion to approve the monthly minutes and was seconded

by Skip.

Motion was unanimous

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**NOVEMBER 2, 2020- EXECUTIVE SESSION:**

Skip made the motion to approve the Executive Session minutes and was seconded

by Jimmy.

Motion was unanimous

**TREASURER’S REPORT:**

John noted the account balances as of November 30, 2020

General Fund: $100,000.00

ICS Account: $3,520,033.34

Water Fund Account: $19,007.64

Transfer Tax Account: $169,409.68

Sinking Fund: $1,767.67

Municipal Street Fund: $17,049.66

John noted will be combining the Sinking Fund and Water Fund into the General Fund.

**REPORT OF TOWNS DEPARTMENTS:**

**TOWN CLERK:**

Cheryl noted prepared minutes for meeting, paid bills, worked on preparing for elections,

hung the banners on Honolulu Rd.

Cheryl noted would like to thank Skip for contacting Delaware Electric Co-op.

Cheryl noted Delaware Electric came and hung the banners at no cost to the town.

Cheryl noted election will be held February 6, 2021 from 1:00pm to 4:00pm. Anyone interested in running for council the cutoff will be January 15, 2021.

**MAINTENANCE:**

Skip noted Delmarva Power came to town to work on the line for the Christmas lights on

Frankford Avenue and Mill Street.

Skip noted Doug assisted in the Christmas decorations at the park.

Skip noted on the days Doug is working and there is inclement weather would like to teach

Doug about Code Enforcement.

Skip noted need to work on the sidewalks in town. Rich Collins advised he has funding.

Skip noted had the asphalt repaired in the park.

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Skip noted need to run the underground wire to the pole in the park but will wait until

after the holidays.

Skip noted Kenny Hooper wanted to know the sign setbacks for his sign on Daisey Street.

**POLICE DEPARTMENT:**

Larry noted the Part Time police officer Anthony is working out very well.

Larry noted the Traffic and Criminal arrests have increased.

Larry noted Anthony is going to college and he informed Larry he made the dean’s list

with a GPA of 3.80.

Larry noted the police department participated in the Library coat drive on November 11, 2020.

Larry noted police department worked with Melson Funeral Home on Thanksgiving to deliver

meals.

Larry noted he had been researching for a new vehicle for the police department and found

the cost could be around $65,000.00 to $66,000.00 fully equipped.

Larry is working with an agency locating a vehicle for the Police department.

Larry noted was on a zoom conference with Deldot on December 7, 2020 about the

Daisey Street intersection. The study shows enough information to warrant a Traffic

light at the intersection of Daisey and Dupont Blvd. The traffic light could be installed

in 2022 or 2023.

Greg noted the Town will need to pass a resolution for the Daisey Street Intersection

at the next week.

Greg noted need to post on the town website the information on the Deldot zoom meeting.

**OLD BUSINESS:**

Update on National Registration of Old Town Hall:

No updates

**NEW BUSINESS:**

Discuss Planning and Zoning Meeting November 23, 2020

Duane Beck noted the Planning and Zoning committee had a meeting November 23, 2020

to discuss the two story breakroom for Mountaire. The project was approved.

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**Discuss and possibly repeal Ordinances pertaining soley to the Frankford Water Department**

**Ordinances 2,3,4,12,25,26.**

Greg noted the committee is working on the repealing of the water ordinances.

**Discuss New Maintenance Building:**

Greg noted the Maintenance building will be beside the park parking lot.

Greg noted need to discuss the size of the building and what will be housed in the

building.

Kyle noted the committee for the maintenance building should be the maintenance employee,

Envision of Frankford and Council.

John noted had not heard any information from the Realtor.

**COMMITTEE MEETINGS AND REPORTS:**

**CHARTER COMMITTEE:**

Greg noted the committee met on November 12 and December 3, 2020.

Working on consolidating ordinances.

Kyle noted he would email to Greg some of the planning and zoning ordinances that overlap.

The next meeting December 17, 2020 at 6:30pm.

**HISTORICAL COMMITTEE:**

No report

**ENVISION OF FRANKFORD:**

Ron Hall noted had around 100 people at the opening of Christmas in the Park

The park will be opened Wednesday nights from 6:00pm to 8:00pm.

**CITIZENS PRIVILEGE:**

Duane Beck noted will the next Council meeting be virtual?

John noted will make a decision on the next council meeting when it gets closer to the council meeting whether it will be virtual meeting or in person.

Priscilla Schoolfield noted at the end of the Reed St and Honolulu Rd the last house

on the left they are parking on the road, and it is difficult to see who is coming down

Honolulu Rd.

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**ADJOURN:**

Skip made the motion to adjourn the meeting and seconded by Jimmy at 8:11pm

Motion was unanimous

**RESPECTFULLY**

**Cheryl A Lynch**

**Town Clerk**