**PLANNING AND ZONING MEETING**

**PUBLIC HEARING**

**MINUTES**

**JULY 6, 2020**

**PLANNING AND ZONING COMMITTEE:**  Duane Beck Ronald Hall

John Wright

**EMPLOYEES:** Cheryl Lynch Town Clerk

**OTHER:**  Kyle Gulbronson Karin Magill

Greg Welch Edward (Skip) Ash

Pamela Davis James Sample

Priscilla Schoolfield

**MEETING CALLED TO ORDER**:

Duane called the meeting to order at 5:06pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Ronald Hall made the motion to approve the agenda and was seconded by

John

Motion was unanimous

Duane noted the meeting was called for a Public Hearing to receive comments and

review the 2020 Comprehensive Plan

Kyle Gulbronson the towns consultant noted he brought with him the designated

maps for town boundaries, Future Annexations, Existing Land Use Plan, Aerial Map

and the Zoning Map.

Duane noted how can we get residents that own property part in and part out

of town.

Kyle noted the Town could draft a letter to the resident and ask if they would be

interested in annexing their property into town limits.

Kyle reviewed the steps for a property owner to annex into town.

Kyle noted the property owner would file an Annexation application, Town would

Complete a Plan of Services for the annexation and submit to the state, Town would

Demonstrate that there are adequate facilities to support the annexation, Planning

Commission would meet to make the recommendation the annexation to the Town

Council, Plan of Services would be sent to Office of State Planning for approval, after

Approval the Town would hold a Public hearing to approve the annexation.

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John noted to Kyle when a parcel is sub-divided and is part in and part out of town can the

Town make the request to have them annex into town.

Kyle noted to adopt an ordinance for a parcel that is part in and part out of town.

John noted the Planning and Zoning committee should meet monthly to review

the goals set for the Comprehensive Plan.

Kyle noted if a property wants to rezone their property there would be a Planning and

Zoning Public meeting and the applicant would submit a rezoning application and the

Planning commission would make their recommendations and the Town Council

would vote for or against the rezoning.

Kyle noted the Town Council would make the final approval to move forward

and submit the comprehensive plan.

**ADJOURN:**

Ronald Hall made the motion to adjourn the Planning and Zoning Public Hearing

at 5:40pm and was seconded by John Wright.

Motion was unanimous

**RESPECTFULLY,**

**Cheryl A Lynch**

**Town Clerk**