**PLANNING AND ZONING MEETING**

**MINUTES**

**FEBRUARY 27, 2020**

**PLANNING AND ZONING COMMITTEE**: Duane Beck Corey Phoebus

Ronald Hall Valerie Dugdale

John Wright

**TOWN EMPLOYEE:** Cheryl Lynch

**OTHERS:** Priscilla Schoolfield Kyle Gulbronson

**MEETING CALLED TO ORDER:**

Duane Beck called the meeting to order at 6:34pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Cheryl noted needed to make an addition to the agenda to add the approval

of the minutes from February 13, 2020.

Corey made the motion to approve the agenda with the addition of the minutes

from February 13, 2020 meeting and was seconded by Ron

Motion was unanimous

Duane noted the meeting is to discuss the draft sections of the Comprehensive Plan.

Kyle noted the Comprehensive Plan is to be renewed every ten years.

Kyle noted not a lot of changes in the plan only to revise the Vision Statement,

Demographics and the Community.

Kyle review the Vision Statemen and the Introduction for the Town of Frankford.

Kyle noted the updated History and pictures of the Town of Frankford.

Kyle updated the Community Facility, Demographics and Housing data.

Kyle in reviewing the Community Vision and Goals the town has ten goals.

Kyle noted the zoning and Land Use was updated to reflect minor changes to existing

future land use, Utilities added new subsection 2-3c Infrastructure Planning and

Management, Transportation updated Average Annual Daily Traffic Counts, Community

Character added, 2-5B Design Standards and added to the Historic Preservation section,

Discussed grant process and improvements made to Town Park, Environmental Protection

Added section on Climate Change and the maps updated as needed.

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Committee decided to take out of the Comp Plan the Develop the Vines Creek as a Regional Asset

Kyle noted chapter 2 Development Strategy has been updated in the Comprehensive Plan.

Kyle noted emphasis on Town accomplishments, Town Park Improvements, Stormwater

Infrastructure Inventory, providing housing options for individuals and families of all income levels.

John noted the Cress Farm wants to place their farm in Farm Preservation.

Kyle noted if the town allows the Cress Farm into Farm Preservation the town is unable

Annex this property into town limits.

Planning and Zoning decided to add back the Cress Farm on the annexation map.

Kyle noted the town is working with Deldot on the intersection of Daisey Street.

Kyle noted added the Climate Change such a rise in temperatures and flood waters.

Kyle reviewed the Implementation Plan which includes Demographics, Land Use,

Utilities, Transportation, Community Character, Open Space and Environmental Protection.

Kyle noted the Planning and Zoning Committee should meet monthly to keep up with the

goals set by the town.

Kyle noted will need to send a letter to the neighboring towns with a draft of the

Comprehensive Plan.

John noted the need to clean up the boundaries for the properties that are half in and half out of town.

Kyle noted the town could waive the annexation fee to assist the resident to annex their property

Into town limits.

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Kyle noted the town would need to schedule a Public Hearing for the Comprehensive Plan

and take suggestions from the public and advertise fifteen days in advance.

**ADJOURN:**

Duane made the motion toa adjourn the meeting at 8:02pm and seconded by Ron

Motion was unanimous

Cheryl A Lynch

Town Clerk