**MONTHLY COUNCIL MEETING**

**MINUTES**

**MAY 11, 2020**

**THE MEETING WAS HELD BY AUDIO CONFERENCE THROUGH START MEETING**

**TOWN COUNCIL:** Joanne Bacon President

 Greg Welch Vice President

 Pamela Davis Councilman

 Edward (Skip) Ash Councilman

 James Sample Councilman

 John Wright Councilman (no voting privilege)

**TOWN EMPLOYEES:**  Cheryl Lynch Town Clerk

 Larry Corrigan Chief of Police

**OTHERS:** Robert Murray Kathy Murray

 Priscilla Schoolfield Duane Beck

**MEETING CALLED TO ORDER:**

Joanne called the meeting to order at 7:01pm

Joanne called a Roll Call

Joanne Bacon yes

Greg Welch Yes

Pamela Davis Yes

Edward Ash Yes

James Sample Yes

John Wright Yes

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Joanne noted she would add an Executive Session for personnel issues.

Skip made the motion and seconded by Greg to approve the agenda with the

addition to add the Executive Session.

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

Skip made the motion and seconded by Jimmy to approve the March 2, 2020

Monthly council minutes

Motion was unanimous

 **PAGE 2**

Greg made the motion and was seconded by Pam to approve the April 1,2020

Special Meeting/Executive Session

Motion was unanimous

**TREASURER’S REPORT:**

Cheryl noted the balances of the bank accounts

General Fund: $45,645.45

Water Fund: $ 273.202.41

Water Capital Reserve: $ 56,243.12

Sinking Fund: $ 67,550.85

Transfer Tax Account: $144,124.09

Municipal Street Aid: $10,436.07

**TOWN CLERK:**

Cheryl noted put together the Start Meeting audio conference meeting.

Cheryl noted can add the video conference at no extra fee.

Cheryl noted she prepared the minutes for March and April, bills, prepared the last

water invoices and the quarterly.

**CODE ENFORCEMENT REPORT:**

Joanne noted the town has received resumes for the Code Enforcement Officer.

Greg noted he had reviewed the resumes and there are qualified recipients

wanted to know the hourly rate and the working hours.

Cheryl noted the officer would work part time at fifteen hours per week at fifteen dollars an hour.

Joanne noted the interviewers would be John Wright and James Sample.

Cheryl will contact the recipients to setup the interviews.

**MAINTENANCE:**

Jimmy noted he is in the process of getting the costs for the pots to put on the street.

Jimmy noted he would like to purchase shrubs for the front of town hall and take away

a part of the red stone and add river rock. Also add shrubs and flowers to the flower garden

at the park.

Cheryl noted she contacted Wesley Hayes to let him know we had the cement to repair

The monuments at the park. Wesley noted she would call Cheryl when they were ready

for the cement and turn on the water at the park.

Skip noted need a new flagpole rope at the park. Chuck repaired the lights at the park.

Skip noted he is in contact with Deldot with a drain at the sign on the highway.

 **PAGE 3**

Skip noted Soil Conservation completed the repair at 10 Honolulu Rd and they did a

great job.

Skip noted working with Soil conservation cleaning out the ditches from Reed Street to

The Herring Creek Tax Ditch.

Skip is working with Rich Collins on assistance with the ditches clean out on Honolulu Rd,

Reed Street and sidewalk repairs.

Skip noted Cheryl will submit an Ad for the sidewalk repairs.

**OLD BUSINESS:**

* **Update on the Sale of the Water Plant**

Joanne noted the sale of the water plant went very well.

Joanne noted the funds we received from the sale council will need to discuss on how to invest the

funds.

Greg noted added Artesian Emergency number on the website.

Greg noted Artesian is allowing the town to keep their lawnmower and tractor in the old water

plant and the town would cut the grass at the water plant.

Greg noted the town needs to build a pole building.

John Wright noted the funds from the sale of the water the plant with the Bank of Delmarva

and the funds are FDIC coverage.

**POLICE DEPARTMENT:**

Larry noted he has been keeping an eye on the elderly in town.

Larry noted the 2007 Dodge Charge sold for $4,000.00.

Larry noted no violations or complaints in town since the Pandemic.

Larry noted the speed limit signs for the highway will be posted once emergency is lifted.

Skip noted he would assist Larry with the speed limit trailer.

**NEW BUSINESS:**

Joanne noted need to discuss the 2020-2021 Budget

John noted Cheryl and Paula put together a Budget Worksheet.

Greg noted need to setup a video conference call for the Budget Workshop.

Greg noted the Police Chief needs to put together his information for the budget.

Kathy noted Council needs to present their questions to the budget committee before the

budget meeting.

 **PAGE 4**

Greg noted need to send the Profit and Loss by class sent to the Council and Budget

Committee

John noted need to schedule a Budget Workshop meeting and will be video conference

on May 20, 2020 at 7:00pm

**COMMITTEE MEETINGS AND REPORTS:**

Envision of Frankford: Kathy noted no report

**CITIZENS PRIVILEGE:**

John noted discussion on the Comprehensive Plan.

Cheryl noted Kyle had emailed the comprehensive plan for the council and planning and zoning to review and email Kyle any changes.

John noted the public needs to give their feedback.

**ADJOURN:**

Skip made the motion to adjourn the meeting at 8:21pm and was seconded by Greg

Motion was unanimous

**RECONVENE FROM EXECUTIVE SESSION:**

Greg made the motion to reconvene into regular session at 9:10pm

Pam made the motion for Chuck to have a return to work exam from visit Access Quality Healthcare due to his Injury on the job which will include bloodwork and a urinalysis test. Also, to

schedule a random drug test for Jamie Reed and was seconded by James Sample

Motion was unanimous

**ADJOURN**

Skip made the motion to adjourn the meeting at 9:16pm and was seconded by

Greg

Motion was unanimous

**RESPECTFULLY**

**Cheryl Lynch**

**Town Clerk**