**FOURTH BUDGET WORKSHOP MEETING**

**MINUTES**

**JUNE 10, 2020**

**TOWN COUNCIL:** Greg Welch Vice President

 Pamela Davis Councilman

 Edward (Skip) Ash Councilman

 James Sample Councilman

 John Wright Councilman

**TOWN EMPLOYEES:**  Cheryl Lynch Town Clerk

 Larry Corrigan Chief of Police

**OTHERS:** Robert Murray Kathy Murray

 Robbie Murray

**MEETING CALLED TO ORDER:**

Pam called the meeting to order at 6:36pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

John made the motion to approve the agenda and seconded by Jimmy

Motion was unanimous

Greg noted the meeting is to discuss the 2020-2021 Budget

John had created an excel worksheet to show the projected income and expenses

for the 2020-2021 Budget.

John noted need to add infrastructure to the poles on Honolulu Rd to add

Christmas Lights.

Skip noted would need extra electrical service at the park to assist with Christmas

in the park

John noted to hire a Code Enforcement Officer for fifteen hours per week at fifteen dollars

an hour would equal eleven thousand, seven hundred dollars.

John noted the town could handle code enforcement issues along with the part time police

officer and the Chief of Police. The town could save by not hiring a Code Enforcement Officer.

John noted the part time maintenance employee will need to work under 30 hours per week.

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 John noted we could have a part time maintenance employee for three days and a second

for one day

John noted the Part time police hours would be sixteen hours per week instead of twenty hours.

John noted to reduce the payroll processing fee maybe change payroll from weekly to

Bi- weekly.

Kathy noted to change healthcare percentage for Cheryl from eight twenty to seventy thirty which would also save the town money.

John noted need a meeting with Paula to revamp the Chart of Accounts.

John noted a bonus in the amount of five thousand dollars to Larry.

Robert noted you can go into quick books to complete the payroll taxes.

Robbie noted for the part time police officer their first twelve hours could be paid

out of general and the other six hours could be paid from a grant.

Kathy noted she contacted the Historical Society and will meet with the town on July 13, 2020

at 2:30pm.

Skip noted need to change the tax base for commercial businesses.

Skip noted need to build a maintenance building and sell the old warehouse.

John noted a list of visions for the town and he will forward these visions to

Council.

John noted to make the necessary changes no employee salary raises, do not hire a Code

Enforcement officer, the maintenance employee would work twenty- four hours per week,

adjust building permits and reduce consultant fees this will give the town a balance budget.

**ADJOURN:**

John made a motion to adjourn the meeting and was seconded by Pam at 8:06pm

**Respectfully**

**Cheryl A Lynch**

**Town Clerk**