**MONTHLY COUNCIL MEETING**

**MINUTES**

**MARCH 2-2020**

**TOWN COUNCIL:** Joanne Bacon President

Greg Welch Vice President

Pamela Davis Councilman Edward (Skip) Ash Councilman

James Sample Councilman

John Wright Councilman (no voting privilege)

**TOWN EMPLOYEES:**  Cheryl Lynch Town Clerk

Jamie Reed Maintenance

**OTHERS:** Priscilla Schoolfield Rholena Marshall

Rob Penman Jr Kerin Magill

Michelle Valentine Ed Ferencie

Duane Beck Kyle Quillen

Wesley Hayes Jr

**MEETING CALLED TO ORDER:**

Joanne called the meeting to order at 7:03pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Joanne noted need to add the swearing of John Wright.

**SWEARING IN OF COUNCIL MEMBER:**

Cheryl swore in Council Member John Wright

**PRESENTATION AND APPROVAL OF MINUTES:**

Skip made the motion to approve the February 3, 2020 monthly minutes and was seconded

by Pam

Motion was unanimous

**TREASURER’S REPORT:**

Cheryl noted no report

**REPORT OF TOWN’S DEPARTMENTS:**

**WATER:** Clarence noted the town pumped for the month of February 2020 2,032,900 gallons

SEE REPORT:

**PAGE 2**

**TOWN CLERK:**

Cheryl read the thank you letters from the Library, paid bills, prepared minutes, worked with Artesian

to prepare customer list and planning and zoning.

**CODE ENFORCEMENT REPORT:**

Kyle Quillen noted the committee held a meeting for dilapidated homes and reviewed the homes

that need tearing down.

**MAINTENANCE:**

Skip noted completed the ditch clean out on Dover Street and Frankford Avenue.

Jimmy noted Mountaire will take down the flagpole flower bid and replace the stone

and put in a drain.

Jamie noted the old water plant is almost cleaned out.

Jamie noted built shelves in the warehouse

James noted need to place the ad to accept bids for to build a pole building 40 X 48

Greg noted need to install a fence in the back of the warehouse ten feet from the building

Jamie noted had water leaks at 52 and 58 Honolulu Rd.

Skip noted the Ditch Drainage project is completed and went well.

Jamie noted purchased signs for road work and reflective gear

**POLICE DEPARTMENT:**

SEE REPORT

**OLD BUSINESS:**

Update on the sale of the water plant.

Joanne noted the sale of the water plant is scheduled for March 19, 2020

Greg noted the water billing will change from Bi-monthly to monthly.

Joanne noted the trash will be billed quarterly and the fee should be $68.25

Joanne noted need a motion to bill for the trash service quarterly.

Greg made the motion to bill the trash service quarterly and was seconded

By Jimmy Sample

**PAGE 3**

Motion was unanimous

Greg noted he has been working with Travis on the Water Main Extension on Delaware Avenue

**UPDATE ON THE APPEALS BOARD FOR DILAPIDATED HOMES:**

Pam noted who is on the Dilapidated Home Committee member are Kyle Quillen,

Duane Beck, Priscilla Schoolfield, Jamie Reed

Pam noted need to mail a certified letter to 7 Knox Street and 24 Knox Street about the

Dilapidated homes.

**NEW BUSINESS:**

**DISCUSS PLANNING AND ZONING MEETING FEBRUARY 13, 2020**

Duane Beck noted Planning and zoning held a meeting on February 13, 2020

Duane noted Neil Brasure and Family submitted an application a minor

Sub division on Clayton Avenue into three parcels. The one parcel at 248

Clayton Avenue was purchasing from the Brasure family a small parcel to add

to their existing property, the second parcel is 3.851 acres and third parcel

is 9.554 acres.

This sub division was approved by the Planning and Zoning Committee.

The second subject on the Agenda was to discuss with Chuck Coleman

His request for a zoning change from Residential to Medium Residential.

Mr Coleman is interested in building on the property of 45 Thatcher Street

30 to 35 town homes. The committee asked Mr Coleman to make an adjustment

for parking. Mr Coleman agreed to redesign the complex and come back

to discuss.

Duane noted need to schedule a Public Hearing for the draft on the

Comp plan. The hearing needs to be scheduled by the end of March.

**COMMITTEE MEETINGS AND REPORTS:**

ENVISION OF FRANKFORD:

Pam noted the next meeting would be March 12, 2020

**PAGE 4**

**CITIZEN PRIVILEGE:**

Wesley Hayes noted concern for the property of Gwen Drummond.

When Ms Drummond purchased the property there wasn’t a ditch and when

She built on the property someone dug a ditch and we can’t find out

who dug the ditch. Skip noted even Sussex County doesn’t have the ditch

on their plots.

Wesley noted over the years Ms Drummond’s driveway

is deteriorated. Every time we get a heavy rain, she loses more of her

driveway.

Skip noted he would call Soil Conservation and see what they could

do to repair the issue.

Michelle noted when the town sells the water plant has the

Council decided what you are doing with the funding.

Greg noted they would decide during the budget workshop

meetings.

Budget Hearing Workshop meeting schedule

March 18, 2020, March 25, 2020, April 9, 2020, April 23, 2020,

May 13, 2020, May 20, 2020 and adopt before July 1, 2020.

All meetings starting at 7:00pm

Chief Corrigan noted need to sell the 2007 Dodge Charger. He has someone

That will strip the vehicle of all the police equipment.

Jamie noted the S10 the town wants to sell needs a battery.

Skip also noted need to remove the air compressor out of the old

water plant.

Jamie noted Thatcher Street needs repair.

Skip noted Rich Collins money available for Frankford streets and sidewalks.

**ADJOURN:**

Joanne noted there will be an Executive Session after the regular session

Skip made the motion to adjourn the regular session and was seconded

By Greg at 8:16pm

Motion was unanimous

**PAGE 5**

**RECONVENE TO REGULAR SESSION:**

Greg made the motion to move back into regular session at 9:47pm

and was seconded by Jimmy with no vote.

Motion was unanimous

**ADJOURN:**

Skip made the motion to adjourn the regular session and was seconded

by Greg at 9:47pm

Motion was unanimous

**RESPECTFULLY**

**Cheryl A Lynch**

**Town Clerk**