**MONTHLY TOWN COUNCIL**

**MINUTES**

**NOVEMBER 4, 2019**

**TOWN COUNCIL:** Joanne Bacon President

 Greg Welch Vice President

 Pam Davis Councilman

 Edward (Skip) Ash Councilman

 James Sample Councilman

 John Wright Treasurer (no voting privilege)

**TOWN EMPLOYEES**: Cheryl Lynch Town Clerk

 Jamie Reed Maintenance

**OTHERS:** Ronald Hall Albert Franklin

 Jamie Reed Robbie Murray

 Valerie Dugdale Priscilla Schoolfield

 Kerin Magill Kyle Quillen

**MEETING CALLED TO ORDER:**

Joanne called the meeting to order at 7:00pm

**MOTION TO APPROVE THE AGENDA WITH ADDITIONS OR DELETIONS:**

Pam made the motion to approve the agenda and was seconded by Skip

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES**:

October 7, 2019 – Monthly Meeting

Skip made the motion to approve these minutes and was seconded by Jimmy

Motion was unanimous

October 8, 2019- Special Meeting

Cheryl requested the October 8, 2019 minutes to be tabled for the next meeting

Joanne introduced to the town the new Police Chief Larry Corrigan

Larry noted to the town and council his career as a police officer prior to the Town of Frankford.

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**TREASURER’S REPORT:**

John read the balance to the town’s accounts:

General Fund: $129,687.36

Water Fund: $199,564.43

Transfer Tax Fund: $123,204.81

Sinking Fund: $62,396.33

Water Capital Reserve: $53,194.01

Municipal Street Aid: $18,475.03

**REPORT OF TOWN’S DEPARTMENTS:**

Water Department:

Clarence was unable to attend

Greg noted the town had pumped for the month of October 1,735,000 gallons of water.

Cheryl noted we have a few water pits which have sunk that need to be repaired.

Jamie noted to have Cheryl write a letter to the residents about keeping their water pit area

clear of weeds and debris.

**TOWN CLERK:**

Cheryl noted she had paid bills, worked on delinquencies and prepared the minutes.

**CODE ENFORCEMENT OFFICER:**

Jamie noted he had given eleven violations

**MAINTENANCE:**

Skip noted the poles were installed at the park.

Skip noted having a meeting with Mark from Martel Inc and Tony’s Electric at 8:30am

to review the security camera project.

Skip noted behind Bunting’s package store they need a new culvert pipe.

Skip noted on Reed Street there is a storm drain that needs to be replaced.

Skip noted he sent to the council the proposals from Sussex Conservation to clean out ditches,

replace culvert pipe. This project will include Dover Street, Mill Street, Walnut Street, Pine Street

Knox Street and Reed Street.

Skip made a motion to move forward with Soil Conservation ditch projects and was seconded

By Jimmy.

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**OLD BUSINESS:**

UPDATE ON THE SECURITY SYSTEM AT THE PARK:

Skip noted poles were installed at the park

**UPDATE ON THE REQUEST FOR PROPOSAL:**

Greg noted received one proposal from Artesian.

Greg noted the council and the RFP committee will hold an open meeting with the public.

Joanne noted the RFP committee will need to let council know when they would like to

hold the meeting.

**NEW BUSINESS:**

Discuss the amended ordinances #6 and #7 for the first reading.

Cheryl had the first reading of the amended ordinances. Ordinance number 6

Changes are the amount of time to dispose of the junk from ninety days to thirty days.

The second change to ordinance number 6 is the amount of the fine from twenty-five

dollars to one hundred dollars.

The change to ordinance number 7 is amount of the fine from twenty-five dollars to

one hundred dollars.

Joanne noted this is the first reading and the second reading will be held at the next

monthly council meeting on December 2, 2019

**COMMITTEE MEETINGS AND REPORTS:**

Envision of Frankford:

Robbie noted Christmas in the park is on November 30, 2019 starting at 5:30pm

and the tree lighting at 6:30p,

**CITIZENS PRIVILEGE:**

Joanne thanked Kyle Quillen for assisting in starting the police vehicles.

Jamie noted before we start the rentals in the park for the year 2020, we need to new

grills for the park.

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**ADJOURN:**

Skip made the motion to adjourn the meeting and was seconded by Greg at 8:19pm

**RESPECTFULLY**

**Cheryl A Lynch**

**Town Clerk**