**MONTHLY TOWN COUNCIL MEETING**

**MINUTES**

**JANUARY 7, 2019**

**TOWN COUNCIL**: Joanne Bacon President

 Greg Welch Vice-President

 Velicia Melson Sec/Treasurer

 Pam Davis Councilman

 Edward (Skip) Ash Councilman

**TOWN EMPLOYEES**: Cheryl Lynch Town Clerk

 Jamie Reed Maintenance

**OTHERS:** Priscilla Schoolfield Charlotte Williams

 Ronald Hall Kerin Magill

 Fred Thomas Wesley Hayes Jr

 Mike Jones

**MEETING CALLED TO ORDER:**

Joanne called the meeting to order at 7:00Pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Velicia noted didn’t need to have the Executive Session.

All council members agreed to cancel the Executive Session

Velicia made the motion to approve the amended agenda and was seconded by Pam

Motion was unanimous

**PRESENTATION AND APPROVAL OF MINUTES:**

December 3, 2018- Monthly Minutes: Pam made the motion to approve the monthly

Minutes and was seconded by Skip

Motion was unanimous

December 3, 2018- Executive Session Minutes: Skip made the motion to approve the Executive

Session Minutes and was seconded by Greg

Motion was unanimous

**TREASURER’S REPORT:**

Velicia noted the balances on each account as of December 31, 2018

General Fund: $102,802.85

Water Fund: $136,073.25

Water Capital Reserve $ 50,118.28

Transfer Account: $105,088.84

 **PAGE 2**

Sinking Fund: $ 52,342.82

Municipal Street Aid $ 15,996.71

Velicia reviewed the Profit and Loss Budget performance.

Velicia also noted she would like to another report at the next monthly meeting

**REPORT OF DEPARTMENTS:**

**WATER DEPARTMENT**: Greg noted the town used approximately 1.7 million gallons for the month

Of December.

Greg noted the Water Tower sensor is having an issue.

Greg noted Council had a meeting with Town’s Attorney in Executive Session and we are in the

preliminary stages of discussing other things we can do in legating the cost of the town’s water

such as partnership with a private entity or selling to a private entity. The town will hold a public hearing once we receive all the necessary information. The town currently has a highwater rate

and the town would like to reduce this cost.

Jerry Smith noted to Greg if you sell to a private entity could they raise the water rate higher

than what the current rate is now.

Greg noted the private entity is governed by the Public Service Commission and municipalities

aren’t governed by this commission.

**TOWN CLERK:**

Cheryl noted paid bills, completed reconciliations, worked on the elections**.**

Cheryl noted mailed out the Gross Rental Receipt letters and these funds are due

on January 31, 2019.

Cheryl noted received the new Xerox Copier.

Cheryl noted also called Roger Signs and the sign wasn’t completed will contact in one week.

**MAINTENANCE:**

Jamie noted problems at the park parking lot found needles and other items.

Jamie noted could the town get a street light for the park parking lot

Jamie noted at the warehouse the loading dock needs to be replaced.

Jamie noted the last heavy rain really flooded inside the old water plant

 **PAGE 3**

Jamie noted needs help on the clean up of trash on Reed Street.

Cheryl noted she will call Department of Corrections to schedule help for the trash

on Reed Street.

Jamie noted he went to Baker’s Hardware and price a Backpack leaf blower, an Edger for the

Sidewalks and a Leaf Vacuum and the price is $800.00.

Jamie painted the front of Town Hall.

Jamie noted he has a price sheet of a hitch mounted salt spreader. The cost is $569.00.

Jamie and Skip will contact other municipalities about their sale spreaders.

Velicia made a motion to replace the warehouse dock not to exceed $300.00 and was

seconded by Greg.

Motion was unanimous

Greg made a motion to spend $600.00 on a salt spreader and seconded by Velicia.

Motion was unanimous

Jamie noted the town should have a town clean up day. Send notices to the churches, organizations

and the residents, pick a street and pick up trash.

Greg noted residents should maintain their sidewalks.

Skip noted Harry Coswell came to town concerning the flooding at Main and Reed Street

His company can clean out the pipe to the ditch. Estimate time to clean out is six hours.

Skip noted there are four areas to clean out ditches, need to find out how to remove the spores.

After cleaning the ditches.

Harry Coswell charges two hundred and fifty dollars an hour for ditch clean out.

Skip noted he would get a plan from Harry Coswell for the next meeting.

**OLD BUSINESS:**

**UPDATE ON ANNEXATION FOR NINO D’ORAZIO**:

No report

 **PAGE 4**

**UPDATE ON COPIER FOR TOWN HALL:**

Cheryl noted copier has been installed

**UPDATE ON TOWN OF FRANKFORD SIGN:**

Cheryl noted called Rogers signs and the new wasn’t completed

**NEW BUSINESS:**

**ELECTIONS:**

Joanne noted there won’t be an election on two people filed which was Joanne Bacon and Greg Welch

**DELAWARE STATE HOUSING AUTHORITY:**

Mike Jones from the Delaware State Housing Authority and explained the program and how the funding is divided among the counties in Delaware. The program Is targeted for residents that only make a certain income. The program can repair roofs, install Front and back doors, windows, replace bathrooms. The residents that are on the list need to have their property taxes and sewer bills paid up to date.

Mike noted need to have certain forms signed by the council and a current list of residents who need assistance.

**COMMITTEE MEETINGS AND REPORTS:**

**BUDGET COMMITTEE:**

No Report

**CHARTER COMMITTEE:**

No Report

**ENVISION OF FRANKFORD:**

The park will reopen by January 12, 2019

**CITIZENS PRIVILEGE:**

**No citizens comments or questions**

**ADJOURN:**

Velicia made the motion to adjourn the meeting and was seconded by Skip

Motion was unanimous

**Respectfully,**

**Cheryl A Lynch**

**Town Clerk**