**MONTLHY TOWN COUNCIL MEETING**

**MINUTES**

**OCTOBER 1, 2018**

**TOWN COUNCIL**: Joanne Bacon President

 Greg Welch Vice President

 Velicia Melson Sec/Treasurer

 Pam Davis Councilman

 Edward (Skip) Ash Councilman

**TOWN EMPLOYEES**: Cheryl Lynch Town Clerk

**OTHERS**: Michael Dugdale Valerie Dugdale

 Clarence Quillen Ron Hall

 Duane Beck Fred Thomas

 Priscilla Schoolfield James Sample

 Kerin Magill Travis Martin

**MEETING CALLED TO ORDER**:

Joanne called the meeting to order at 7:01pm

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

Greg made the motion to approve the agenda and seconded by Skip

**PRESENTATION AND APPROVAL OF MEETING MINUTES**:

September 2, 2018- Skip made the motion to approve these minutes and seconded by

Velicia.

Motion was unanimous

September 10, 2018- Pam made the motion to approve these minutes and seconded by

Velicia.

Motion was unanimous

**TREASURER’S REPORT:**

Velicia noted the Bank balances and the profit and lost budget VS actuals.

(SEE REPORT)

 Page 2

**REPORT OF TOWNS DEPARTMENTS:**

**WATER DEPARTMENT:**

Clarence – SEE REPORT

Clarence noted to repair the pump would cost $2,000.00

Greg made the motion to have Whitemarsh repair the pump and was seconded by Velicia.

Motion was unanimous

Greg noted the hydrants need to be flushed and asked Clarence to set a schedule.

Clarence will get an estimate on flushing the hydrants and the flow test.

**TOWN CLERK:**

Cheryl noted she paid bills, prepared minutes, reconciled bank statements, attended the

Board of Adjustments meeting and sent the advertisement for the Planning and Zoning

meeting to Coastal Point.

**MAINTENANCE:**

Skip noted Matt’s paving will be paving at 188 Clayton Avenue and in front of the post office.

Skip noted Soil Conservationist gave a price of $6,129.00 to repair the road on Kauffman Lane.

The town would need to pay half of that project in the amount of $3,064.50.

Skip noted need a motion to approve the repair on 188 Clayton Avenue and the Post Office.

Velicia made the motion to approve the repairs on 188 Clayton Avenue and the Post Office

and was seconded by Greg.

Motion was unanimous.

Skip made the motion to approve the project on Kauffman Lane and was seconded by Greg.

Motion was unanimous

Skip noted he is trying to get the work release people to assist the town in ditch clean up

which should help with drainage.

Skip noted the weed sprayer broke and the town had to order a new pump.

**POLICE-**

Joanne noted the town receives twelve hours, police coverage per week by the Delaware

State Police

 **Page 3**

**OLD BUSINESS:**

Update on Annexation of Nino D’Orazio:

Council will need to contact the town attorney on how to annex a property into town

and what the fee would be to the town and the resident.

**BOARD OF ADJUSTMENTS MEETING:**

The Board of Adjustments Committee met on September 24, 2018 to discuss the variance

for Dean Esham at 34 Thatcher Street and Melissa Burbage at 16 Frankford Avenue.

the Board agreed to the variances for both properties.

**NEW BUSINESS:**

**PLANNING AND ZONING COMMITTEE:**

Duane Beck noted the committee met on October 9, 2018 and discussed sub diving the

Properties on 34 Thatcher St for Dean Esham and 16 Frankford Avenue for Melissa Burbage.

both sub-divisions were approved by the committee.

**COMMITTEE MEETINGS AND REPORTS:**

**BUDGET COMMITTEE**: No Report

**CHARTER COMMITTEE**: No Report

**ENVISION OF FRANKFORD:**

Joanne noted the town will need to contribute for the costume prizes.

Trick or treating will be October 31, 2018 from 6:00pm to 8:00pm

Skip noted there was an accident on Hickory Street and there is damage to the park fence.

Cheryl will get an estimate to have the fence repaired.

Greg noted need to send a survey to the residents concerning property tax increase

to help assist with police coverage.

**CITIZENS PRIVILEGE:**

Mr Dugdale noted he lives on McNeal Dr and he said people walking up and down Reed Street,

Honolulu Rd and McNeal Dr and they are drinking and drug deals. The town needs more police

presents.

Travis from Chesapeake Plumbing would the town contact their attorney to discuss

Annexation of his property.

Council noted they would contact their attorney.

 **Page 4**

**ADJOURN:**

Greg made the motion to adjourn the meeting at 7:53pm and was seconded by Skip.

Motion was unanimous

**Respectfully**

**Cheryl A Lynch**

**Town Clerk**