**MINUTES**

**MONTHLY TOWN COUNCIL MEETING**

**FEBRUARY 12, 2018**

**TOWN COUNCIL:** JOANNE BACON PRESIDENT

GREG WELCH VICE PRESIDENT

VELICIA MELSON SECRETARY/TREASURER

PAM DAVIS COUNCILMAN

EDWARD (SKIP) ASH COUNCILMAN

**TOWN EMPLOYEES:**  CHERYL LYNCH TOWN CLERK

CHAD LINGENFELDER TOWN SOLICITOR

**OTHERS:** BARBARA FRANKLIN ALBERT FRANKLIN

ANNA SIPES GLENN ROLFE

RONALD HALL JAMES SAMPLE

KATHY MURRAY JERRY SMITH

WESLEY HAYES JR

**MEETING CALLED TO ORDER:**

JOANNE CALLED THE MEETING TO ORDER AT 7:06PM

**ELECTION RESULTS:**  EDWARD ASH 39 VOTES

PAM DAVIS 36 VOTES

VELICIA MELSON 36 VOTES

DAWN E MARVEL-BECK 9 VOTES

**SWEARING IN OF NEWLY ELECTED COUNCIL:**

JOANNE NOTED CHAD THE TOWN SOLICITOR WOULD SWEAR IN THE NEW COUNCIL

**REORGANIZATION OF COUNCIL:**

**PRESIDENT:** MOTION WAS MADE BY PAM AND SECONDED BY GREG TO NOMINATE

JOANNE BACON AS PRESIDENT. MOTION WAS UNANIMOUS

**VICE PRESIDENT**:MOTION WAS MADE BY SKIP AND SECONDED BY PAM TO NOMINATE

GREG WELCH AS VICE PRESIDENT. MOTION WAS UNANIMOUS

**SEC/TREASURER**: MOTION WAS MADE BY SKIP AND SECONDED BY GREG TO NOMINATE

VELICIA MELSON AS SECRETARY/TREASURER. MOTION WAS UNANIMOUS

**COUNCILMAN:** PAM DAVIS AND EDWARD (SKIP) ASH

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**LIASON:**

**WATER DEPARTMENT**: SKIP MADE THE MOTION TO KEEP GREG AS THE WATER LIASON

AND SECONDED BY PAM. MOTION WAS UNANIMOUS.

**TOWN CLERK**: SKIP MADE THE MOTION TO KEEP CHERYL AS THE TOWN CLERK AND WAS

SECONDED BY VELICIA. MOTION WAS UNANIMOUS

**MAINTENANCE:** SKIP MADE THE MOTION TO KEEP DAVE AS MAINTENANCE FOR THE TOWN

AND SECONDED BY GREG. MOTION WAS UNANIMOUS

**STREETS:** GREG MADE THE MOTION TO HAVE SKIP AND PAM SHARE THE STREET MAINTENANCE

AND WAS SECONDED BY VELICIA. MOTION WAS UNANIMOUS

**TOWN ATTORNEY:** SKIP MADE THE MOTION TO KEEP CHAD LINGENFELDER AS THE TOWN

SOLICITOR AND WAS SECONDED BY GREG. MOTION WAS UNANIMOUS

JOANNE NOTED THE DELAWARE STATE POLICE PATROL THE TOWN OF FRANKFORD

FOR TWELVE HOURS A WEEK.

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

VELICIA MADE THE MOTION TO APPROVE THE AGENDA AND WAS SECONDED BY

PAM. MOTION WAS UNANIMOUS

**PRESENTATION AND APPROVAL OF MINUTES:**

MONTHLY MEETING JANUARY 22, 2018: SKIP MADE THE MOTION TO APPROVE THE MINUTES

AND SECONDED BY PAM. MOTION WAS UNANIMOUS

**TREASURERS REPORT:**

CHERYL THE TOWN CLERK READ THE BALANCES ON EACH ACCOUNT AS OF JANUARY 31, 2018

GENERAL FUND $125,355.39

WATER FUND $ 40,082.23

WATER CAPITAL RESERVE $ 30,296.78

TRANSFER TAX $ 85,536,72

SINKING FUND $ 39,875.89

MUNICIPAL STREET AID $ 11,356.22

CHERYL ALSO NOTED SHE HAD PAID BILLS,WORKED ON DELINQUENCIES,BID FOR REED STREET

PAVING,MAILED OUT WATER BILLS, ELECTION AND HAD TWO BUILDING PERMITS.

KATHY MURRAY NOTED THE PERCENTAGE OF DELINQUENCIES ON THE WATER AND THE PROPERTY TAX.

KATHY NOTED THIS SHOULD BE ADDED TO THE TREASURERS REPORT.

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CHERYL NOTED SHE WOULD REVIEW AND GIVE KATHY AN ANSWER.

WATER DEPARTMENT: GREG WELCH GAVE THE WATER REPORT. THE TOTAL WATER PUMPED

IN JANUARY 2018 WAS 2,585,700 GALLONS, EIGHT TOTAL BACKWASHES, CHEMICALS USED

WERE 630 GALLONS OF CAUSTIC,250 GALLONS OF CL2 AND 998 POUNDS OF POLYMER. GREG

NOTED THE TOWN SHOULD BE RECEIVING THE GRANT FUNDS FOR THE FEASIBILITY STUDY.

GREG NOTED AECOM HAS COMPLETED THE PER REPORT AND HAS FORWARDED TO USDA. USDA

WILL REVIEW THE REPORT AND ISSUE THE TOWN FO FRANKFORD $30,000.00 FOR THE

FEASIBILITY STUDY REPORT.

GREG NOTED THAT GMB HAS COMPLETED THE PES RWEPORT ON THE WATER PLANT AND WHAT IT WOULD TAKE TO REPAIR THE WATER PLANT.

THESE STUDIES WERE COMPLETED SO THE TOWN CAN MOVE FORWARD ON EXTENDING

DELAWARE AVENUE, MAINTENANCE ON THE WATER TOWER AND INSTALL DIGITAL WATER

METERS AND CURBSTOPS.

CHERYL ALSO NOTED SHE HAD PAID BILLS, WORKED ON DELINQUENCIES, BID FOR REED STREET

PAVING, MAILED OUT WATER BILLS, ELECTION AND HAD TWO BUILDING PERMITS.

**COMMIITTEE MEETINGS AND REPORTS:**

**ENVISION OF FRANKFORD**: KATHY MURRAY NOTED THE NEXT MEETING WILL BE ON

FEBRUARY 22, 2018. THE EGG SCRAMBLE WILL BE MARCH 31, 2018 FROM 12:00PM TO 3:30PM

**CITIZENS PRIVILEGE:**

JERRY SMITH NOTED THERE IS A LOT OF TRASH ON REED STREET. HE HAS SEEN PEOPLE THROUGH

THE TRASH FROM THEIR VEHICLES. THE TRASH IS DUMPED WHERE THERE IS A WOODED AREA.

JERRY NOTED COULD DAVE PICK UP THIS TRASH.

JERRY NOTED COULD THE WORK RELEASE PROGRAM SCHEDULE TO CLEAN REED STREET

EVERY THREE MONTHS.

CHERYL NOTED WHEN SHE CONTACTS THE PROGRAM SHE WILL INQUIRE ABOUTHE SCHEDULE.

CHERYL NOTED TO JERRY SHE WOULD CONTACT THE WORK RELEASE PROGRAM AND SETUP

A DATE FOR THEM TO CLEAN UP REED STREET.

JERRY NOTED THERE IS A LITTER SIGN BUT THE SIGN NEEDS TO BE BIGGER. JERRY NOTED COULD

CHERYL LOCATE A LARGER LITTER SIGN.

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CHERYL NOTED SHE WOULD CONTACT DELDOT AND SEE IF THEY CAN GET A LARGE LITTER SIGN.

JOANNE NOTED THERE WILL BE AN EXCUTIVE SESSION MEETING.

**ADJOURN:**

GREG MADE THE MOTION TO ADJOURN THE REGULAR SESSION MEETING AND WAS SECONDED

BY PAM AT 8:00PM. MOTION WAS UNANIMOUS

RECONVENED INTO REGULAR SESSION AT 9:43PM.

JOANNE NOTED THE COUNCIL HAS GIVEN CHAD LINGENFELDER THE TOWN SOLICITOR

TO MOVE FORWARD WITH COLLECTIONS.

SKIP MADE THE MOTION FOR CHAD THE TOWN SOLICITOR TO MOVE FORWARD WITH

THE COLLECTION PROCESS AND SECONDED BY PAM

**ADJOURN:**

SKIP MADE THE MOTION TO ADJOURN THE REGULAR SESSION MEETING AT 9:44PM

AND SECONDED BY GREG. MOTION WAS UNANIMOUS

**RESPECTFULLY**

**CHERYL A LYNCH**

**TOWN CLERK**