**MINUTES**

**MONTHLY TOWN COUNCIL MEETING**

**JANUARY 22, 2018**

**TOWN COUNCIL:** JOANNE BACON PRESIDENT

 GREG WELCH VICE PRESIDENT

 MARTY PRESLEY SEC/TREASURER

 PAM DAVIS COUNCILMAN

 EDWARD (SKIP) ASH COUNCILMAN

**TOWN EMPLOYEES:** CHERYL LYNCH TOWN CLERK

**OTHERS:** MARIA COUNTS VELICIA MELSON

 ELIZABETH CARPENTER DUANE BECK

 DAWN BECK WESLEY HAYES JR

**MEETING CALLED TO ORDER:**

MEETING CALLED TO ORDER BY JOANNE BACON AT 7:03PM.

**MOTION TO APPROVE THE AGENDA:**

PAM MADE THE MOTION TO APPROVE THE AGENDA AND SECONDED BY SKIP

MOTION WAS UNANIMOUS

**PRESENTATION AND APPROVAL OF MINUTES:**

MONTHLY MEETING DECEMBER 4, 2017- SKIP MADE THE MOTION TO APPROVE THE MINUTES

AND SECONDED BY MARTY. MOTION WAS UNANIMOUS

SPECIAL MEETING/EXECUTIVE SESSION DECEMBER 18, 2017- PAM MADE THE MOTION TO

APPROVE THE MINUTES AND SECONDED BY SKIP. MOTION WAS UNANIMOUS.

**TREASURER’S REPORT:**

MARTY GAVE THE BUDGET VS ACTUAL REPORT.

MARTY NOTED THE TOWN OF FRANKFORD WOULD RECEIVE $12,500.00 FROM SUSSEX COUNTY

GRANT. THESE FUNDS WOULD BE USED TO PAY THE DELAWARE STATE POLICE WHO ARE

PATROLLING THE TOWN.

MARTY NOTED THE OLD TOWN HALL HEATER IS BROKEN AND THE RENTERS ARE WORKING OUT

OF THE NEW TOWN HALL.

MARTY MADE A MOTION TO REFUND ONE MONTHS RENT TO SERCAP FOR THEIR INCONVENIENCE DO TO LOSS OF HEAT IN THE OLD TOWN HALL AND WAS SECONDED BY GREG.

 MOTION WAS UNANIMOUS.

 **PAGE 2**

JOANNE NOTED CHERYL RECEIVED ESTIMATES TO REPLACE THE HEATER AT OLD TOWN HALL

WITH A HEATING AND A/C UNIT. JOANNE NOTED HAD EVERYONE HAD A CHANCE TO REVIEW

THE ESTIMATES.

SKIP NOTED CHESAPEAKE HVAC HAD THE BEST ESTIMATE.

SKIP MADE A MOTION TO HIRE CHESAPEAKE HVAC TO INSTALL THE HEATING AND A/C UNIT

AND WAS SECONDED BY GREG. MOTION WAS UNANIMOUS

**REPORTS OF TOWN DEPARTMENTS:**

**WATER:** CLARENCE NOTED THE TOWN PUMPED 2.0 MILLION GALLONS. CLARENCE NOTED

THEY COMPLETED THE HYDRANTS INSPECTIONS. ALSO, THE TOWN HAD A MAIN LEAK ON GREEN STREET. GREG NOTED GMB FEELS THE CONTROLLERS AT THE WATER PLANT CAN BE FIXED.

MARTY NOTED TO CLARENCE TO HAVE WHITEMARSH PUT TOGETHER A COST ANALYSIS TO FIX

THE WATER PLANT.

MARTY NOTED ALSO NEED TO HAVE ANOTHER MEETING WITH GMB, URS, DNREC TO

DISCUSS WHAT WOULD IT TAKE TO REPAIR THE WATER PLANT AND WHAT WOULD IT COST.

**TOWN CLERK:** CHERYL NOTED SHE HAD PAID BILLS, SENT OUT WATER BILLS, WORKED ON

DELINQUENCIES. ALSO WORKING WITH URS ON THE BID ADVERTISEMENT TO RESURFACE

REED STREET. RECEIVED THE ESTIMATES FOR NEW HEATING AND A/C AT THE OLD TOWN HALL.

THE CHRISTMAS LIGHTS WERE TAKEN DOWN ON JANURARY 22, 2018. PAULA WILL BE

TO TOWN HALL ON JANUARY 23, 2018 TO COMPLETE THE FIRST QUARTER TAXES.

**STREET MAINTENANCE**: SKIP NOTED SNOW PLOWED THE TOWN. SKIP NOTED HE HAD LEFT MESSAGES

FOR MATT AT SOIL CONSERVATIONIST TO DISUSS THE DITCHES IN TOWN AND MATT HAS NEVER

RETURNED HIS CALL.

**UNFINISHED BUSINESS:**

MARTY NOTED STATE POLICE ARE WORKING IN THE TOWN FOR TWELVE HOURS A WEEK.

CHERYL NOTED TYLER HAD HIS DAD LOOK AT THE POLICE CARS. THE CARS NEED TO BE

SERVICED. CHERYL NOTED THEY WILL TAKE ONE CAR A TIME TO GET THEM READY TO SELL.

GREG MADE A MOTION TO SELL ALL THREE POLICE CARS AND SECONDED BY MARTY.

 **PAGE 3**

**OLD BUSINESS:**

JOANNE NOTED THE ELECTIONS ARE ON FEBRUARY 3, 2018 FROM 1:00PM TO 4:00PM

AND THREE SEATS ARE AVAILABLE FOR A TWO YEAR TERM.

THE FOLLOWING FOUR PEOPLE HAVE FILED TO RUN IN THE ELECTION:

PAMELA DAVIS

EDWARD (SKIP) ASH

VELICIA MELSON

DAWN E MARVEL-BECK

**ENVISION OF FRANKFORD:**

JOANNE NOTED GREAT TURN OUT ON WEDNESDAY NIGHTS FOR CHRISTMAS IN THE PARK. THE

COMMITTEE IS WORKING ON IDEAS FOR NEXT YEAR. THE EASTER EFF SCRAMBLE WILL BE MARCH 24, 2018.

**ADJOURN,**

MARTY MADE THE MOTION TO ADJOURN THE MEETING AND SECONDED BY PAM AT 8:28PM

**RESPECTFULLY**

**CHERYL A LYNCH**

**TOWN CLERK**