**MINUTES**

**MONTHLY TOWN COUNCIL METTING**

**DECEMBER 4, 2017**

**TOWN COUNCIL:** JOANNE BACON PRESIDENT

GREG WELCH VICE PRESIDENT

MARTY PRESLEY SEC/TREASURER

PAM DAVIS COUNCILMAN

EDWARD (SKIP) ASH COUNCILMAN

**TOWN EMPLOYEES:**  CHERYL LYNCH TOWN CLERK

**OTHERS;** LAWYER HICKS BRAD WHALEY

JAMES SAMPLE ANNIE FORD

JUSTIN TOMLINSON DAWN BECK

DUANE BECK PRISCILLA SCHOOLFIELD

SAM SCHLEGEL JUDY SCHLEGEL

CLARENCE QUILLEN MARIA COUNTS

RONALD HALL VELICIA MELSON

ROBERT MURRAY KATHY MURRAY

WESLEY HAYES JR WESLEY HAYES SR

**MEETING CALLED TO ORDER:**

MEETING CALLED TO ORDER BY JOANNE BACON AT 7:06PM

**MOTION TO APPROVE THE AGENDA:**

JOANNE NOTED ADD THE NOVEMBER 6, 2017 EXECUTIVE SESSION MINUTES.

GREG NOTED TO ADD AT THE SPECIAL COUNCIL MEETING/

ON THE ATTENDANCE SHEET DENISE MACLEIGH AND CHARLENE PAGAN

MOTION WAS MADE BY

**PRESENTATIONS AND APPROVAL OF MINUTES:**

**MONTHLY MEETING OCTOBER 2, 201**7- SKIP MADE THE MOTION TO APPROVE THESE MINUTES AND SECONDED BY MARTY MOTION WAS UNANIMOUS

**SPECIAL MEETING EXECUTIVE SESSION OCTOBER 3, 2017**- PAM MADE THE MOTION TO APPROVE

THESE MINUTES AND SECONDED BY SKIP MOTIONS WAS UNANIMOUS

**SPECIAL COUNCIL MEETING- OCTOBER 17, 2017**- MARTY MADE THE MOTION TO APPROVE THESE MINUTES AND SECONDED BY GREG MOTION WAS UNANIMOUS

**PAGE 2**

**MONTHLY MEETING- NOVEMBER 6, 2017**- SKIP MADE THE MOTIONTO APPROVE THESE MINUTES AND SECONDED BY PAM. MOTION WAS UNANIMOUS

**SPECIAL COUNCIL MEETING NOVEMBER 7, 2017**- GREG MADE THE MOTION TO APPROVE THESE MINUTES AND SECONDED BY MARTY MOTION WAS UNANIMOUS

**EXECUTIVE SESSION NOVEMBER 6, 2017-** MOTION WAS MADE BY PAM TO APPROVE THESE MINUTES AND SECONDED BY MARTY MOTION WAS UNANIMOUS

JOANNE NOTED WOULD MOVE FIRST ON THE AGENDA BRAD WHALEY DELAWARE STATE HOUSING AUTHORITY.

MR WHALEY NOTED HE IS HERE TO EXPLAIN HOW THE FUNDING PROGRAM WORKS. THE STATE RECEIVES A CERTAIN AMOUNT OF FUNDING WHICH IS DIVIDED AMONG THE TOWNS IN THE STATE.

THE PERSON OF THE FUNDING IS TO PROVIDE AFFORDABLE,DECENT,SAFE AND SAMITARY HOUSING TO LOW AND MODERATE INCOME PERSONS.THE TOWN OF FRANKFORD HAD TO COMPLETE AN APPLICATION FOR 2018 SO THAT THE RESIDENTS ON THE LIST COULD BE CONSIDEREDFOR THE FUNDING. THE FUNDS ARE USED FOR ROOFING,DOORS,WINDOWS AND REPLACEMENT OF FLOORING.

THE TOWN OF FRANKFORD CURRENTLY HAS ABOUT 12 RESIDENTS IN TOWN IN NEED OF THIS SERVICE

**TREASURERS REPORT:**

MARTY NOTED THE COMPREHENSIVE PLAN IS ON THE WEBSITE AND THE NEXT UPDATE WILL BE IN 2018.

MARTY NOTED CONCERN FOR THE SNOA REMOVAL WHAT WERE THE PLANS FOR THE TOWN.

COUNCIL NOTED THE TOWN PURCHASED A TRUCK WITH A PLOW AND DAVE WOULD BE

USING THIS VEHICLE FOR SNOW REMOVAL.

MARTY NOTED CHERYL’S VACATION TIME SHE WOULD NEED TO USE BEFORE MARCH OR LOSE

WHAT ISN’T USED.

JOANNE NOTED LOOK INTO A TEMP WHEN CHERYL IS ON VACATION.

MARTY NOTED THE LOAN TO DNREC IS DUE ON DECEMBER 23,2017.

MARTY NOTED COUNCIL NEEDS TO LOOK IN TO THE WATER BUDGET. CURRENTLY THE TOWN’S

WATER BUDGET IS IN THE NEGATIVE AND STILL HAVE SIX MONTHS TO GO BEFORE THE NEXT

FISCAL YEAR.

MARTY NOTED HE WOULDN’T BE RUNNING IN THE NEXT ELECTION.

**PAGE 3**

**REPORTS OF TOWN DEPARTMENTS:**

**WATER DEPARTMENT:**

CLARENCE NOTED THE TOWN PUMPED 1.7 MILLION GALLS FOR THE MONTH OF NOVEMBER

AND TEN BACK WASHES.

VELICIA MELSON NOTED SHE HAS HAD DISCOLORED WATER AND THERE IS IRON IN THE WATER.

CLARENCE NOTED HE WOULD LOOK INTO THATCHER AND MAIN STREET.

SAM NOTED WHITEMARSH WOULD SET HYDRANT FLUSHING AND CHANGE SAND FILTERS.

**TOWN CLERK:**

CHERYL NOTED SCHEDULED THE PUBLIC HEARING FOR THE DELAWARE STATE HOUSING AUTHORITY

DURING DECEMBER 4, 2017 MONTHLY MEETING. CHERYL PAID BILLS,SENT OUT WATER BILLS

MADE DELINQUENCY CALLS AND DECORATED FOR CHRISTMAS.

GREG NOTED GMB WOULD BE GIVING TO THE TOWN A PRELIMINARY OF HOW MUCH FUNDING THE TOWN WOULD NEED TO THE FIX THE WATER PLANT.

**STREET MAINTENANCE:**

SKIP NTOED WORKING WITH DAVE ON CLEANING STORM DRAINS. DELDOT CAME THROUGH TOWN AND CLEANED THE STATE ROAD STORM DRAINS BUT WHEN THEY CLEAN THEM IF THE DITCH IS

PLUGGED WATER HAS KNOW WHERE TO DRAIN. SKIP NOTED WORKING SOIL CONSERVATIONIST

ON THE DITCHES.

**OLD BUSINESS:**

JOANNE NOTED DELAWARE STATE POLICE WILL BE GIVING THE TOWN TWELVE HOURS OF COVERAGE PER WEEK. THIS WOULD DONE IN EITHER THREE OR FOUR HOUR SHIFTS,

DUANE BECK NOTED TO SELL THE POLICE CARS YOU CAN GO ON THE GOVERNEMENT WEBSITE

FOR THE AUCTION.

**NEW BUSINESS:**

ELECTIONS: THE ELECTION WILL BE FEBRUARY 3, 2018 FROM 1:00PM TO 4:00PM. THERE ARE

THREE SEATS AVAILABLE FOR A TWO YEAR TERM.

**PAGE 4**

**NEW SIGN FOR TOWN HALL:**

JOANNE NOTED SHE WOULD LIKE TO SEE A SIGN IN FROM OF TOWN HALL TO ADVERTISE

THE TOWN’S MEETINGS. CHERYL NOTED SHE WOULD ASSIST IN OBTAINING INFORMATION

FOR THE SIGN.

**COMMITTEE MEETINGS AND REPORTS;**

**PLANNING AND ZONING:**

DUANE BECK NOTED MOUNTAIRE WANTS TO BUILD AN OFFICE BUILDING ON THEIR SITE.

THE COMMITTEE LOOKED AT THE PLANS AND APPROVED THE CONSTRUCTION.

THE TOWN ALSO PRESENTED THE POLICE DEPARTMENT BUILDING TO BE DIVIDED FROM THE

WATER PLANT. THE COMMITTEE RECOMMENDED THEY MOVE THE FENCING BACK SIX FEET

TO GIVE THE NEW OWNERS ROOM TO GET A LADDER OR SCAFLING BEHIND THE BUILDING.

JOANNE NOTED COUNCIL WOULD CONTACT SIMPLER SURVEYORS TO MAKE THAT ADJUSTMENT AND

MEET WITH PLANNING AND ZONING COMMITTEE AFTER THE FIRST OF THE YEAR.

**ENVISION OF FRANKFORD:**

KATHY NOTED CHRISTMAS IN THE PARK HAS BEEN BUSY. THE TOWN DIDN’T HAVE AS

MANY PEOPLE AS THE YEAR BEFORE. DAGSBORO HAD THEIR TREE LIGHTING THE SAME

NIGHT.

**CITIZENS PRIVILEGE:**

WES HAYES NOTED TO GREG WHAT ARE THE OPTIONS FOR THE TOWN TO RECEIVE BETTER

OPTIONS FOR THE WATER PLANT.

GREG NOTED TOWN NEEDS TO PRODUCE GOOD QUALITY WATER. THE COMPANY GMB

WHO IS COMPLETING A FEASIBILITY STUDY ON THE WATER PLANT STATES THEY FEEL

THE TOWN’S WATER PLANT CAN BE FIXED.

CLARENCE NOTED THE TOWN OF FRANKFORD’S WATER PLANT IS ONE OF A KIND IN THE STATE.

MARTY NOTED THE TOWN WILL NEED A LOAN OR STATE ASSISTANCE TO FIX THE WATER

PLANT.

GREG NOTED THAT ARTESIAN WANTED TO PURCHASE THE WATER PLANT FOR ONE MILLION DOLLARS

WHIACH WAS DENIED. THE PUBLIC SERVICE COMMISSION HAS A LOT OF REGULATIONS IF THE TOWN DECIDED TO SELL THE WATER PLANT.

**PAGE 5**

**ADJOURN:**

MARTY MADE THE MOTION TO ADJOURN THE MEETING AND SECONDED BY GREG AT 8:34PM

**RESPECTFULLY**

**CHERYL A LYNCH**

**TOWN CLERK**