

**MINUTES**

**MONTHLY MEETING**

**NOVEMBER 6, 2017**

**TOWN COUNCIL:**

JOANNE BACON	PRESIDENT
GREG WELCH	VICE PRESIDENT
MARTY PRESLEY	SEC/TREASURER
PAM DAVIS	COUNCILMAN
EDWARD (SKIP) ASH	COUNCILMAN

**TOWN EMPLOYEES:**

CHERYL LYNCH	TOWN CLERK
TYLER BARE	TOWN POLICE OFFICER

**OTHERS:**

CLARENCE QUILLEN	ALBERT FRANKLIN
ELMA GRAY	MATTHEW MELSON
PRISCILLA SCHOOLFIELD	THOMAS ENSOR
ELIZABETH CARPENTER	RONALD HALL
JAMES SAMPLE	MARIA COUNTS
JUSTIN TOMLINSON	RICH COLLINS
TONI EVANS PRESLEY	

**CALL MEETING TO ORDER:**

JOANNE BACON CALLED MEETING TO ORDER AT 7:01PM

**MOTION TO APPROVE THE AGENDA WITH ADDITIONS OR DELETIONS:**

GREG MADE A MOTION TO ADD RICH COLLINS AND TRAVIS TO THE AGENDA  
SECONDED BY MARTY  
MOTION WAS UNANIMOUS

**PRESENTATION AND APPROVAL OF MINUTES:**

CHERYL NOTED TO JOANNE NEED TO POSTPONE THE APPROVAL OF MINUTES TO THE  
DECEMBER 4, 2017 MEETING

**TREASURER'S REPORT:**

MARTY NOTED THE BALANCES ON THE TOWN OF FRANKFORD ACCOUNTS

GENERAL FUND	\$157,423.35
WATER FUND	\$ 47,630.19
SINKING FUND	\$ 36,694.16
WATER CAPITAL	\$ 36,275.21
TRANSFER FUND	\$ 37,745.64
MUNICIPAL STREET AID	\$ 17,261.62

JOANNE BACON INTRODUCED RICH COLLINS TO EXPLAIN TO THE TOWN REGULATION 225

RICH COLLINS EXPLAINED THE REGULATION 225 THIS IS FOR GENDER IDENTITY. SUCH AS JOHN COULD COME TO SCHOOL AND TELL THE SCHOOL HE IS KNOWN AS JULIE. THE SCHOOL MUST CALL THE CHILD BY THEIR GENDER NAME. DEPARTMENT OF EDUCATION WILL TAKE COMMENTS UP TO DECEMBER 3, 2017. THE PEOPLE CAN VOICE THEIR OPINION.

TRAVIS FROM CHESPEAKE PLUMBING NOTED HE WOULD LIKE TO ANNEX INTO TOWN AND THIS WOULD BRING FIVE BUSINESSES TO TOWN ON HIS PROPERTY. TRAVIS WANTS TO BUILD THREE WAREHOUSES ON THE PREVIOUSLY PURCHASED PROPERTY. TRAVIS NOTED WATER AND COUNTY SEWER ARE A MUST FOR THIS PROJECT

RON HALL NOTED WHAT IS THE GENERAL FEELING OF THE REISDENTS ON DELAWARE AVENUE WANTING TO ANNEX INTO TOWN.

MARTY NOTED WORKING WITH USDA ON THE DELAWARE AVENUE PROJECT

MARTY NOTED FOR THE PAST THREE YEARS ENVISION OF FRANKFORD HAS HAD A REAL CHRISTMAS TREE. THIS YEAR THANKS TO TRAVIS AT CHESPEAKE PLUMBING DONATION TO ENVISION OF FRANKFORD. CHRISTMAS IN THE PARK THIS YEAR WILL HAVE A NEW 20 FT PRELIT CHRISTMAS TREE.

**REPORTS OF TOWN DEPARTMENT:**

**WATER DEPARTMENT:** CLARENCE NOTED THE TOWN PUMPED 2.1 MILLION GALLONS OF WATER. GMB IS STILL COMPLETING THEIR FEASIBILITY STUDY.

CLARENCE NOTED NEED TO ORDER A MEDIA.

GREG MADE A MOTION TO HAVE CLARENCE ORDER THE MEDIA IN THE AMOUNT OF \$6,800.00

MARTY SECONDED THE MOTION.

MOTION WAS UNANIMOUS

CLARENCE NOTED HAD WATER ISSUES IN TOWN ON SATURDAY AND THE ISSUE HAS BEEN CORRECTED.

MARTY NOTED TO CLARENCE COULD THE TOWN SELL THE PUMPS AND TANKS IN THE OLD WATER PLANT. CLARENCE NOTED COULD POST THE EQUIPMENT ON THE GOVERNMENT WEBSITE. MARTY ASKED CLARENCE TO INVENTORY WHAT THEY HAD IN THE OLD WATER PLANT.

**TOWN CLERK:**

CHERYL NOTED WORKED WITH AUDITORS, PAID BILLS, WATER BILLS, WORKING ON DELINQUENCIES GIVING OPTION TO SETUP PAYMENT PLAN.

CHERYL NOTED ACCEPTED BIDS ON THE 1987 FORD AMBULANCE. THE VEHICLE WAS SOLD FOR \$7,551.00

**STREET MAINTENANCE:** SKIP NOTED HE HAD BEEN WORKING WITH DELDOT ON CLEANING THE DRAINS. DELDOT CAN CLEAN THE DRAINS BUT IT IS THE DITCH THAT NEEDS TO BE CLEANED IN ORDER FOR THE WATER TO FLOW.

**UNFINISHED BUSINESS:**

PARKING LOT AT THE PARK HAS BEEN COMPLETED AND LOOKS VERY NICE.

**FRANKFORD POLICE DEPARTMENT:**

MARTY NOTED BETWEEN HIRING A NEW POLICE CHIEF AND CONTRACTING WITH THE DELAWARE STATE POLICE. CONTRACTING WITH THE DELAWARE STATE POLICE WOULD FIT THE TOWNS CURRENT BUDGET

GREG NOTED HE AGREED CONTRACTING WITH THE STATE POLICE FITS THE TOWNS BUDGET.

MARTY MADE A MOTION TO CONTRACT WITH THE DELAWARE STATE POLICE FOR 12 HOURS PER WEEK THE MOTION WAS SECONDED BY GREG.  
THE MOTION WAS UNANIMOUS

**NEW BUSINESS:**

**TOWN MANAGER:** MARTY NOTED THE TOWN MANAGER MUST BE EDUCATED ON GRANTS, ANNEXATION TO HELP SELL FRANKFORD FOR NEW BUSINESSES. COUNCIL WILL HAVE CHAD THE TOWN SOLICITOR LOOK AT THE CHARTER TO HIRE A TOWN MANAGER AND WHAT ARE THEIR DUTIES.

LIZ CARPENTER NOTED WHEN THE COUNCIL CHOOSES THE TOP THREE ELIGIBLE TOWN MANAGERS THE COUNCIL SHOULD HAVE A MEET AND GREET DURING A TOWN MONTHLY MEETING.

MARTY NOTED THE TOWN SHOULD STRUCTURE THE CONTRACT EITHER A ONE YEAR OR A THREE YEAR.

GREG NOTED THE COMPREHENSIVE PLAN CURRENTLY ISN'T ON THE TOWNS WEBSITE.

JOANNE NOTED FOR CHERYL TO LOOK UP THE ORDINANCE FOR DILAPITATED HOMES

JOANNE NOTED TO CHERYL TO CALL THE ELECTRICIAN TO FIX THE FLAG LIGHT.

TRAVIS NOTED HE OFFERED TO BE ON THE HIRING COMMITTEE FOR TOWN MANAGER.

**COMMITTEE MEETINGS AND REPORTS:**

**ENVISION OF FRANKFORD:**

THE FRANKFORD TOWN PARK WILL BE CLOSED FROM NOVEMBER 11, 2017 THROUGH JANUARY 8, 2018.

**ADJOURN FOR EXECUTIVE SESSION:**

MARTY MADE THE MOTION TO ADJOURN THE MEETING AND WAS SECONDED BY SKIP AT 8:27PM

**RECONVENE FROM EXECUTIVE SESSION TO REGULAR SESSION**

SKIP MADE THE MOTION TO RECONVENE TO REGULAR SESSION AND SECONDED BY MARTY

AT 9:26PM

MOTION WAS UNANIMOUS

MARTY MADE THE MOTION TO APPROVE A CHRISTMAS BONUS FOR CHERYL AND DAVE IN THE AMOUNT OF \$250.00 EACH AND WAS SECONDED BY SKIP

MOTION WAS UNANIMOUS

**ADJOURN:**

SKIP MADE THE MOTION TO ADJOURN THE MEETING AT 9:27PM AND WAS SECONDED BY GREG AT 9:27PM

MOTION WAS UNANIMOUS

**RESPECTFULLY**

**CHERYL A LYNCH  
TOWN CLERK**