

MINUTES

FRANKFORD TOWN COUNCIL

JUNE 5, 2017

TOWN COUNCIL:	JOANNE BACON	PRESIDENT
	GREG WELCH	VICE PRESIDENT
	MARTY PRESLEY	SEC/TREASURER
	PAM DAVIS	COUNCILMAN
	EDWARD (SKIP) ASH	COUNCILMAN
EMPLOYEES:	CHERYL LYNCH	TOWN CLERK
	MARK HUDSON	CHIEF OF POLICE
	CHAD LINGENFELDER	TOWN SOLICITOR
OTHERS:	KYLE GULBRONSON	GERALD HUDSON
	NORMA LYNN HUDSON	MICHAEL HUDSON
	JUSTIN TOMLINSON	CLARENCE QUILLEN
	WESLEY HAYES JR	DAWN BECK
	DUANE BECK	KATHY MURRAY
	ROBERT MURRAY	JERRY SMITH

CALL MEETING TO ORDER:

THE MEETING WAS CALLED TO ORDER BY JOANNE BACON AT 7:09PM

MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:

MARTY MADE THE MOTION TO APPROVE THE AGENDA AND SECONDED BY SKIP. MOTION WAS UNANIMOUS

PRESENTATION AND APPROVAL OF MINUTES:

MAY 1, 2017 MONTHLY TOWN COUNCIL MEETING: SKIP MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY MARTY. MOTION WAS UNANIMOUS

MAY 1, 2017 EXECUTIVE SESSION MEETING: PAM MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY SKIP. MOTION WAS UNANIMOUS

MAY 18, 2017 SPECIAL MEETING: SKIP MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY MARTY. MOTION WAS UNANIMOUS

TREASURERS REPORT:

MARTY NOTED MET WITH NEW ACCOUNTANTS AND THEY WORK FOR OTHER MUNICIPALITIES.

MARTY NOTED THE TOWN FILED FOR A PARK GRANT AND A HOMELAND SECURITY GRANT FOR A FENCE AND A SECURITY SYSTEM FOR THE WATER PLANT.

MARTY NOTED WOULD LIKE TO SELL TWO TOWN VEHICLES THE SUBURBAN AND THE AMBULANCE

MARTY NOTED WAITING ON THE REIMBURSEMENT FOR THE FEASIBILITY STUDY.

REPORTS OF THE TOWN DEPARTMENTS:

WATER DEPARTMENT: CLARENCE FIXED THE WATER LEAK ON CLAYTON AVENUE DO TO THE FIRE AT BUNTING AND BERTRAND. CLARENCE NOTED USED THE INTERCONNECTION FOR THE FIRE. ALSO REROUTED THE WATER TO GO AROUND TOWN, CLARENCE NOTED USED 100,00 GALLONS IN STORAGE, 50M000 FROM WELL#2 AND 25,000 FROM THE ADDITIONAL WELL.

TOWN CLERK:

CHERYL NOTED SHE PAID BILLS, SENT OUT WATER BILLS, COMPLETED WEEKLY PAYROLL, WORKED WITH PAULA ON QUICKBOOKS, COMPLETED A QUICKBOOK CLASS, WORKED ON GROSS RENTAL RECEIPTS AND BUILDING PERMITS.FOUND A REPLACEMENT FOR THE PLANNING AND ZONING COMMITTEE.

CHERYL NOTED THE MEMBERS OF THE PLANNING AND ZONING COMMITTEE DUANE BECK, RON HALL, MATT GAJDOS,DORA BELL AND COREY PHOEBUS.

MAINTENANCE: SEE REPORT

POLICE: SEE REPORT

STREET MAINTENANCE: NO REPORT

JOANNE NOTED NEED TO HAVE A MEETING CONCERNING THE INTERCONNECTION. JOANNE TALKED WITH CINDI BROUGHT AT DAGSBORO ON HOW MUCH WATER WAS USED FROM THE INTERCONNECTION. CLARENCE NOTED HE TURNED THE INTERCONNECTION ON AND OFF.

JOANNE NOTED NEED TO MAKE A \$1,000.00 DONATION TO DAGSBORO TOWARDS THE INTERCONNECTION USAGE.

GREG NOTED A METER SHOULD BE PUT ON THE INTERCONNECTION TO KNOW HOW MANY GALLONS IS USED.

KYLE GULBRONSON NOTED THE METER WOULD COST APPROXIMATELY \$20,000.00.

JOANNE NOTED NEED A MOTION TO PAY THE TOWN OF DAGSBORO \$1,000.00 TOWARDS THE INTERCONNECTION WATER USAGE.

GREG MADE THE MOTION TO PAY THE TOWN OF DAGSBORO \$1,000.00 TOWARDS THE INTERCONNECTION USAGE AND WAS SECONDED BY MARTY.

MOTION WAS UNANIMOUS.

GREG NOTED SAM SAID TO ORDER THE PART FOR THE FLUORIDATION SYSTEM.

MARTY NOTED WOULD USDA OR DELAWARE RURAL WATER APPROVE THE TOWN ORDERING THE PART FOR THE FLUORIDATION.

UNFINISHED BUSINESS:

FEASIBILITY STUDY- STATUS

KYLE GULBRONSON FROM AE COM PRESENTED THE FEASIBILITY STUDY. THE INITIAL PROPOSAL PROJECTS ARE DELAWARE AVENUE, WATER SERVICE INFRASTRUCTURE IMPROVEMENTS- DOVER AND WALNUT STREETS, HONOLULU ROAD EXPANSION, FRANKFORD PROPERTIES LLC ANNEXATION PARCELS, WATER TOWER IMPROVEMTS AND CONVERSION OF EXISTING STANDARD WATER METER SYSTEM.

KYLE NOTED THE FINANLIZED PROPOSAL PROJECTS ARE DELAWARE AVENUE EXPANSION, WATER TOWER IMPROVEMENTS AND THE CONVERSION OF EXISTING STANDARD WATER METER SYSTEM

THE TOTOAL COST ESTIMATE	
DELAWARE AVENUE PLANNING AREA	\$333,982
WATER STORAGE TANK	\$240,000
NEW WATER METER SYSTEM	\$ 92,068
TOTAL	\$666,050

KYLE NOTED THE FESIBILITY STUDY WAS SENT TO DENISE AT USDA FOR THEIR APPROVAL

MOUNTAIRE ISSUE: NO REPORT

PARKING LOT AT PARK: WAITING ON FINAL APPROVAL

OLD BUSINESS:

BUDGET COMMITTEE-FIRST BUDGET HEARING IMMEDIATELY FOLLOWING THE MEETING.

GROSS RECEIPT UPDATE: CHERYL NOTED SHE HAD REVIEWED EACH YEAR AND COMPARED TO THE ACCOUNTS RECEIVABLE AND FOUND WE HAVE 90 RENTAL UNITS IN TOWN AND ONLY 12 UNITS DELINQUENT ALSO SENT CALLED LANDLORDS AND SENT DELINQUENT NOTICES.

NEW BUSINESS:

NEED TO DISCUSS SCHEDULING A MEETING WITH THE TOWN OF MILLSBORO, TOWN OF DAGSBORO REGARDING THE INTERCONNECTION AGREEMENT ORIGINALLY DRAFTED IN 2005.

JOANNE NOTED SHE WOULD BE IN TOUCH WITH COUNCIL WHEN A MEETING IS SCHEDULED WITH TOWN OF DAGSBORO AND TOWN OF MILLSBORO.

COMMITTEE MEETINGS AND REPORTS:

ENVISONS OF FRANKFORD: KATHY NOTED HAVING S BLOCK PARTY WITH LIBRARY AT 5:00PM

MOVIE IN THE PARK WILL BE JUNE 30, 2017.

CITIZENS PRIVILEGE:

MICHAEL HUDSON NOTED THE PROPERTY ON CLAYTON AVENUE AND HONOLULU RD WOULD LIKE TO CONSIDER ANNEXATION TO TOWN. THE PROPERTY IS FOR SALE AND IF ANNEX INTO TOWN COULD BE AN ASSET TO THE THEM AND THE TOWN.

MARTY NOTED COUNCIL WOULD NEED TO EXPLORE THESE OPTIONS OF THE ANNEXATION.

CHAD NOTED PLANNING AND ZONING COMMITTEE WOULD NEED TO MEET AND DISCUSS THE ANNEXATION.

WESLEY HAYES NOTED THE PROPERTY OF HARVEY JENKINS WAS IN TOWN LIMITS AND THEN WAS TAKEN OUT OF TOWN LIMITS. THE COUNCIL WOULD NEED TO FIND OUT WHY THE PROPERTY WAS TAKEN OUT OF TOWN LIMITS.

ADJOURN:

MARTY MADE THE MOTION TO ADJOURN THE MEETING AND WAS SECONDED BY PAM
AT 9:22PM

RESPECTFULLY

**CHERYL A LYNCH
TOWN CLERK**