

**MINUTES**

**MONTHLY MEETING**

**DECEMBER 5, 2016**

<b>TOWN COUNCIL:</b>	JOANNE BACON GREG WELCH MARTY PRESLEY PAM DAVIS EDWARD (SKIP) ASH	PRESIDENT VICE PRESIDENT SEC/TREASURER COUNCILMAN COUNCILMAN
<b>TOWN EMPLOYEES:</b>	CHERYL LYNCH MARK HUDSON DAVE WARD	TOWN CLERK CHIEF OF POLICE MAINTENANCE
<b>OTHERS:</b>	BARBARA KEYSER JAMES SAMPLE RONALD HALL WESLEY HAYES JR ROBERT MURRAY BRYAN MURRAY	ELIZABETH CARPENTER JUSTIN TOMLINSON WESLEY HAYES SR JERRY SMITH KATHY MURRAY

**CALL TO ORDER:**

MEETING CALLED TO ORDER BY JOANNE BACON AT 7:06PM

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

THE MOTION WAS MADE BY MARTY AND SECONDED BY GREG TO APPROVE THE AGENDA.

MOTION WAS UNANIMOUS

**MOTION TO APPROVE THE MINUTES:**

NOVEMBER 7, 2016      MOTION WAS MADE BY PAM AND SECONDED BY SKIP TO APPROVE THESE MINUTES.  
MOTION WAS UNANIMOUS

NOVEMBER 16, 2016      MOTION WAS MADE BY MARTY AND SECONDED BY GREG TO APPROVE THESE MINUTES.  
MOTION WAS UNANIMOUS

**TREASURERS REPORT:**

MARTY NOTED THE 2016 AUDIT REPORT WAS COMPLETE AND RESIDENCE COULD STOP BY TOWN HALL AND RECEIVE A COPY. ALSO THE AUDIT WOULD BE ON THE WEBSITE. IF ANY RESIDENT HAD ANY QUESTIONS CONCERNING THE AUDIT BRING YOUR QUESTIONS TO THE NEXT MEETING.

**REPORTS OF TOWN DEPARTMENTS:**

**WATER DEPARTMENT:**

CLARENCE NOTED HAD A WATER LEAK ON 25 KAUFFMAN LANE. THE BACKWASH AIR VALUE WILL BE REPLACED. THE GEARBOX AT THE WATER PLANT GO DOWN DUE TO NO OIL. TIDEWATER ORDERED THE OIL AND FILLED THE GEARBOX. ALSO THE OIL IN THE GEARBOX HASN'T BEEN CHANGED IN SIXTEEN YEARS. COUNCIL INQUIRED TO CLARENCE ABOUT TIDEWATER PUTTING TOGETHER A PREVENTIVE MAINTENANCE PLAN. IN THE PAST YEARS NO PREVENTIVE MAINTENANCE PLAN HAS BEEN FOLLOWED. CLARENCE AGREE TO PUT TOGETHER A CHECKLIST FOR THE WATER PLANT AND SUBMIT A MAINTENACE AGREEMENT TO THE TOWN COUNCIL.

GREG NOTED THE WATER PLANT HAS NEVER RAN PROPERLY. GREG NOTED HE AND CLARENCE MET WITH STATE AND RICK DUNCAN FROM DELAWARE RURAL WATER ABOUT THE EQUIPMENT FOR THE FLOURIDE FOR THE PLANT.

MARTY NOTED NEED TO HAVE A MORATORIUM ON THE FLUORIDE SYSTEM UNTIL THE WATER PLANT IS FUNCTIONING PROPERLY. MARTY NOTED ABOUT A REGIONAL WATER SYSTEM FOR THE TOWN OF FRANKFORD ,DAGSBORO AND SELBYVILLE.

**TOWN CLERK:**

CHERYL NOTED SHE HAD PAID BILLS, CHRISTMAS LIGHTS ARE UP, SENT WATER BILLS AND PREPARED MINUTES AND MADE DEPOSITS TO THE BANK. CHERYL NOTED THE PREVIOUS AND END OF THE MONTH BALANCES ON ALL BANKING ACCOUNTS. SEE THE REPORT WITH THE MINUTES.

**MAINTENANCE:**

DAVE NOTED HE WORKED ON CHRISTMAS STREET LIGHTS AND MOWED THE PARK, WORKED ON THE CHRISTMAS LIGHTS AT THE PARK PREPARING FOR CHRISTMAS IN THE PARK. TOWN HAD A WATER LEAK AT 6 REED STREET SNF PAVED AT #14 REED STREET. DAVED NOTED HE MOWED THE DEIANS AND READ WATER METERS.

**POLICE:** SEE REPORT WITH MINUTES.

**NEW BUSINESS:** JEFFERSON,URIAN,DOANE & STERNER WERE TO ATTEND THE MEETING TO REVIEW THE AUDIT THEY CANCELLED THIS MEETING.

**UNFINSHED BUSINESS:**

**FEASIBILITY STUDY:** JOANNE NOTED MET WITH KYLE AND HE HAS AREAS IN THE STUDY TO COMPLETE AND SUBMIT TO THE TOWN..

**MOUNTAIRE ISSUES:** NEGOTIATIONS WITH MOUNTAIRE ARE ON GOING. THE APPEAL HAS BEEN SET FOR FEBRUARY 2017.

**TOWN PARKING LOT-PAVING;**

KYLE FROM AE COM WILL BE PREPARING THE INVITATION TO BID FOR THE PARKING LOT. ONCE COMPLETED THE TOWN WILL POST IN THE COASTAL POINT.

**COMMITTEE MEETINGS AND REPORTS:**

**ENVISION OF FRANKFORD-** KATHY MURRAY NOTED HAD ABOUT 700 TO 750 PEOPLE FOR CHRISTMAS IN THE PARK. EVERYTHING WENT WELL.

**CITIZENS PRIVILEGE:** WESLEY HAYES JR HAD QUESTIONS ABOUT THE FEASIBILITY STUDY SUCH AS WHEN WILL THE STUDY BE COMPLETED. MARTY NOTED THE TOWN COUNCIL HAD A MEETING WITH KYLE AND HE CAME WITH DIFFERENT OPTIONS FOR THE TOWN AND KYLE WILL NEED TO PREPARE THE REQUEST BY THE TOWN AND RETURN WITH SOLUTIONS.

JOANNE NOTED COUNCIL WILL BE HOLDING AN EXECUTIVE SESSION

**ADJOURN:**

MARTY MADE THE MOTION TO ADJOURN THE REGULAR SESSION AND SKIP SECONDED THE MOTION AT 8:22PM.  
MOTION WAS UNANIMOUS

**RESPECTFULLY**

**CHERYL A LYNCH  
TOWN CLERK**