

**MINUTES**

**TOWN COUNCIL MEETING**

**MARCH 6, 2017**

<b>TOWN COUNCIL:</b>	JOANNE BACON	PRESIDENT
	GREG WELCH	VICE PRESIDENT
	MARTY PRESLEY	SEC/TREASURER
	PAM DAVIS	COUNCILMAN
	EDWARD (SKIP) ASH	COUNCILMAN

<b>TOWN EMPLOYEES:</b>	CHERYL LYNCH	TOWN CLERK
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<b>OTHERS:</b>	ELIZABETH CARPENTER	BARBARA FRANKLIN
	ALBERT FRANKLIN	TONI EVANS PRESLEY
	BARBARA KEYSER	KYLE GULBRONSON
	CLARENCE QUILLEN	ROBERT MURRAY
	KATHY MURRAY	BELLE MURRAY
	BRYAN MURRAY	PRISCILLA SCHOOLFIELD
	VINCENT HITCHENS	RUSSELL DAVENPORT
	DUANE BECK	DAWN BECK
	RON HALL	

**MEETING CALLED TO ORDER:** MEETING WAS CALLED TO ORDER BY JOANNE BACON AT 7:00PM

**MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

MARTY MADE THE MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS AND SECONDED BY SKIP. MOTION WAS UNANIMOUS

JOANNE NOTED SHE WOULD LIKE TO THANK THE FRANKFORD VOLUNTEER FIRE COMPANY FOR ALLOWING THE TOWN TO HOLD THEIR MEETINGS AT THEIR FACILITY FOR THE PAST FEW YEARS. JOANNE NOTED SHE WOULD LIKE TO THANK THE COUNCIL MEMBERS FOR ASSISTING IN THE MOVE TO THE TOWNS NEW FACILITY AND TO THANK CHERYL FOR HER HARD WORK MOVING THE OLD TOWN HALL TO THE NEW TOWN HALL.

**PRESENTATION AND APPROVAL OF MINUTES:**

**JANUARY 9, 2017 MONTHLY MEETING:** PAM MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY MARTY

**JANUARY 26, 2017 EXECUTIVE SESSION MEETING:** MARTY MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY GREG

**JANUARY 30, 2017 EXECUTIVE SESSION MEETING:** MARTY MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY SKIP

**FEBRUARY 6, 2017 MONTHLY MEETING:** MARTY MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY GREG

**FEBRUARY 14, 2017 SPECIAL COUNCIL MEETING:** GREG MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY SKIP

**FEBRUARY 16, 2017 EXECUTIVE SESSION MEETING:** PAM MADE THE MOTION TO APPROVE THE MINUTES AND SECONDED BY MARTY

**TREASURER'S REPORT:** MARTY NOTED LAST SUMMER WHEN THE COUNCIL WAS LOOKING AT MOVE TO THE JP COURT WE LOOKED AT ALL THE FOUR PROPERTIES 5 MAIN STREET, 9 MAIN STREET, POLICE DEPARTMENT AND THE OLD WATER PLANT. WE HAD A REAL ESTATE COMPANY COME IN AND LOOK AT THE PROPERTIES AND GIVE THEIR BEST EVALUATIONS ON THE PROPERTIES. WHEN WE LOOKED AT THE JP COURT TO RENT THE BUILDING AND WHAT WERE THE COSTS. MOST GOVERNMENTAL OFFICES ARE CONSOLIDATING THEIR OFFICES TO CUT THEIR COSTS. IF THE TOWN RENTED TO A MEDICAL FACILITY THE COST PER SQUARE FOOT WOULD BE AROUND \$6.00 TO \$8.00 A SQUARE FOOT EVEN IF WE COULD GET THAT FIGURE. THE TOWN LOOKED AT UPGRADING 5 MAIN STREET WHICH WOULD INCLUDE REPAIRS TO THE FLOOR STRUCTURE, PAINTING, TECHNOLOGY OUT DATED, WIRING OUT DATED, PAINT THE BUILDING AND REPLACING THE CARPET. THE OLD WATER PLANT HAS ISSUES SUCH AS IF IT RAINS THE BUILDING FLOODS. IF THE TOWN LOOKED AT REMODELING THE OLD WATER PLANT THE COST COULD RANGE FROM \$100,000.00 TO \$125,000.00. WE NEED A PLACE FOR DAVE TO BE ABLE TO PARK HIS VEHICLES AND TOOLS. THE POLICE DEPARTMENT BUILDING IS A STORAGE BUILDING. THERE IS A 150 SQUARE FOOT OFFICE SPACE IN THE FRONT OF THE BUILDING. THE POLICE DEPARTMENT DOESN'T HAVE A HOLDING ROOM SO THE POLICE WOULD NEED TO CARRY THE PERSON TO GEORGETOWN. THERE ARE NEEDS FOR REPAIR AS A NEW HANDICAP RAMP. THE REPAIRS COULD COST ROUGHLY \$15,000.00. THE COUNCIL LOOKED AT ALL OPTIONS AND DECIDED TO TAKE THE JP COURT AND HAVE THE POLICE DEPARTMENT, TOWN HALL AND MAINTNENANCE IN ON E BUILDING. THIS BUILDING WORKS WELL FOR THE TOWN. THE COST FOR THE MOVE WAS MINIMAL. IN THE NEW BUILDING THE POLICE DEPARTMENT HAS TWO HOLDING ROOMS AND MARK HAS HIS OFFICE UPSTAIRS. BY REDUCING TWO BUILDING, THE TOWN WOULD REDUCE COSTS FOR THOSE BUIILDING. POSSIBLY WE COULD SELL THE POLICE DEPARTMENT BUILDING FOR \$65,000.00 \$75,000.00. IF WE DO SELL THE PROCEEDS WOULD GO TOWARDS A NEW MAINTINANCE BUILDING. THE ESTIMATED COST TO MAKE THE MOVE TO THE JP COURT WAS AROUND \$10,000.00. WE HAVE SOMEONE INTERESTED IN RENTING THE OLD TOWNHALL AND THE TOWN COULD GENERATE SOME INCOME. THE TOWN WOULD NEED TO PAINT AND REPLACE THE CARPET. THE LONG TERM GOAL FOR THIS BUILDING IS TO PRESERVE THE BUILDING IT IS A LANDMARK.

RUSSELL DAVENPORT NOTED HE IS INTERESTED IN PURCHASING THE OLD TOWN HALL. MARTY NOTED TO RUSSELL THE TOWN ISN'T INTERESTED IN SELLING THE BUILDING, AT THIS TIME. MARTY NOTED TO RUSSELL ABOUT RENTING THE BUILDING. RUSSELL NOTED NO ONE HAS BROUGHT ANYTHING TO THIS TOWN. RUSSELL NOTED NOT FEASIBLE TO RENT THE BUILDING DUE TO LIABILITY OR THE RENTER COULD JUST LEAVE AND THE TOWN WOULDN'T HAVE ANYTHING TO GAIN. MARTY NOTED THE POLICE DEPARTMENT IS UP FOR SALE. RUSSELL NOTED HE JUST WANTS TO OPEN A BUSINESS FOR A PLACE PEOPLE CAN GET MILK, BREAD AND ICE CREAM CONE AND EVEN SOCIALIZE.

LIZ CARPENTER NOTED THE TOWN COUNCIL HAS COME ALONG WAY IN THE LAST EIGHTEEN MONTHS.

MARTY NOTED TO RUSSELL THE COUNCIL GREATLY APPRECIATES YOUR OFFER BUT THE TOWN CURRENTLY ISN'T INTERESTED IN SELLING THE OLD TOWN HALL.

LIZ CARPENTER NOTED THE TOWN CURRENTLY HAS A LOT ON THE AGENDA CONCERNING THE SAFETY OF THE WATER PLANT.

MARTY NOTED STARTED WORKING ON THE BUDGET.

**REPORTS OF TOWN DEPARTMENTS:**

**WATER DEPARTMENT:**

CLARENCE NOTED NOT MAJOR INCIDENTS AT THE WATER PLANT THIS MONTH. THE WATER PLANT PUMPED 1,579,400 GALLONS FOR THE MONTH OF FEBRUARY AT 533 HOURS. TWO PITS NEED TO BE REPLACED ON THE HIGHWAY AND THE OTHER ON GREEN STREET. CLARENCE NOTED HE TALKED TO JOANNE ABOUT THE PIPE IN THE DITCH ON HONOLULU RD WHERE THE STATE HAD REPLACE A CROSS PIPE. THERE HAS BEEN A FIRE FLOW REQUESTED ON DELAWARE AVENUE AND IS SCHEDULED FOR MARCH 7, 2017.

**TOWN CLERK:**

CHERYL NOTED HER FEBRUARY MONTHLY ACTIVITIES WERE SENT OUT WATER BILLS, PAID BILLS, RECONCILED BANK STATEMENTS. ALSO ASSISTED IN ORGANIZING THE MOVE TO THE JP COURT. CHERYL NOTED THE BALANCES ON ALL THE BANK ACCOUNTS.

**MAINTENANCE:**

CHERYL NOTED MAINTENANCE REPORT, PULLED WEEDS, CLEANED UP TRASH ON REED STREET, CLEANED UP THE PARK, COULDN'T GET THE GRATE OFF AT DELAWARE AVENUE AND ASSISTED IN THE MOVE TO JP COURT.

**POLICE DEPARTMENT:**

MARK COULDN'T BE AT THE MEETING NO REPORT.

**UNFINISHED BUSINESS:**

**FEASIBILITY STUDY:**

KYLE GULBRONSON GAVE AN UPDATE ON THE STUDY, KYLE NOTED THERE WERE SIX PROJECTS INVOLVED IN THE STUDY. NARROWED DOWN TO THREE OF THE MOST IMPORTANT STUDIES WHICH IS DELAWARE AVENUE, WATER TOWER AND DIGITAL WATER METERS. FLOW TEST BEING COMPLETED ON DELAWARE AVENUE ON MARCH 7, 2017. KYLE IS STILL RECEIVING QUOTES ON THE WATER METERS AND HOW MUCH WILL IT COST TO CONVERT TO DIGITAL. KYLE NOTED THE STUDY SHOULD BE COMPLETED BY THE END OF MARCH AND WOULD BE READY FOR USDA REVIEW. MARTY NOTED TO KYLE HAVE AN IDEA HOW MUCH THE METERS WOULD COST. KYLE NOTED ABOUT \$225,000.00 WHICH COUNTS INSTALLATION AND SOFTWARE AND REPAIR ANY WATER PITS.

**MOUNTAIRE ISSUE:**

NO UPDATE AT THIS TIME

**TOWN PARKING LOT-PAVING:**

MARTY NOTED ISAACS PAVING BID FOR THE PARKING LOT IS \$40,000.00. MARTY NOTED IRCH COLLINS SAID ONCE HE RECEIVED THE BID THERE WERE CERTAINS CRITERIA HE NEEDED TO COMPLETE FOR THE FUNDING. MARTY NOTED HOPEFULLY WE CAN GET THE PARKING LOT COMPLETED BY JUNE 1, 2017.

**NEW BUSINESS:**

**BUDGET COMMITTEE:** JOANNE NOTED NEED TO FORM A BUDGET COMMITTEE. THE COMMITTEE MEMBERS ARE MARTY PRESLEY, LIZ CARPENTER, KATHY MURRAY AND ROBERT MURRAY. IF ANYONE WOULD LIKED TO SIGN UP CONTACT CHERYL. THE FIRST MEETING WILL BE THE SECOND OR THIRD WEEK IN MARCH.

**READING OF RESOLUTION REGARDING THE \$30,000.00 GRANT FOR DRINKING WATER MATCHING PLANNING GRANT.**

JOANNE NOTED TABLE THE READING

**COMMITTEE MEETINGS AND REPORTS:**

**ENVISION OF FRANKFORD:**

KATHY NOTED THE EASTER IN THE PARK IS SATURDAY APRIL 15, 2017, TIME 1:00PM TO 4:00PM THE NEXT MEETING IS SCHEDULE MARCH 15, 2017 AT 7:00PM AT THE FIRE HALL.

**CITIZEN PRIVILEGE:**

JOANNE NOTED DID ANYONE HAVE ANY COMMENTS OR SUGGESTIONS. ABE FRANKLIN NOTED NEED TO HAVE MORE POSITIVE ATTITUDE AND LEAVE THE NEGATIVE. ABE FEELS THE TOWN IS MOVING IN THE RIGHT DIRECTION. ABE AND BARBARA FRANKLIN GAVE A \$100.00 DONATION. ABE NOTED IT ISN'T WHAT FRANKFORD CAN DO FOR US WHAT WE CAN DO FOR FRANKFORD.

KATHY MURRAY NOTED THE NEW FACILITY IS WONDERFUL AND THE TOWN HAS MORE SPACE TO WORK.

LIZ CARPENTER NOTED THE TOWN SHOULD BE PLEASED HOW FAR THE TOWN HAS COME IN TWO YEARS. WE HAVE THE ENIVISION OF FRANKFORD, MOVIES IN THE PARK.

SKIP NOTED NEED TO HAVE THE FLAG POLE REPAIRED.

CHERYL NOTED TO HAVE A NEW BULLITEN BOARD ON THE FRONT OF THE JP COURT TO POST THE NOTICES.

**MOTION TO ADJOURN:**

MARTY MADE THE MOTION TO ADJOURN AND WAS SECONDED BY GREG AT 7:39PM.  
MOTIION WAS UNANIMOUS.

**RESPECTFULLY**

**CHERYL A LYNCH  
TOWN CLERK**