

MINUTES

FRANKFORD TOWN COUNCIL

FEBRUARY 1, 2016

7:00PM

TOWN COUNCIL:	JOANNE BACON	VICE PRESIDENT
	MARTY PRESLEY	SECRETARY/TREASURER
	PAM DAVIS	COUNCIL MEMBER
	GREG WELCH	COUNCIL MEMBER
TOWN EMPLOYEES:	CHERYL LYNCH	TOWN CLERK
	MIKE WARCHOL	CHIEF OF POLICE
	DAVE WARD	MAINTENANCE
OTHERS:	ELMA GRAY	EDWARD L ASH
	INGRID KELLAHER	BRYAN MURRAY
	CLARENCE R QUILLEN	SAM SCHLEGEL
	JUDY SCHLEGEL	PRISCILLA SCHOOLFIED
	PASTER BARBARA KEYSER	KATHY MURRAY
	ROBERT MURRAY	ROBBIE MURRAY
	JASON TAYLOR	WESLEY HAYES SR
	WESLEY HAYES JR	VINCENT HITCHENS
	DAWN MARVEL-BECK	TONI EVANS PRESLEY

CALL TO ORDER:

THE REGULAR MONTHLY MEETING OF THE FRANKFORD TOWN COUNCIL WAS CALLED TO ORDER BY JOANNE BACON AT 7:09PM.

PLEDGE OF ALEGIANCE/HONOR OF VETERANS AND PUBLIC SERVANTS.

MOTION TO APPROVE THE AGENDA WITH ANY ADDITIONS OR DELETIONS.

THE MOTION WAS MADE BY PAM AND SECONDED BY GREG.
MOTION WAS UNANMIOUS.

PRESENTATION/APPROVAL OF MINUTES:

MONTHLY MEETING, 1/4/2016 AND THE EXECUTIVE SESSION 1/4/2016. GREG NOTED ADDITION TO THE SPECIAL MEETING MINUTES. THE ADDITION IS AS READ (THE ELIGIBILITY FOR THE GRANT).

MOTION TO APPROVE THE MINUTES MADE BY PAM AND SECONDED BY MARTY.

FINANCIAL REPORT:

MARTY NOTED GOING FORWARD THE MONTHLY REPORT WOULD CONSIST OF A COMPARISON FROM LAST YEAR TO CURRENT YEAR BUDGET COMPARISON PERCENTAGE. MARTY NOTED WE COULD COMPLETE THE REPORT BY THE MONTH, QUARTERLY OR ANNUALLY.

MARTY NOTED THE CURRENT UP DATE ON THE TERRY TRUITT CASE. TERRY IS REQUESTING 100% OF HER VACATION AND SICK TIME. THE TOWN MADE AN OFFER AND SHE DECLINED. THE CASE WILL BE GOING TO TRIAL IN MARCH 2016.

REPORTS OF TOWN DEPARTMENT:

WATER DEPARTMENT:

CLARENCE NOTED HIS REPORT ON THE WATER DEPARTMENT THERE WERE NO SIGNS OF DIRTY WATER. CLARENCE TALKED ABOUT HOW THE TOWN RUNS ON THREE PUMPS ONE BACKS UP THE OTHER. WE CURRENTLY HAVE ONE PUMP DOWN AND WE NEED TO REPLACE THE PUMP. THE COST OF THE PUMP WOULD BE \$2,200.00.

CLARENCE NOTED THE LEAD/COPPER REPORT IS COMPLETED EVERY THREE YEARS AND THE NEXT REPORT WOULD BE IN SEPTEMBER 2018. CLARENCE EXPLAINED HOW THE LEAD/COPPER TEST IS COMPLETED. THE HOMEOWNERS ARE GIVEN A BOTTLE AND ARE TO FOLLOW THE INSTRUCTIONS. CLARENCE NOTED YOU MUST FOLLOW THE INSTRUCTIONS FOR THE TEST EXACTLY TO BE AN ACCURATE TEST. THE BOTTLES ARE PICKED UP AND ANALYZED. JERRY SMITH ASKED IF A HOUSE TESTED POSITIVE ARE OTHER SURROUNDING HOMES TESTED. CLARENCE NOTED TO JERRY SMITH NO OTHER HOMES ARE TESTED BUT THE HOME THAT TESTED POSITIVE ARE NOTIFIED AND SO IS THE TOWN.

ADMINISTRATION:

CHERYL NOTED COMPLETED AND MAILED WATER BILLS AND WE HAD ONE BUILDING PERMIT.

MAINTENANCE:

DAVE NOTED HIS REPORT WORKED ON CHRISTMAS IN THE PARK.REMOVING THE CHRISTMAS TREE,WINTERIZING THE PARK RESTROOMS,WORKED WITH TONY'S ELECTRIC TO TAKE DOWN THE CHRISTMAS LIGHTS, THE TOWN HAD A WATER LEAK AT 24 KNOX ST, 99 CLAYTON STREET AND 190 CLAYTON ST FIXED FLAT TIRE ON THE S-10 WORK TRUCK. ALSO PREPARED FOR THE SNOW STORM PURCHASED SALT FOR TOWN HALL,JP COURT AND THE LIBRARY, READ WATER METERS, REPLACED LIGHTS AT THE POLICE STATION,JP COURT PARKING LOT.

POLICE REPORT:

HOURS:		ARREST:		COMPLAINTS:	
TOTAL	231	TRAFFIC	30	TOTAL	16
PATROL	159.5	CRIMINAL	12	CRIMINAL	15
CRIMINAL INV:	33			ACCIDENT	1
AC INV	1			TOWN ORD	
ADMIN	45.5				

MIKE NOTED TYLER THE PART TIME POLICE OFFICER HAS CONTINUED TO WORK VERY WELL. HE WILL BE WORKING MORE NIGHT SHIFTS STARTING THIS MONTH. JAMES JOLES WILL BE COMPLETING HIS ACADEMY TRAINING AND TAKING THE STATE TEST WITHIN THE NEXT WEEK.

MIKE NOTED HE WILL BE PICKING UP A 2003 F350 TRUCK WITH 51,000 MILES ON WEDNESDAY. THIS WILL BE DAVE'S WORK TRUCK. ALSO MIKE WILL BE LOOKING FOR A SECURITY LIGHT FOR THE PARK. MIKE NOTED JAMES AND HIMSELF WILL BE WORKING MORE NITES, DUE TO THE CAR BURGLARIES IN THE AREA. MIKE NOTED THEY HAD A DRUG BUST IN THE AREA.

COMMITTEES:

ROBBIE MURRAY NOTED THE TOWN WILL BE HAVING AN EASTER IN THE PARK ON MARCH 26, 2016 FROM 1:00PM TO 4:00PM. THERE WILL BE FOUR AGE GROUPS. THE NEXT MEETING IS SCHEDULED FEBRUARY 11, 2016.

TOWN MANAGER:

KATHY NOTED THEY DISCUSSED THE DUTIES AND JOB DESCRIPTION WHETHER THE POSITION SHOULD FULL OR PART TIME. WILL DISCUSS FURTHER WHEN THE AUDIT AND BUDGET ARE COMPLETED.

CHARTER COMMITTEE:

THE COMMITTEE IS REVIEWING THE VOTER REGISTRATION, ABSENTEE VOTING AND THE NON VOTER REGISTRATION. ALSO PASSING AND AMENDING PROVISION ORDINANCES. GREG NOTED ELECTION CHANGES CAN BE ADDED TO THE ORDINANCES AND LATER ADDED TO THE CHARTER. ANY DELETIONS OR ADDITIONS TO THE CHARTER ARE APPROVED THROUGH LEGISLATION. MARTY NOTED THE NEXT MEETING WILL BE FEBRUARY 9, 2016.

UNFINISHED BUSINESS:

EMPLOYEE HANDBOOK:

COUNCIL IS CONTINUING TO REVIEW AND VOTE TO ADOPT THE EMPLOYEE HANDBOOK.

LAND ACQUISITION:

JOANNE NOTED EVERYTHING IS SET TO PURCHASE THE PROPERTY. COUNCIL WILL BE IN CONTACT WITH TOWN SOLICITOR TO COMPLETE THE SALES AGREEMENT.

PAYROLL SERVICES:

THE TOWN CONTRACTED WITH ADP TO COMPLETE THE WEEKLY PAYROLL SERVICE AND TAXES. THE FIRST PAYROLL WAS COMPLETE ON JANUARY 21, 2016.

DISCUSS ASSET MANAGEMENT PLAN:

THE APPLICATION HAS BEEN FILED AND PLACED ON HOLD DUE TO THE TOWN CURRENTLY DOESN'T HAVE FLUORIDE IN THE WATER SYSTEM. WILL BE IN CONTACT WITH KYLE GULBRONSON.

NEW BUSINESS:

JOANNE NOTED THE BOARD OF ELECTIONS COMMITTEE:

BOARD OF ELECTION CHAIR	POLLING JUDGES	ALTERNATES
DAYNA ALIBERTI	ANDREA DISMUKE	EDITH SAMPLE
PEGGY SCHAEFFER	LOIS MUMFORD	ELMA GRAY
PAM HOBAN	DORA BELL-ISLER	

MOTION WAS MADE TO APPROVE THE BOARD OF ELECTION COMMITTEE BY PAM AND SECONDED BY MARTY.

JOANNE NOTED THE ELECTION WILL BE ON FEBRUARY 6, 23026 FROM 1:00PM TO 4:00PM. THERE ARE THREE POSITIONS TO FILL ON COUNCIL AND WE HAVE FOUR PEOPLE RUNNING IN THE ELECTION.

MARTY PRESLEY
PAM DAVIS
EDWARD (SKIP)ASH
DAWN MARVEL-BECK

BOARD OF ELECTION CHAIR: APPROVED BY MARTY AND SECONDED BY PAM
POLLING JUDGES: APPROVED BY MARTY AND PAM AND GREG OPPOSED.
ALTERNATES: APPROVED BY PAM AND SECONDED BY MARTY.

MOTION TO ADJOURN FOR EXECUTIVE SESSION 8:24PM.

REGULAR SESSION RECONVENE AT 9:04PM WITH NOT VOTING.

ADJOURNED:

MOTION WAS MADE BY GREG AND SECONDED BY PAM TO ADJOURN THE MEETING AT 9:05PM.

RESPECTFULLY

CHERYL LYNCH
TOWN CLERK
TOWN OF FRANKFORD