

**MINTUES**  
**FRANKFORD TOWN COUNCIL**  
**JANUARY 4, 2016**  
**7:00PM**

**TOWN COUNCIL:**

JOANNE BACON  
MARTY PRESLEY  
PAM DAVIS

VICE PRESIDENT  
SECRETARY/TREASURER  
COUNCIL MEMBER

**TOWN EMPLOYEES:**

CHERYL LYNCH  
MIKE WARCHOL  
DAVE WARD

TOWN CLERK  
CHIEF OF POLICE  
MAINTENANCE

**OTHERS;**

JUSTIN TOMLINSON  
WESLEY HAYES SR  
DAYNA ALIBERTI  
VINCENT HITCHENS  
RUSSELL DAVENPORT  
ALBERT FRANKLIN  
GREG WELCH  
SANDRA HALL  
DUANE BECK  
KATHY MURRAY  
JASON TAYLOR  
KENNY LYNCH  
DOR BELL-ISLER  
LARRY MORRIS

ELMA K GRAY  
WESLEY HAYES JR  
ROBBIE MURRAY  
CLARENCE QUILLEN  
JAMES SAMPLE  
BARBARA FRANKLIN  
PRISCILLA SCHOOLFIELD  
DAWN BECK  
JANET HEARN  
JERRY SMITH  
TONI EVANS PRESLEY  
EDWARD L ASH JR  
ROBERT MURRAY SR

**CALL TO ORDER:**

THE REGULAR MONTHLY MEETING OF THE FRANKFORD TOWN COUNCIL WAS CALLED TO ORDER BY JOANNE BACON AT 7:02PM.

**PLEDGE OF ALLEGIANCE/HONOR OF VETERANS AND PUBLIC SERVANTS:**

**MOTION TO APPROVE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

THE MOTION WAS MADE BY MARTY AND SECONDED BY PAM. THE MOTION WAS UNANIMOUS.

**PRESENTATION/APPROVAL OF MINUTES:**

THE MOTION WAS MADE BY PAM AND SECONDED BY MARTY TO APPROVE THE MINUTES.  
THE MOTION WAS UNANIMOUS.

PRESENTATION/APPROVAL OF FINANCIAL REPORT PRESENTED BY THE SECRETARY/TREASURER FROM SEPTEMBER 2015 TO NOVEMBER 2015.

MARTY GAVE THE REPORT ON THE GENERAL FUND, WATER FUND STATING THE REVENUE AND THE EXPENDITURES. THIS REPORT WAS ALSO HANDED TO THE PUBLIC.

MARTY NOTED TO THE RESIDENCE THE STATE OF THE TOWN.  
MARTY NOTED THE TOWN HAS GONE THROUGH CHANGES IN THE COUNCIL MEMBERS, TOWN CLERK, AND POLICE DEPARTMENT. THE TOWN IS MOVING FORWARD IN A POSITIVE OUTLOOK. LAST YEAR THE TOWN GOT A NEW ADMINISTRATION AND WHAT ADMINISTRATION WE HAD UP TO SEPTEMBER. THE TOWN HAS CHERYL MANNING THE TOWN HALL AND SHE WILL TREAT YOU WITH RESPECT AND DIGNITY. WE HAVE STARTED MANY COMMITTEES IN THE PAST YEAR INCLUDING THE PENSION, TOWN MANAGER, BUDGET CHARTER AND HUMAN RESOURCE. MOVING FORWARD IN THE TOWN WE WILL HAVE EMPLOYMENT CONTRACTS AND AN EMPLOYEE HANDBOOK FOR THE EMPLOYEES. THIS WILL ASSIST THE COUNCIL AND EMPLOYEES OF WHAT IS EXPECTED OF THEM. MARTY PRAISED LIZ CARPENTER FOR HER DEDICATION ON THE HUMAN RESOURCE COMMITTEE. THE HIRING OF MIKE WARCHOL HAS BEEN A GREAT DECISION BY THE TOWN COUNCIL. THE TOWN ALSO HAS ADDED JAMES JOLES THE TOWN'S NEWEST POLICE OFFICER AND TYLER BARE THE PART TIME POLICE OFFICER. THE TOWN HAS ALSO ADDED A NEW WEBSITE AND THE WEBSITE IS NOW LIVE FOR THE PUBLIC TO VIEW. POSSIBLY IN THE FUTURE ADDING ON THE WEBSITE A PLACE TO PAY YOUR BILL ONLINE.

CHRISTMAS IN THE PARK:

MARTY NOTED THIS WAS THE BEST YEAR FOR CHRISTMAS IN THE PARK. THE DECORATIONS WERE BEAUTIFUL. OPENING NITE FOR THE PARK A LOT MORE PEOPLE CAME THAN ANTICIPATED ALSO ON WEDNESDAY NITES WITH SANTA CLAUS THERE TOO WERE A LOT OF PEOPLE.

FALL FESTIVAL:

MARTY NOTED THE FALL FESTIVAL WAS A GREAT SUCCESS. A LOT OF PEOPLE PARTICIPATED IN THE EVENT.

MARTY NOTED THERE ARE PLANS FOR AN EASTER EVENT FOR THE TOWN.

MARTY NOTED ABOUT ALL THE DIFFERENT COMMITTEES THE TOWN HAS CURRENTLY AND EACH COMMITTEE IS WORKING DELIGENTLY TO GET THIS BACK ON TRACK FOR THE TOWN.

MARTY NOTED ABOUT THE ANNEXATION FOR THE TOWN AND IS MOVING FORWARD. ALSO THE PURCHASING THE PROPERTY NEXT TO THE PARK AND HOW IS WOULD BE ESSENTIAL TO THE TOWN.

MARTY ALSO NOTED ABOUT THE NEW WATER PLANT OPERATOR, POLICE FORCE, PENSION FOR THE EMPLOYEES AND THE WEBSITE AND HOW THE TOWN IS MOVING FORWARD IN A POSITIVE OUTLOOK.

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**ACKNOWLEDGEMENT BY FRANKFORD TOWN COUNCIL-CHRISTMAS IN THE PARK  
PAM AND JOANNE HANDED CERTIFICATE OF APPRECIATION TO FOLLOWING  
FOR THEIR APPRECIATION IN ASSISTING WITH THE DECORATIONS IN THE PARK**

**ANTIOCH CHURCH  
FRANKFORD PRESBYTERIAN  
THE FATHERS HOUSE  
FRANKFORD METHODIST  
FRANKFORD VOL FIRE COMPANY  
FRANKFORD LADIES AUXILIARY  
LIBRARY**

**SPECIAL CERTIFICATE OF APPRECIATION TO ROBBIE MURRAY FOR HIS OUTSTANDING  
LEADERSHIP IN ORGANIZING THE CHRISTMAS IN THE PARK. EVERYONE AGREED THE CHRISTMAS  
IN THE PARK WAS A GREAT SUCCESS.**

**REPORT OF THE COUNCIL LIASONS:**

**WATER DEPARTMENT:**

**CLARENCE EXPLAINED ABOUT THE WATER PLANT AND SOME CHANGES THEY HAVE MADE SINCE THEY  
TAKEN OVER THE WATER PLANT. CLARENCE NOTED WE ONE DIRTY WATER COMPLAINT. THE IRON  
READING WAS 1.5, IRON IN WATER .03. FLUSHING WILL WAIT UNTIL WARMER WEATHER. WE NEED  
TO REPAIR A PUMP TO REPAIR THE PUMP THE COST IS \$1410.24 TO PURCHASE A NEW PUMP WOULD  
BE \$2,000.00. CLARENCE WILL EMAIL THE TOWN THE PRICES ON THE PUMP AND WARRANTIES**

**ADMINISTRATION:**

**CHERYL HAD NO REPORT**

**MAINTENANCE:**

**DAVE NOTE ON DECEMBER 1<sup>ST</sup> AND THE 4<sup>TH</sup> FLUSHED CLAYTON AVENUE, WORKED ON THE PARK,  
READ METERS AND WORKED ON THE CHRISTMAS LIGHTS.**

**DECEMBER 7 THRU DECEMBER 11<sup>TH</sup> DAVE FIXED THE JP ALARM, CUT BACK BUSHED AT THE  
PARK, MEDIUM AND THE LIBRARY**

**DECEMBER 15<sup>TH</sup> THRU 18<sup>TH</sup> FLUSHED FIRE HYDRANTS, READ WATER METERS, FLUSHED THE  
PARK, COURT HOUSE BATHROOM, CLEANED THE WAREHOUSE AND WORKED ON THE PARK.**

**DECEMBER 21<sup>ST</sup> THRU 23<sup>RD</sup> READ WATER METERS CLEANED THE WATER PLANT.**

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DECEMBER 29<sup>TH</sup> THRU 30<sup>TH</sup> CLEANED STORM DRAINS, READ WATER METERS AND WORK ON THE TRACTOR.

POLICE:  
MIKE NOTED HIS REPORT

TOTAL HOURS:	203	ARRESTS:		COMPLAINTS	
PATROL	143	TRAFFIC	10	TOTAL	16
CR INV	10	CRIMINAL	5	CRIMINAL	14
AC INV	2			ACCIDENT	2
ADMIN	49			TOWNS ORD	0

MIKE NOTED ABOUT THE THEFTS FROM UNLOCKED VEHICLES. THEY HAVE RECOVERED SOME OF THE PROPERTY THAT WAS STOLEN AND THEY HAVE A POSSIBLE SUSPECT.

MIKE NOTED HE PICKED UP A RADAR TRAILER FROM THE LESO PROGRAM IN THE PROCESS OF GETTING IT READY FOR USE.

MIKE NOTED ABOUT SETTING A FRANKFORD POLICE DEPARTMENT FACEBOOK PAGE.

MIKE NOTED DOING COFFEE WITH THE COP QUARTERLY TO TALK ABOUT ISSUES. THE COFFEE WITH THE COP WILL BE AT THE FRANKFORD DINER.

MIKE NOTED HIS TOTALS FOR 2015:

HOURS:		ARRESTS:		COMPLAINTS:	
TOTAL	1526.5	TRAFFIC	124	TOTAL	95
PATROL	1046	CRIMINAL	74	CRIMINAL	73
CR INV	46			ACCIDENT	22
AC INV	7				
ADMIN	387.5				

MIKE NOTED HIS YEARLY NOTES THE COPS GRANT CLOSED OUT, WINDOW TINT REMOVED FROM VEHICLES, NEW UNIFORM AND BADGE DESIGN AND VEHICLE MARKING COMPLETE.

REPORT OF COUNCIL LIASONS:

PARKS AND GRANTS: MARTY TALKED AGAIN ABOUT THE CHRISTMAS IN THE PARK

POLICE: NO REPORT

STREETS: NO REPORT

UNFINISHED BUSINESS:  
EMPLOYEE HANDBOOK WILL SOON BE READY TO APPROVE

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WATER TOWER MAINTENANCE AND PROVIDING WATER TO RESIDENTS OF DELAWARE AVENUE

KYLE GULBRONSON NOTED THE TOWN RECEIVED TWO BIDS ONE FROM SOUTHERN CORROSION AND PITTSBURGH. KYLE REVIEWED THE BIDS AND SAID SOUTHERN CORROSION WOULD BE ABOUT \$30,000.00 CHEAPER OVER TEN YEARS.

KYLE NOTED ABOUT THE FUNDING FOR THE TOWN. THE USDA AND DELAWARE RURAL WATER GRANT WOULD BE SEVENTY FIVE PERCENT AND THE STATE WOULD BE TWENTY FIVE PERCENT. ALSO ROLE IN THE \$30,000.00 FEASIBILITY STUDY AND OTHER IMPROVEMENTS SUCH AS A TRAILER PARK ON HONOLULU RD OWNED BY NINO D'ORAZIO. THE STUDY WOULD LOOK AT ALL THE REPAIRS, WATER PROBLEMS, WATER TOWER AND TRAILER PARK. THE FEASIBILITY STUDY NEEDS TO BE COMPLETED.

TOWN MANAGER COMMITTEE WILL SCHEDULE A MEETING IN THE NEXT TWO WEEKS.

NEW BUSINESS:

DISCUSS AND POSSIBLE VOTE TO PLACE AN AD IN THE PAPER TO FILL THE TOWN CLERK POSITION A PERMANENT POSITION. PAM MADE THE MOTION TO PLACE THE AD AND MARTY SECONDED. MOTION WAS UNANIMOUS.

DISCUSS AND VOTE ON UTILIZING A PAYROLL SERVICE. CHERYL EXPLAINED ABOUT A PAYROLL SERVICE WHAT THEY WOULD BE DOING FOR THE TOWN. THE PAYROLL SERVICE WOULD TAKE CARE OF DIRECT DEPOSIT PAYROLL, PAYROLL TAXES AND CHERYL WILL SUBMIT THE PAYROLL INFORMATION EVERY WEDNESDAY. CHERYL ALSO EXPLAINED THAT IT WOULD REDUCE THE LIABILITY ON THE TOWN AND CHERYL AND MARTY WOULDN'T HAVE TO COMPLETE THE WEEKLY PAYROLL. THE COUNCIL WILL GET THREE BIDS FOR A PAYROLL SERVICE. MARTY MADE A MOTION TO HIRE A PAYROLL SERVICE AND PAM SECONDED THE MOTION. THE MOTION WAS UNANIMOUS.

SCHEDULED A SPECIAL MEETING TO REPLACE ELIZABETH CARPENTER JANUARY 13, 2016 . WE HAVE 45 DAYS FROM HER RESIGNATION TO FULLFILL HER POSITION. ANY INTERESTED PARTIES ARE ASKED TO PROVIDE A LETTER.

CITIZEN PRIVILEGE:

ELMA GRAY NOTED ABOUT RESIDENTS HANGING THEIR CLOTHES ON THEIR VEHICLES AND FENCE LINE DOESN'T LOOK IMPRESSIVE WHEN RIDING THROUGH TOWN.

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**MARTY NOTED THE NEXT CHARTER COMMITTEE MEETING WILL BE JANUARY 19THY, 2016 AT 7:00Pm.  
THIS INCLUDES KATHY,JERRY,SKIP,LIZ, ROBERT AND DORA.**

**MARTY NOTED ADDING COMMITTEES AND NAMES TO THE WEBSITE.**

**MARTY NOTED TOWN MANAGERE COMMITTEE IS CATHY,DAWN,JOANNE,ROBERT,SKIP  
AND MARTY AND WILL MEET JANUARY 14, 2016 AT 7:00Pm.**

**JOANNE NOTED THE ELECTION IS ON FEBRUARY 6, 2016.**

**KATHY NOTED ABOUT GETTING TOGETHER A CANDIDATE FORUM.**

**JOANNE NOTED THERE WON'T BE AN EXECUTIVE SESSION MEETING JANUARY 4, 2016.**

**ADJOURNMENT:**

**MOTION WAS MADE BY PAN AND SECONDED BY MARTY TO ADJOURN THE MEETING AT 8:47PM  
MOTION WAS PASSED UNANIMOUSLY.**

**RESPECTFULLY**

**CHERYL A LYNCH  
TOWN CLERK  
FRANKFORD TOWN HALL**