**MINUTES**

**FRANKFORD TOWN COUNCIL**

**DECEMBER 7, 2015**

**7:00Pm**

**TOWN COUNCIL:** LIZ CARPENTER PRESIDENT

 JOANNE BACON VICE PRESIDENT

 MARTY PRESLEY SEC/TREASURER

 PAM DAVIS COUNCIL MEMBER

**TOWN EMPLOYEES**: CHERYL LYNCH TEMPORARY TOWN CLERK

 MIKE WARCHOL CHIEF OF POLICE

 DAVE WARD MAINTENANCE

**OTHERS:** ROBERT MURRAY KATHY MURRAY

 VINCENT HITCHENS JUSTIN TOMLINSON

 EDWARD ASH KENNY LYNCH

 BERNARD LYNCH GREG WELCH

 ELMA GRAY CLARENCE QUILLEN

 SAM SCHLEGEL

 WESLEY HAYES SR WESLEY HAYES JR

 MARIA COUNTS JANET HEARN

 JAMES SAMPLE TONI EVANS PRESLEY

 JERRY SMITH DAYNA L ALIBERTI

**CALL TO ORDER**:

THE REGULAR MONTHLY MEETING OF THE FRANKFORD TOWN COUNCIL WAS CALLED TO ORDER

BY LIZ CARPENTER AT 7:28Pm.

**PLEDGE OF ALLIGIANCE/HONOR OF VETERANS AND PUBLIC SERVANTS:**

**MOTION TO APPROVE AGENDA WITH ANY ADDITIONS OR DELETIONS:**

**THE COUNCIL NEEDED TO ADD THE MINUTES FOR SEPTEMBER 14, 2015,SEPTEMBER 23, 2015**

**AND EXECUTIVE SESSION OF NOVEMBER 2, 2015 FOR APPROVAL. THE MOTION WAS MADE BY JOANNE AND PAM. THE MOTION WAS UNANIMOUS**

**PRESENTATION/APPROVAL OF MINUTES:**

**THE MOTION WAS MADE BY JOANNE AND SECONDED BY MARTY TO APPROVE THE MINUTES.**

THE MOTION WAS UNANIMOUS.

**FORENSIC AUDIT UPDATE:** MARTY NOTED THE AUDITORS ARE MOVING FORWARD AND WOULD BE

IN TOWN HALL DECEMBER 8, 2015 AND DECEMBER 11, 2015.

**STREETS PROJECT UPDATE: LIZ NOTED THE STREET BIDS ARE DUE BY DECEMBER 11, 2015 BY 2:00Pm**

**AND WOULD BE READ AT THAT TIME.**

**TECHNOLOGY: MIKE EXPLAINED HOW TO REDUCE THE SPEED IN THE TOWN OF FRANKFORD.**

**MIKE NOTED THE DIFFERENT TYPES OF EQUIPMENT ONE IS THE BOX ON THE POLE AND THE**

**TRAILER WITH THE SPEEDS. MIKE NOTED THE SPEEDING COMPLAINTS HAVE BEEN ON**

**FRANKFORD AVENUE,DELAWARE AVENUE AND CLAYTON AVENUE. MIKE NOTED WITH THIS EQUIPMENT IT WOULD HELP MIKE KNOW WHERE HE SHOULD PATROL AND HELP TO SCHEDULE**

**OFFICERS ON DUTY WHEN THE SPEEDING OCCURS THE MOST. KATH MURRAY INQUIRED COULD THE TOWN GET A GRANT FOR EITHER PIECE OF QUIPMENT. THE ONE PIECE OF EQUIPMENT COULD**

**COST $5,000.00 AND THE OTHER ABOUT $4,000.00. JERRY SMITH INQUIRED ABOUT THE**

**DIGITAL SPEED SIGN AND MIKE NOTE VERY EXPENSIVE. MR HAYES TOLD MIKE THE SPEEDERS**

**ON DELAWARE AVENUE USUALLY OCCURS BETWEEN 7:00AM to 9:00AM AND 5:00PM to 6:00PM**

**AT NIGHT. LIZ ASKED THE PUBLICS OPINION ON THE EQUIPMENT AND GREG WELCH NOTED HE LIKED THE IDEA. MARTY NOTED TO MIKE TO RESEARCH THE IDEA FOR THE EQUIPMENT BUT WE NEED**

**TO COMPLETE THE AUDIT AND APPROVE THE BUDGET BEFORE WE SPEND ANY MONIES. THE**

**EQUIPMENT FOR SPEEDING WOULD BE TABLED UNTIL JANUARY’S MEETING.**

**EMPLOYEE BENEFITS COMMITTEE UPDATE:**

**KATHY MURRAY NOTED THE CRITERIA FOR ANNUAL PEROFRMANCE REVIEWS AND CHRISTMAS BONUSES. KATHY NOTED NO BIG MONEY TO PSEND UNTIL WE GET AN APPROVE BUDGET.**

**LIZ NOTED ABOUT COMPLETEING ANNUAL EVALUATIONS.**

**MARTY NOTE CHRISTMAS BONUSES AS A GIFT NOT BASED ON PERFORMANCE.**

**DANA ALIBERTI SAID KEEPING THE EMPLOYEE HAPPY HELPS WITH RETENTION.**

**POLICE/PUBLIC WORKS COMMITTEE UPDATE(INCLUDES MAINTENANCE AND POLICE MONTHLY REPORT).**

**MIKE WARCHOL POLICE REPORT:**

**HOURS: ARREST: COMPLAINTS:**

**TOTAL 221 TRAFFIC 24 TOTAL 21**

**PATROL 125.5 CRIMINAL 10 CRIMINAL 19**

**CR INV 13.5 ACCIDENT 2**

 **AC INV 2 TOWN ORD**

ADMIN 76

OFFICER BARE PROVING TO BE A CAPABLE AND CONSCIENTIOUS OFFICER.

ON 11/20/2015 DUI ARREST MADE LEAVING THE FIREHOUSE PARKING LOT (OYSTER SANDWICH NIGHT)

PROGRESS HAS BEEN MADE IN UPDATING THE STANDARD OPERATIONS PROCEDURES MANUEL

VEHICLE #2 (UNMARKED) REQUIRED EXTENSIVE REPAIR TO ITS FRONT END AND STEERING GEAR.

APPROZIMATELY $1200.00 IN REPAIRS WAS COMPLETED AT NO COST DUE TO A CALL TO THE CHRYSLER FLEET PROGRAM.

MIKE NOTED ABOUT THE EDIE GRANT $3093.60 WHICH IS A DRUG GRANT USED FOR OVERTIME. THE OVERTIME FEE IS $50.00 AN HOUR. THE STATE FUND GRANT LAW $3,182.77 ENFOFRCEMENT (OVERTIME) FOR 100 PLUS HOURS.

MARTY THANKED MIKE FOR SAVINGS THE TOWN OVER $1,000.00 ON THE REPAIRS FOR THE POLICE CAR.

KATHY ASKED WOULD THE GRANT FUNDS BE SEPARATE FROM THE BUDGET.

**DAVE WARD MAINTENANCE REPORT:**

NOVEMBER 2ND THRU THE 6TH - FUNERAL,CLEANUP PARK,MOWED THE DESIGNATED AREAS.

NOVEMBER 9TH THRU 13TH -FIXED LIGHT AT THE JP COURT BUILDING,WORKED ON CHRISTMAS LIGHTS,

 FLUSHED FIRE HYDRANT AT #56 HONOLULU RD AND WORKED ON ELECTRIC

 AT THE PARK.

NOVEMBER 16TH THRU 20TH-  WORKED ON CHRISTMAS LIGHTS FOR THE STREETS,CUT BACK GRASSES AT THE PARK. HUNG CHRISTMAS LIGHTS ON THE STREET WITH TONY;S ELECTRIC, PUT UP LIGHTS AT THE PARK AND CLEANED OUT WATER DEPARTMENT.

NOVEMBER 23RD THRU 25TH - RED WATER METERS AND LIGHTS AT THE PARK.

NOVEMBER 30TH THRU DECEMBER 4TH-  FLUSHED HYDRANTS ON CLAYTON,READ WATER METERS, WORKED ON THE PARK AND JP COURT ALARM HAD TO REPLACE BATTERY.

CLARENCE NOTED FROM TIDEWATER THEY PULLED WATER SAMPLES. TIDEWATER HAD A PUMP NOT WORKING CORRECTLY AND THEY HAVE FIXED THE ISSUE ALSO MORE WORK TO DO IN THE WATER PLANT. JERRY SMITH ASKED ABOUT THE CCR TEST AND CLARENCE SAID THE TEST CAME BACK AS OF

3:00PM AND THE WATER TEST PAST INSPECTION. LIZ NOTED WE NEED TO GIVE NOTICE TO THE

PUBLIC WHEN ADDING FLOURIDE. JERRY ASKED AT THE NEXT MEETING TO HAVE THE CCR REPORT.

LIZ NOTED THE WATER COMMITTEE VISITED THE TOWN OF BERLIN. THE TOWN SHOWED GREAT HOSPITALITY TO THE COMMITTEE. THEY TOOK THEM TO THE WATER PLANT EXPLAINED

EVERYONES JOB,HOW TO GET GRANTS FOR THE WATER DEPARTMENT . THE TOWN OF BERLIN

EXPLAINED THEIR SOFTWARE FOR THE WATER BILLINGS, MARKETING AND THE POLICE DEPARTMENT.

THE TOWN OF BERLIN USED TO BE A SMALL TOWN LIKE FRANKFORD AND THEY FIGURED HOW TO MAKE THE TOWN GROW. THE TOWN OF BERLIN SAID IF WE HAD ANY QUESTIONS THEY WOULD

ASSIST US.

**DISCUSSION AND POSSIBLE VOTE TO PAY SOUND N SECURE.-** THIS WAS MOVED TO DISCUSS IN THE EXECUTIVE MEETING.

**NEW WEBSITE UPDATE**: MARTY NOTED THE WEBSITE IS A STATE RUN WEBSITE. IT WOULD BE THREE TO SIX WEEKS BEFORE FUNCTIONING AND ALSO TRAIN THE EMPLOYEES. LIZ NOTED THERE ARE TWO

FACEBOOK PAGES. WE NEED TO HAVE ONE SHUT DOWN AND DANA ALIBERTI SAID SHE WOULD

CONTACT TERRY TRUITT TO SHUT DOWN THE OLD SITE.

**ANNEXATION AND LAND PURCHASE UPDATE: CHAD THE TOWN SOLICITOR SAID THE ANNEXATION**

**IS MOVING ALONG AND SHOULD KNOW MORE JANUARY;S MEETING.**

**KATHY MURRAY NOTED IN JANUARY THE COMMITTEE NEEDS A TOWN MANAGER COMMITTEE**

**THIS WOULD INCLUDE SKIP,KATHY AND TWO COUNCIL MEMBERS. LIZ NOTED SHE WOULD**

**SETUP A MEETING IN JANUARY 2016. MARTY NOTED SAID DECISION ON WHERE TO HIRE A TOWN MANAGER AND TOWN CLERK OR JUST A TOWN MANAGER.**

**WESLEY HAYES NOTED HAD COUNCIL TALKED TO DELAWARE RUAL WATER. MARTY NOTED NEED TO LOOK AT THE GRANTS,BONDS. ALSO NEED TO SET AN AGENDA FOR DELAWARE AVENUE.**

**WESLEY NOTED HE WOULD CALL DELAWARE RUAL WATER TO HELP WITH THE PROJECT ALONG WITH USDA.**

**DANA ALIBERTI NOTED ABOUT THE EDIBLE FOREST FOR THE TOWNS PARK. THE TOWN OF BERLIN**

**HAS AN EDIBLE FOREST. DANA NOTED HER SON IS IN THE CUB SCOUTS AND THE CUB SCOUNTS**

**WOULD TAKE CARE OF THIS PROJECT BUT THEY TOO NEED FUNDING AND ASSISTANCE. THE FFA**

**AT SCHOOL COULD ASSIST WITH THIS PROJECT. DANA NOTED SHE WOULD FIND OUT MORE INFORMATION AND BRING BACK TO THE JANUARY 2016 MEETING.**

**SKIP ASH NOTED ABOUT THE MONTHLY FINANCIAL REPORT. MARTY SAID SHOULD BE PREPARED FOR JANUARY 2016 MEETING.**

**MOTION WAS MADE BY PAM AND A SECOND BY JOANEE TO GO INTO EXECUTIVE SESSION AT 8:55PM.**

**THE MOTION WAS UNANIMOUSLY.**

**REGULAR SESSION:**

**IT WAS MOVED BY JOANNE AND SECONDED BY MARTY, TO RECONVENE IN REGULAR SESSION AT**

**10:16PM. THE MOTION WAS PASSED UNANIMOUSLY.**

**MOTION MADE BY MARTY AND SECONDED BY JOANNETO PAY SOUND & SECURE 5600.00 FOR SECURITY SYSTEM. THIS SYSTEM COULD USED IN THE PARK OR WATER PLANT.**

**MOTION WAS MADE BY MARTY AND SECONDED BY JOANNE TO GIVE THE EMPLOYEES CHRISTMAS BONUSES IN THE AMOUNT OF $250.00 PER EMPLOYEE.**

**MOTION WAS MADE BY PAM AND SECONDED BY JOANNE TO ADJOURN THE MEETING BY 10:18pm.**

**THE MOTION WAS PASSED UNAMIOUSLY.**

**RESPECTFULLY**

**CHERYL A LYNCH**

**TEMPORARY TOWN CLERK**

**TOWN OF FRANKFORD**