

**TOWN OF FRANKFORD
RENTAL LICENSE APPLICATION**

Residential _____ Business _____ (Check One)

ONE RENTAL UNIT per Application / Please Print All Information

COMPLETE & RETURN EVEN IF YOU DO NOT PLAN TO OFFER YOUR PROPERTY FOR RENTAL THIS YEAR

Property Owner Information

PROPERTY OWNER'S NAME _____

MAILING ADDRESS _____

PHONE: RESIDENCE _____ EMERGENCY _____

CELL _____ EMAIL _____

Property Location

HOUSE/UNIT # _____ STREET _____

I/WE (select one) **WILL** [] **WILL NOT** [] BE OFFERING THIS PROPERTY FOR RENT THIS YEAR

Have you, as current owners, previously offered the above property for rent? _____ Yes _____ No

Have you filed the required gross receipts tax forms for the prior year? _____ Yes _____ No

Owners with unpaid property taxes or gross receipts tax WILL NOT be issued a license until your account is current

RENTING WITHOUT THE REQUIRED RENTAL LICENSE IS A VIOLATION OF THE TOWN CODE AND SUBJECT TO PENALTY

Instructions

1. Complete Application
2. Owner, Partner, or Officer Must Sign the Application
3. All Annual Licenses are Effective January 1 thru December 31
4. Fee: Rental License per Year is \$50.00
5. Make Checks Payable to TOWN OF FRANKFORD
6. Submit Completed License Application with Payment to:
7. Renewals are Sent Each Year to the Mailing Address Provided by the Applicant.

Town of Frankford 5 Main Street P.O. Box 550 Frankford, DE 19945

I/WE SWEAR OR AFFIRM UNDER PENALTY TO PERJURY THAT ALL OF THE INFORMATION PROVIDED ON THIS RENTAL LICENSE APPLICATION IS TRUE AND CORRECT.

Owner Signature _____ Date _____

**License will be sent to the mailing address above within 15 days upon receipt of application and payment
Late renewals will result in a penalty of \$10.00 per month until the renewal is paid.**

(This Section to be Completed by Town Official)

Received By _____ Date _____

Remittance Check Amount _____ Check No. _____

County Property Map and Parcel No. _____

Approved By _____ Date _____