

**SPECIAL MEETING
FRANKFORD TOWN COUNCIL
Monday, June 15, 2015**

Present: Joanne Bacon, President
Velicia Melson, Sec. /Treasurer
Charles Shelton
Pamela Davis, Vice-President

Others: Terry Truitt, Town Administrator

Guest: Maria Counts, Coast Point
Greg Welch
Jerry Smith

The Town Council convened at 7:05 PM

President Joanne Bacon read aloud the posted agenda for tonight's meeting in its entirety.

A motion was made to accept the agenda as posted with no deletions or additions by Velicia Melson with a 2nd by Pamela Davis. Motion was unanimous.

Pres. Joanne Bacon opened discussion with Council inquiring if they had the opportunity to review the water tower quotes. Council read through the proposals.

Pres. Joanne Bacon called on Terry Truitt to define the two (2) proposals. Terry Truitt outlined the difference between both proposals submitted by Southern Corrosion Control differed between the option of financing the project through them or paying for the project in whole upfront. The other quote from Pittsburgh Tank had the Town of Frankford picking and choosing the services they wanted to have performed.

Pres. Joanne Bacon noted there should be conversations made to the elected officials within our district for any possible funding assistance. Velicia Melson added that she felt it would be a grave disservice to the residents of the Town if they didn't. Pres. Joanne Bacon expressed concerns to move forward in the selection process. Terry Truitt outlined the need to have the contract reviewed by the Town Attorney and then be prepared to go before a referendum to borrow the money needed for the project.

Pres. Joanne outlined the \$10,000 Sussex County Economic Growth Grant being used toward the offset of the Water Tower maintenance expense.

Greg Welch questioned if there was money available by antennae companies wanting to mount antennae's on the water tower. Terry Truitt responded that at one time there was an interest but noted once the cell tower was erected at #10 Hickory Street they were leasing space to other companies and the Town had lost out on the opportunity.

Velicia Melson questioned if these were the only two (2) companies to do this type of work? Pres. Joanne Bacon replied yes on the eastern side of the United States.

Jerry Smith questioned the urgency of doing the work now? Pres. Joanne Bacon replied that prolonging this will just continue to put the matter off and will cost substantially more by doing so. Jerry Smith then questioned if the integrity of the water tower/ equipment as being a factor? Terry Truitt outlined the past thirteen (13) year procrastination and to date it is still not done. Pres. Joanne Bacon noted it would be best to be proactive as opposed to being reactive. She noted the money needed to do the project is significant.

Greg Welch noted that a Town Attorney should be reviewing the quotes. Pres. Joanne Bacon noted it would be reviewed before a contract is signed.

Pres. Joanne Bacon called on the Council for their opinions.

Charles Shelton stated this has been dragging out 6-8 years with the same results of being put off has occurred. Pres. Joanne Bacon noted what happened 8 years ago didn't have the same council members as now.

Greg Welch and Jerry Smith questioned having someone with knowledge such as the Town Engineer review the proposals. Council agreed to forward the proposals to Steve Lewandowski of Cabe Associates for further review.

Velicia Melson questioned if an engineer could be present at the next Town Council meeting to go over the proposals or answers general questions. Pres. Joanne Bacon replied that if he (Steve Lewandowski) had the time and availability it would be a good idea to have him attend.

Jerry Smith stated that just because there is rust and corrosion being seen that does not mean the tank is being compromised. Pres. Joanne Bacon replied the maintenance work needs to be done and stressed the need to continue moving forward with discussion and action.

Pres. Joanne Bacon distributed a copy of a packet she had drafted to be reviewed as an employee handbook. He noted they would not be discussing it tonight based on the fact they were being distributed tonight.

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Jerry Smith questioned using other Towns employee handbooks as a basis for compiling the information for the Towns handbook.

Greg Welch questioned if the handbook was going to have citizens review it and have input? Pres. Joanne Bacon noted no not at this time.

A motion to adjourn was made by Velicia Melson with a second by Pamela Davis at 8:06 PM. Motion was unanimous.

Respectfully submitted,

Terry H. Truitt
Town Administrator
Town of Frankford