

MINUTES

FRANKFORD TOWN COUNCIL

June 2, 2014

Town Council	Jesse Truitt, Pres.	
Roll call:	Joanne Bacon, Vice-Pres.	
	Cheryl Workman, Sec/Treasurer	
	Pamela Davis	
	Charles Shelton	
Town Employees:	Terry Truitt, Town Administrator	
	Chief William Dudley, Police	
Others:	Velicia Melson	Robert Murray
	Greg Welch	Kathy Murray
	Bernard Lynch	Bryan Murray
	Janet Hearn	
	Ab Franklin	
	Trip Colonell, Coastal Point	

The regular monthly meeting of the Frankford Town Council was opened by Pres. Jesse Truitt at 7:00 PM.

A motion was made to accept the agenda as posted by Joanne Bacon with a 2nd by Pamela Davis. Motion was unanimous.

Citizen's Privilege:

Pres. Jesse Truitt called on those present if they wanted to address Council with concerns/questions posted on agenda items.

Robert Murray questioned the format of addressing several questions under the three (3) minute time limit at the June 23, 2014 -2nd Budget Hearing; Pres. Jesse Truitt stated that he did not have the agenda for that meeting (6/23/14) before him but suggested he have his questions or concerns ready to be addressed.

Kathy Murray wanted clarification of the above question and reply. She asked if the proposed budget was going to be gone through line item by line item and questions taken on each line item. Jesse Truitt replied the budget had been gone through line item by line item previously.

Bernard Lynch questioned how the vote at the December 2013 meeting regarding the two Town Charter changes were done with Jesse Truitt being one of three council members voting?

Pres. Jesse Truitt responded that the Council had agreed in the months leading up to the December 2013 meeting to have both Town Charter amendments drafted. He would confer with the Town's Attorney for clarification and respond at the next months meeting.

A review of the Town Council Monthly Minutes from May 5, 2014 was done; A motion was made to accept the minutes as presented by Pamela Davis with a 2nd by Joanne Bacon. Motion was unanimous.

Pres. Jesse Truitt called on Cheryl Workman to read aloud the Financial Report in its entirety. Council reviewed the Financial Report/ Accounts Payable; A motion to pay the bills as listed was made by Charles Shelton with a 2nd by Pamela Davis. Motion was unanimous.

Report from Town Employees:

Water Plant: Pres. Jesse Truitt noted the monthly report from Artesian had not been received yet on the Water Plant.

Terry Truitt, Town Administrator: Terry Truitt presented Council with a copy of the Code Enforcement report for May 2014. She then presented Council with a copy of a bill submitted/ paid for Scott's Auto & Truck Repair in the amount of \$352.00. A motion to pay the bill after the fact in the amount of \$352.00 was made by Joanne Bacon with a 2nd by Pamela Davis. Motion was unanimous.

Maintenance: Pres. Jesse Truitt noted David Ward has been very busy.

Chief William Dudley, Police: : Chief Dudley reported for the month of May 2014 there were 33 tickets written for speed, 11 for driver license violations, 1 for registration, and 14 for miscellaneous for a total of 62 traffic arrests written for this time period. He added there were 28 complaint/ service calls and 1 for criminal arrests. He noted the stolen four wheeler reported as stolen in December 2013 had been recovered.

Frankford Vol. Fire CO.: No report given.

REPORTS:

President Truitt asked for report(s) from Council regarding Parks, Police, Streets and Water.

Charles Shelton, Police: He noted he had nothing to report at this time.

Pamela Davis, Streets- She noted she had nothing to report at this time.

Jesse Truitt/ Chery Workman, Water- Both noted they had nothing to report at this time.

Joanne Bacon- Parks- She reported the new service pole had been installed by Tony's Electric and it was noted not a minute too soon. She suggested that the Council Members consider lowering the Volley Ball Court enclosure/edging at the Town Park. She felt it could be a tripping hazard. Terry Truitt replied that David had just recently installed it but would address having it lowered.

UNFINISHED BUSINESS:

Pres. Jesse Truitt noted there was nothing to discuss under Unfinished Business.

NEW BUSINESS:

Pres. Jesse Truitt announced the Second Budget Hearing is scheduled for Monday, June 23, 2014 @7:00pm.

Council then reviewed a three (3) year renewal contract submitted by Jefferson, Urian, Doane & Sterner. The proposed fee for these services will be 65% of the standard hourly rate plus out of pocket costs. A motion was made to renew the existing contract with Jefferson, Urian, Doane & Sterner for three (3) years by Joanne Bacon with a 2nd by Charles Shelton. Motion was unanimous.

Council then reviewed a proposal submitted by F & N Vazquez Concrete, LLC. The proposal is for the replacement of sidewalks on Knox Street in the amount of \$19,953.80. A motion was made to accept the bid/ proposal by F & N Vazquez Concrete, LLC. in the amount of \$19,953.80 by Joanne Bacon with a 2nd by Pamela Davis. Motion was unanimous.

Council then reviewed a proposal submitted by United Electric Supply. The proposal is for the purchase of outdoor lighting under Delaware Land & Water Conservation Trust Fund Grant in the amount of \$2,467.35. A motion was made to accept the bid/ proposal by United Electric Supply in the amount of \$2,467.35 by Joanne Bacon with a 2nd by Charles Shelton. Motion was unanimous.

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Council then reviewed a proposal submitted by Neighbor Electric, LLC. The proposal is for the wiring and installation of the outdoor lighting in the amount of \$7,050.00. A motion was made to accept the proposal by Neighbor Electric, LLC. in the amount of \$7,050.00 by Joanne Bacon with a 2nd by Pamela Davis. Motion was unanimous. This expense would be reimbursed 50/50 under the Delaware Land & Water Conservation Trust Fund Grant.

Council then reviewed a proposal submitted by F & N Vazquez Concrete, LLC. The proposal is for a new 36' x 20' x 4" concrete pad to be used in the Town Park/ Pavilion in the amount of \$3,985.75. A motion was made to accept the proposal by F & N Vazquez Concrete, LLC. In the amount of \$3,985.75 by Joanne Bacon with a 2nd by Pamela Davis. Motion was unanimous.

Correspondence:

Pres. Jesse Truitt read aloud card received in by Liberty Parks and Recreation in which they thanked Terry Truitt and the Town for purchasing the New Town Park equipment from them.

There being no further business, a motion to adjourn was made by Joanne Bacon with a 2nd by Pamela Davis at 7:25 PM. Motion was unanimous.

Respectfully submitted,

Terry H. Truitt
Town Administrator
Town of Frankford