

## MINUTES

### FRANKFORD TOWN COUNCIL

April 7, 2014

Town Council	Jesse Truitt, Pres.
Roll call:	Joanne Bacon, Vice-Pres. Cheryl Workman, Sec/Treasurer Pamela Davis Charles Shelton
Town Employees:	Terry Truitt, Town Administrator Chief William Dudley, Police
Others:	Greg Welch Jason Taylor Robert Murray, Sr. Edward Ash Trip Colonell, Coastal Point

The regular monthly meeting of the Frankford Town Council was opened by Pres. Jesse Truitt at 7:00 PM.

Chief William Dudley officiated by swearing in new council member Charles Shelton by reading the oath of office aloud. Charles Shelton took his oath of office and was welcomed back to Council.

A motion was made to accept the agenda as posted with no deletions or additions by Pamela Davis with a 2<sup>nd</sup> by Cheryl Workman. Motion was unanimous.

#### Citizen's Privilege:

Pres. Jesse Truitt called on those present if they wanted to address Council with concerns/questions posted on agenda items.

Robert Murray, Sr. addressed Council with concerns that he felt there was no accountability of Terry Truitt and felt there should be rules put into place. He questioned who she answers to. Pres. Jesse Truitt replied all five members of Council. He noted his concerns over delayed water billings as on going and questioned why the hours of the Town Hall reflected around her busing schedule making it be closed midday. Councilwoman Cheryl Workman noted the hiring of a part time clerical person should help. Councilwoman Joanne Bacon noted business hours would be addressed.

A review of the Town Council Monthly Minutes from March 10, 2014 was done and a correction was noted to the date reflected on the posted agenda as being March 3, 2014; A motion was made to accept the minutes as presented by Charles Shelton with a 2<sup>nd</sup> by Joanne Bacon. Motion was unanimous.

Pres. Jesse Truitt called on Cheryl Workman to read aloud the Financial Report in its entirety. Council reviewed the Financial Report/ Accounts Payable; A motion to pay the bills as listed was made by Joanne Bacon with a 2<sup>nd</sup> by Charles Shelton. Motion was unanimous.

**Report from Town Employees:**

**Water Plant:** Pres. Jesse Truitt noted there have been some minor issues at the Water Plant and noted they were being addressed.

**Terry Truitt, Town Administrator:** Terry Truitt presented Council with a copy of the Code Enforcement report for March 2014.

**Maintenance:** Pres. Jesse Truitt noted the Town Park restrooms had been opened and were ready for the season.

**Chief William Dudley, Police:** Chief Dudley reported that he did not have his report for the prior month available but would have both months reports available at next months meeting. He noted he had been out on vacation the prior week and the new computers recently installed were not connected to Deljis to give them access to the statistics. He commented that the snow from last month kept everyone busy. He outlined the May 5, 2014 Cinco De Mayo festivities planned at the Town Park to include food vendors, music, and the Police Dept. would be providing hamburgers and Hot dogs for the function. Chief Dudley commented that the Town Park looks great after cleaning up after numerous snow storms.

**REPORTS:**

President Truitt asked for report(s) from Council regarding Parks, Police, Streets and Water.

**Charles Shelton, Police-**He stated he felt the Police Department was doing a great job and was quite visible. He remarked that he has observed Chief Dudley even shoveling snow. He noted he has seen a lot of people using the Town Park and it appears they are discarding of their trash properly. He added that there is still an issue with kids in the street on Reed Street.

**Pamela Davis, Streets-** She noted she had been made aware of a street light out in front of #10 Clayton Avenue. Terry Truitt replied that it had already been reported to Delmarva Power late last week.

**Jesse Truitt/ Chery Workman, Water-** He reported receiving complaints on discolored water. He stated Artesian is working on the issue and was leaving a line open on a hydrant on the north end of Clayton overnight and flushing hydrants around Town to correct the issue.

**Joanne Bacon- Parks-** Councilwoman Joanne Bacon no report given.

**Frankford Volunteer Fire Co. –** Absent with no report provided.

### **UNFINISHED BUSINESS:**

Council noted there was no unfinished business to discuss at this time.

### **NEW BUSINESS:**

Pres. Jesse Truitt called for a motion to formally hire Marilyn Hobbs to the part time clerical position. A motion to formally hire Marilyn Hobbs to the part time clerical position was made by Joanne Bacon with a 2<sup>nd</sup> by Cheryl Workman. Motion was unanimous.

Pres. Jesse Truitt announced the second reading of an ordinance by asking Councilwoman Joanne Bacon to read it aloud in its entirety: **“AN ORDINANCE AMENDING THE 2008 COMPREHENSIVE PLAN FOR THE TOWN OF FRANKFORD BY SUBSTITUTING REVISED MAP 8 RELATING TO ANNEXATION AND FUTURE LAND USE”**. Copies of the draft ordinance were available to the public.

Pres. Jesse Truitt called for a motion from council on the above ordinance. A motion to adopt the ordinance titled **“AN ORDINANCE AMENDING THE 2008 COMPREHENSIVE PLAN FOR THE TOWN OF FRANKFORD BY SUBSTITUTING REVISED MAP 8 RELATING TO ANNEXATION AND FUTURE LAND USE”** as introduced March 10, 2014 and read for second reading on April 7, 2014 was made by Joanne Bacon with a 2<sup>nd</sup> by Cheryl Workman. Motion was unanimous.

Pres. Jesse Truitt reviewed with Council a proposal submitted by Herker Property Maintenance for seal coating, striping, crack filling for the property identified as #9 Main Street. Council felt it would be in the best interest to obtain a comparative quote as well. Pres. Jesse Truitt offered to contact another firm for a second quote and to make telephone calls to the members of Council with the pricing obtained. A motion was made to approve the service of sealing, repairing, marking the asphalt parking area of #9 Main Street in a cost not to exceed the initial quote submitted by Herker Property Maintenance of \$4,300.00 was made by Joanne Bacon with a 2<sup>nd</sup> by Pamela Davis. Motion was unanimous.

Councilman Charles Shelton wanted to mention that he has observed the trash containers not being emptied properly by leaving bags of trash still in the containers. Council directed Terry Truitt to contact Chesapeake Waste to appraise them of the situation occurring.

**Correspondence:**

Pres. Jesse Truitt read aloud a letter received by the Church of God requesting use of the Town Park on Saturday, April 12, 2014 from 12-5:00pm to have an activity that involves young adults. Council discussed the request and it was decided that since they were a non-profit the fee normally assessed for use of the bathrooms would be waived. A motion to grant the request submitted by the Church of God as outlined in their written request was made by Joanne Bacon with a 2<sup>nd</sup> by Charles Shelton. Motion was unanimous.

Pres. Jesse Truitt discussed with Council the serious concerns he has regarding the electric service pole located near the bathrooms. He noted there were only two guidelines holding it up and felt the Town was putting themselves in a big liability by not addressing this soon. Council agreed to obtain a price for its replacement and a telephone poll being made to Council members for approval of the cost to replace it.

There being no further business, a motion to adjourn was made by Cheryl Workman with a 2<sup>nd</sup> by Charles Shelton at 7:26 PM. Motion was unanimous.

Respectfully submitted,

Terry H. Truitt  
Town Administrator  
Town of Frankford