

MINUTES

FRANKFORD TOWN COUNCIL

February 3, 2014

Town Council	Jesse Truitt, Pres.	
Roll call:	Joanne Bacon, Vice-Pres.- Absent	
	Cheryl Workman, Sec/Treasurer	
	Pamela Davis	
	Charles Shelton	
Town Employees:	Terry Truitt, Town Administrator	
	Chief William Dudley, Police	
Others:	MaryBeth Dear	Robert Murray, Sr.
	Greg Welch	Trip Colonell, CP.
	Edward (Skip) Ask	

The regular monthly meeting of the Frankford Town Council was opened by Pres. Jesse Truitt at 7:00 PM.

A motion was made to accept the agenda as posted with no deletions or additions by Cheryl Workman with a 2nd by Charles Shelton. Motion was unanimous.

Citizen's Privilege:

Pres. Jesse Truitt called on those present if they wanted to address Council with concerns/questions posted on agenda items. No one in attendance wished to address Council.

Presentation / Approval of Minutes:

A review of the Town Council Monthly Meeting Minutes from January 6, 2014 was done and there being no discussions; A motion was made to accept the minutes as presented by Pamela Davis with a 2nd by Charles Shelton. Motion was unanimous.

A review of the Town Council Public Hearing Minutes from January 13, 2014 was done and there being no discussions; A motion was made to accept the minutes as presented by Cheryl Workman with a 2nd by Pamela Davis. Motion was unanimous.

Pres. Jesse Truitt called on Secretary/ Treasurer Cheryl Workman to read aloud the Financial Report in its entirety. Council reviewed the Financial Report/ Accounts Payable; A motion to pay the bills as listed was made by Charles Shelton with a 2nd by Pamela Davis. Motion was unanimous

Report from Town Employees:

Water Plant: No report was provided by Artesian at the time of the meeting. Pres. Jesse Truitt noted a 30 amp breaker kicked over to 480 phase requiring an electrician to install the new breaker. Pres. Truitt thanked Bob Barton for his services. He noted the water plant had shut down causing discolored water to be discharged out into the distribution system. He noted it should clear up on its own but if it didn't they would have to flush the water lines. He stated he was avoiding having to take this action due to low temperatures and the ground being frozen.

Terry Truitt, Town Administrator: Terry Truitt presented Council with four (4) names of individuals to be added to the voter registration roster for the Town:

Gloria Vann	98 Reed Street
Marie Clark	14 Walnut Street
Corey Milligan	9 Thatcher Street
Sheryl Lewis	6 Gum Street

A motion to approve the names as listed above to the voter registration roster for the Town was made by Pamela Davis with a 2nd by Cheryl Workman. Motion was unanimous.

Terry Truitt then presented the name of one (1) voter registration to be deleted due to death on 1/15/14-Sarah Blake of #44 Reed Street. A motion to approve the deletion of Sarah Blake from the voter registration roster of the Town was made by Cheryl Workman with a 2nd by Pamela Davis. Motion was unanimous.

Maintenance: Pres. Jesse Truitt reported that David Ward had been busy throughout the month with shoveling/ moving snow and reading water meters..

Chief William Dudley, Police: : Chief Dudley reported for the period of 1/6-2/2/14 there were 24 tickets written for speed, 4 for driver license violations, 3 for registration violations, and 14 for miscellaneous for a total of 45 traffic arrests written for this time period. He added there were 18 complaints/ service calls and 1 for criminal arrests. He requested approval from Council for the approval to apply the SALLE and EIDI Grants toward the purchase of two (2) new laptops and two (2) new desk tops in the amount of \$6,863.00. He noted the reason was due to the fact that the current computers were running on Windows XP software and that the operating system would no longer be compatible by DELGIS programming effective the deadline of 4/8/14. A motion to approve the expenditure of two (2) new laptops and two (2) new desktops in the amount of \$6,863.00 through the funding of the SALLE and EIDI Grants made by Cheryl Workman with a 2nd by Charles Shelton. Motion was unanimous.

REPORTS:

President Jesse Truitt asked for report(s) from Council regarding Parks, Police, Streets and Water.

Joanne Bacon- Parks- Absent with no report provided.

Charles Shelton, Police- Noted his report was already discussed under Chief Dudley's report.

Pamela Davis, Streets- She commented that a street light was out at the end of Reed Street otherwise she had nothing else to report. Pres. Jesse Truitt commented that he felt that Richard West had done an exceptional job with the snow removal around Town. Council all agreed.

Jesse Truitt/ Cheryl Workman, Water- Both members noted they had nothing new to report other than what had already been discussed with the Water Plant.

Frankford Vol. Fire Co.- Hunter Holland congratulated the incumbents on the results of the Town Election. He announced the Frankford Fire Company would be holding a Beef and Beer fundraiser to benefit Kalob Rickards on Saturday, February 8, 2014 6-10pm. Thanked the Council for their support.

UNFINISHED BUSINESS:

It was noted there was no unfinished business to discuss at this time.

NEW BUSINESS:

Pres. Jesse Truitt read aloud the written request submitted by Antioch African Methodist Episcopal Church to have use of the Town Park on Saturday, April 26, 2014 from 8:30 – 2:00pm to hold their 2nd Walk-A-Thon fundraiser. A motion to approve the written request of Antioch AME Church for holding a fundraiser/ walk-a-thon on Saturday, April 26, 2014 from 8:30 – 2:00pm was made by Charles Shelton with a 2nd by Cheryl Workman. Motion was unanimous.

President Jesse Truitt announced the Town Election results held on Saturday, February 1, 2014; Edward Ash 41 votes, Pamela Davis 75 votes, Charles Shelton 77 votes, Jerry Smith 30 votes, and Jesse Truitt with 70 votes. Pres. Jesse Truitt thanked all those that came out to vote and those who had decided to run this year. He stated he was glad everyone was back.

Pres. Jesse Truitt discussed with Council the request submitted by John Betts, Facility Manager for the State of Delaware Justice of the Peace Courts in which he was requesting to have their lease for the building they rent from the Town-Justice of the Peace Court #1 (#9 Main Street) to go monthly effective January 2015. Their current ten (10) year lease expires at the end of 2014 and it had two five year extensions built in. They are currently looking into relocating the Court to Georgetown using a State owned building thus saving on the rent expenditure. Pres. Jesse Truitt suggested the Town consider going into a yearly lease using the pay scale outlined in the existing lease. He noted it would be difficult to budget using a month to month lease versus yearly. He called on the Council for a directive. A motion to modify the lease between the Town and the State of Delaware/ J.P.Court #1 for increments of one year terms following the rental rate as set forth in the original lease was made by Cheryl Workman with a 2nd by Pamela Davis. Motion was unanimous.

Correspondence:

Pres. Jesse Truitt noted there was nothing received by mail to review/ discuss.

Pres. Jesse Truitt called for a motion to adjourn; A motion to adjourn was made by Cheryl Workman with a 2nd by Charles Shelton at 7:30 PM. Motion was unanimous.

Respectfully submitted,

Terry H. Truitt
Town Administrator
Town of Frankford