

MINUTES

FRANKFORD TOWN COUNCIL

January 6, 2014

Town Council	Jesse Truitt, Pres.	
Roll call:	Joanne Bacon, Vice-Pres.	
	Cheryl Workman, Sec/Treasurer	
	Pamela Davis	
Town Employees:	Terry Truitt, Town Administrator	
	Chief William Dudley, Police	
Others:	Mile Jones, Sussex County	MaryBeth Dear
	Greg Welch	Dorsey Dear
	Dora Bell-Isler	Robert Murray
	Vincent Hitchens	Jerry Smith
	Jason McCabe, Mountaire	Irvin Strickler
	Duane Beck	Annie Mae Ford

The regular monthly meeting of the Frankford Town Council was opened by Pres. Jesse Truitt at 7:00 PM.

A motion was made to accept the agenda as posted with no deletions or additions by Joanne Bacon with a 2nd by Pamela Davis. Motion was unanimous.

Citizen's Privilege:

Pres. Jesse Truitt called on those present if they wanted to address Council with concerns/questions posted on agenda items.

Duane Beck, #9 Knox Street questioned why the minutes from the December 2, 2013 Town Council meeting were not on the Town's website yet? Pres. Jesse Truitt replied that once the minutes are approved from the prior month's meeting they are posted onto the Town's website. Duane Beck then posed a question regarding the two Charter Amendments which were reflected on the December 2, 2013 agenda. Greg Welch in the audience responded the Charter Amendments were already passed. Duane Beck questioned if the amendments were going to be on the February 1, 2014 ballot for vote by the people. Pres. Jesse Truitt replied no.

Jerry Smith, #63 Reed Street stated in the 2011 Town Election under Title 15 of Chapter 75 of the State Code states that a candidate's family member could not be present in the voting room. Terry Truitt replied she was only present for address verification purposes and was not out in the main voting room. Jerry Smith posed the question of whether Terry Truitt would be present as in years past. Pres. Jesse Truitt replied yes.

Dora Bell-Isler, #78 Delaware Avenue questioned the Council on whose seats were up for office in the February 1, 2014 Town Elections? Pres. Jesse Truitt replied three seats which included himself, Charles Shelton and Pamela Davis. He added that he thought that they had handed out enough papers that it (who was running) would have been included in the information provided.

Presentation / Approval of Minutes:

A review of the Town Council Monthly Meeting Minutes from December 2, 2013 was done and there being no discussions; A motion was made to accept the minutes as presented by Cheryl Workman with a 2nd by Pamela Davis. Motion was unanimous.

A review of the Town Council Executive Session Minutes from December 2, 2013 was done and there being no discussions; A motion was made to accept the minutes as presented by Cheryl Workman with a 2nd by Pamela Davis. Motion was unanimous.

Pres. Jesse Truitt called on Secretary/ Treasurer Cheryl Workman to read aloud the Financial Report in its entirety. Council reviewed the Financial Report/ Accounts Payable; A motion to pay the bills as listed was made by Joanne Bacon with a 2nd by Pamela Davis. Motion was unanimous

Report from Town Employees:

Water Plant: No report was provided by Artesian at the time of the meeting.

Terry Truitt, Town Administrator: Terry Truitt presented Council with a copy of the Code Enforcement Report for December 2013 (copy on file with these minutes) which reflected one building permit issued for the month of December 2013. She noted the Christmas Pole lighting was scheduled to be taken by January 15, 2014 and suggested that the Town consider budgeting money for the electric line upgrades. Vincent Hitchens inquired during her report if the new 2014 rental licenses would be mailed out. Terry Truitt replied yes and that they were available on the Towns website as well. He noted he does not use computers. She replied then they would be out in the mail to him.

Maintenance: Pres. Jesse Truitt reported that David Ward had been busy throughout the month especially keeping storm drains open to flow.

Chief William Dudley, Police: : Chief Dudley reported for the period of 12/2-1/5/14 there were 23 tickets written for speed, 4 for driver license violations, 6 for registration, and 10 for miscellaneous for a total of 43 traffic arrests written for this time period. He added there were 19 complaint/ service calls and 9 for criminal arrests. He noted that one criminal arrest involved transporting an individual to SCI involved drug charges.

Chief Dudley noted there had been a large amount of thefts around the surrounding area involving four (4) wheelers and one was in Town identified as a 2013 Honda Foreman. He encouraged anyone hearing of anything to notify him.

REPORTS:

President Jesse Truitt asked for report(s) from Council regarding Parks, Police, Streets and Water.

Joanne Bacon- Parks- She noted she was glad to be back in attendance and had nothing to report at this time. Council acknowledged they were glad to have her back.

Charles Shelton, Police- Absent with no report provided.

Pamela Davis, Streets- She commented that she had nothing to report and that everything was ok.

Jesse Truitt/ Cheryl Workman, Water- Both members noted they had nothing new to report and that the Water Plant was running fine.

Frankford Vol. Fire Co.- No report provided.

UNFINISHED BUSINESS:

It was noted there was no unfinished business to discuss at this time.

NEW BUSINESS:

President Jesse Truitt announced the Town Election is scheduled for Saturday, February 1, 2014 from 1-4pm held at the Town Hall. Robert Murray inquired as to who was running for office beside the three incumbents. Pres. Jesse Truitt noted at the current time Skip (Edward) Ash, Jerry Smith, and Greg Welch were the other additional candidates. Jerry Smith questioned the time of the election as being 1-4pm. He commented that under Title 15 Chapter 75 it calls for no deadlines to be earlier than 5:30. He asked if that would affect the voting hours of this Election. Pres. Jesse Truitt replied it has always been 1-4pm and that precedence had been established and it would be 1-4pm.

Pres. Truitt called upon Mike Jones, Senior Project Manager, Sussex County Community Dev. & Housing Div. to outline the Public Hearing portion of tonight's meeting. Mr. Jones thanked council for the opportunity to present to all in attendance the outline requirements for the CDBG Grant. Mr. Jones noted the legal notice was advertised. The resolution and all other forms were reviewed with Council. He noted the necessity was to benefit moderate to low income individuals with classification on housing rehabilitation and must be owner occupied. Those under 62 years of age would receive a 10 yr. lien on their property and those over 62 years of age would receive a 5 yr. lien. Both groups would have a 10% annual deduction made from the total lien/ cost of the project and must be owner occupied. Demolition liens would be a lifetime lien held against the property and would require the lien to be repaid should the property ever be sold. Mr. Jones noted that the Town of Frankford had received over \$250,000 in funding over the past fourteen (14) years which was mostly rehabilitation. Mr. Jones noted twenty three (23) properties had received assistance. Noting the amount received last year alone was \$64,000. There are currently seven (7) people on the waiting list. He said getting people to participate is the key for the program to be successful. He thanked everyone for their time and the Town Council and staff for assisting in getting the names and numbers to make it worthwhile.

Pres. Jesse Truitt read aloud the names and addresses on the listing of newly registered voters for the Town of Frankford in its entirety. (Copy on file with minutes). A motion was made to accept the listing of newly registered voters as presented by Joanne Bacon with a 2nd by Cheryl Workman. Motion was unanimous.

Pres. Jesse Truitt read aloud the names of three (3) names and addresses of newly registered voters for the Town of Frankford which came in after the advertised deadline date of December 31, 2013 by 5:30pm. They were Sadie Bishop 110 Honolulu Road, Beverly Brown 110 Honolulu Road, Gary Matthews 24 Honolulu Road.). A motion was made to accept the three (3) names above as newly registered voters acknowledging these voters would be added but noted they would not be eligible to vote in the February 1, 2014 Town Election by Cheryl Workman with a 2nd by Pamela Davis. Motion was unanimous. Greg Welch interjected asking how the voter registration deadline was calculated. Terry Truitt replied that the date was calculated by the Election date counting back to not include that date by thirty (30) days. She added it had been advertised.

Correspondence:

Pres. Jesse Truitt noted there was nothing received by mail to review/ discuss. He added that the meeting was coming to a close but wanted everyone to know that there had been a letter circulated around Town that included some truth and a lot of false information as noted. Pres. Jesse Truitt asked Jerry Smith if he were to get on Town Council did that imply he was going to pay all of his bills with regards to trash billings. Jerry Smith replied all of his bills were paid. Verbal remarks were exchanged between both men.

Pres. Jesse Truitt called for a motion to adjourn; A motion to adjourn was made by Cheryl Workman with a 2nd by Pamela Davis at 8:15 PM. Motion was unanimous.

Respectfully submitted,

Terry H. Truitt
Town Administrator
Town of Frankford